

Wembury Parish Council

Locum Clerk: Mrs P. Clapham, Penton Chapel, Christow, Exeter, Devon, EX6 7NP.

Temporary phone number: 07840 867485

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20th January 2026

To Members of Wembury Parish Council.

You are hereby summoned to attend a Meeting of Wembury Parish Council, to be held **on Monday 26th January 2026 at 7.00pm in Wembury Village Hall for the purpose of transacting the following business.**

Members of the public and press are invited to attend the meeting.

Penny Clapham

Penny Clapham BA (Hons) PSLCC
Locum Clerk to the Council

AGENDA

1) Locum Clerk – to appoint Penny Clapham as locum clerk in the absence of the Clerk.

2) PUBLIC DISCUSSION

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 15 minutes. (Standing Orders 3e and 3f).

Reminder that members of the public are not allowed to raise issues when Council is in committee.

3) Apologies For Absence:

4) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at South Hams District Council within 28 days of the change.

5) Matters raised by the Chairman (for information)

6) District and County Councillor Reports -

7) Minutes – to approve and sign the Minutes of the meeting held on the 27th October 2025.

8) Public Consultation Event – to receive an update.

9) PLANNING

Planning Applications - South Hams District Council has asked for observations from the Parish Council on the following planning applications:

- i. 3398/25/HHO Householder application for installation of cladding, 111 Southland Park Road, Wembury
- ii. 0100/26/TPO Works to trees as part of site proactive management programme, 1 Barton Brake, Wembury.

Planning Decisions

a)

Appeal – 6000463 South Barton Farm, Veasey Park, Wembury. Temporary agricultural worker's residential static caravan, subject to conditions.

ALLOWED

Appeal – APP/K1128/D/25/3358876 Removal of rear conservatory and side garage. Constructions of two storey side extension and single storey rear extension, 34 Mewstone Avenue, Wembury.

DISMISSED

10) FINANCE – to receive financial reports from the Responsible Financial Officer.

Expenditure **December and January – attached.**

Income

Bank Reconciliation and Statement, for information provided by the Responsible Financial Officer Council to resolve to accept the accounts as listed.

11) Precept – to resolve to agree the precept for the financial year 1st April 2026 to 31st March 2027 based on the agreed budget.

12) Maintenance Items –

- i. **Whacker Plate** – to agree this purchase; costs to be discussed.
- ii. **Grit Bin** – request put in for another grit bin to be sited opposite the shop and adjacent to the phone box.
- iii. **Grass Cutting**- discuss change in cost and timing of grass cutting.
- iv. **Park path light** – to discuss and approve a quote
- v. **Perch Bench**- to discuss and approve quote

13) CCTV – a grant has been offered by the OPCC for £10,000. For discussion.

14) Road Warden Scheme – purchase of equipment and creation of earmarked reserve; for further discussion. Risk assessment for updating.

15) Mobile Phone – to consider the purchase of a pay as you go mobile phone for the Clerk's use.

16) Grants –

- i. River Yealm Water Quality Group – requesting £452 as a contribution to their work.

17) Clerk's report-

- a. A Planning committee should be set up to deal with the number of planning applications; this would save time at full council meetings.
- b. Bitlocker has been turned off on Council's computer. Bitlocker encrypts the disc and has known issues particularly with Dell computers.
- c. Council's website is currently not compliant with WCAG 2.2 AA (see accessibility statement)
- d. Yealm Community Energy Benefit fund 2026 is open for applications.

18) Councillor's reports and External Meetings attended (for information only)

Items for Information - The next council meeting will be on 23rd February 2026 7pm in the Village Hall, Down Thomas.

PART II

19) Council are excluding members of the public and the press to progress a matter of a confidential nature. Public Bodies (Admissions to Meetings Act) 1960.
Local Government Act 1972, ss 100 and 102.

20) Freedom of information request – to receive an update

21) Internal Review – for discussion and action.