

Wembury Parish Council

Locum Clerk: Mrs P. Clapham, Penton Chapel, Christow, Exeter, Devon, EX6 7NP.

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14th April 2026

To Members of Wembury Parish Council.

You are hereby summoned to attend a Meeting of Wembury Parish Council, to be held **on Monday 20th April 2026 at 7.00pm in Down Thomas Village Hall for the purpose of transacting the following business.**

Members of the public and press are invited to attend the meeting.

Penny Clapham

Penny Clapham BA (Hons) PSLCC
Locum Clerk to the Council

AGENDA

1) PUBLIC DISCUSSION

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 15 minutes. (Standing Orders 3e and 3f).

Reminder that members of the public are not allowed to raise issues when Council is in committee.

2) Apologies For Absence:

3) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at South Hams District Council within 28 days of the change.

4) Matters raised by the Chairman (for information)

5) District and County Councillor Reports -

6) Minutes – to approve and sign the Minutes of the meeting held on the 30th March 2026.

7) Sewage in Wembury – update to be received.

8) Website – to consider Safe Harbours Support to take on more of the website at a cost of £35 pcm.

9) Open Spaces –

- i. Party down the Park – Down Thomas for discussion.
- ii. Plymstock Festival – to receive any further updates regarding the road network.

10) Harbour Authority – to consider a councillor to represent Wembury on this authority due to the retirement of John Stansell.

11) PLANNING

Planning Applications - South Hams District Council has asked for observations from the Parish Council on the following planning applications:

- I. 0506/25/FUL Demolition of existing radar service room. Construction of 2 new pre-fabricated GRP enclosures, with associated alterations to existing services, Telecommunications Mast, West Hill, Wembury Point.

Planning Decisions

12) FINANCE

Expenditure Circulated prior to this meeting by the Responsible Financial Officer.

Income

Bank Reconciliation and Statement, for information
Council to resolve to accept the accounts.

13) Water testing kits – to approve payment for phosphate test kits @ £56.97
and e-coli strips @ £74.95 for the sailing club who will be testing the water regularly.

14) Energy contract – to consider and agree quotes for new energy contract due 29th April 2026.

15) Survey Distribution – to agree quotes for this distribution.

16) Asset Register – to consider the asset register circulated prior to this meeting and that it is up to date.

17) Risk Assessments/Internal Control Policy – to consider and agree the following risk assessments;

- i. General Council risk assessment
- ii. Open Spaces risk assessment
- iii. Internal Control Policy

18) Clerk's report

19) Councillor's reports and External Meetings attended (for information only)

Items for Information - The next council meeting will be on Monday 18th May 2026 7pm at Wembury Village Hall. **This will be the Annual Council Meeting**

Email Circulation

DALC Bulletin 17 (sent 03/04)

Draft minutes South Devon National Landscape (sent 13/04)