



Neighbourhood Plan Meeting 18th September 2025

DRAFT

Present: Cllr Cox (Chair), Adrian Ballisat, Cllr Gibbard, Cllr Kenny, Cllr Stewart, Cllr Truscott, Cllr Walrond.

Apologies: Samantha Byatt, Tom Stansell, Anne Towill

Location: Knighton Room, Wembury Village Hall.

1. *Opening of the Meeting*

The meeting was opened at 19:00.

2. *Minutes of Last Meeting*

RESOLVED: The minutes of the last two meetings were agreed as a true record.

3. *Public Comments*

No non committee members of the public were present.

4. *Working Groups Update*

- Mapping – no update. The working group were awaiting further feedback from the public consultations.
- Community Engagement: Discussion regarding set up and responsibilities for the Down Thomas event on 27th September. Rota for stand provisionally agreed although further contact would be made with other Down Thomas councillors to see if they could support the event.

Tasks

Banners/maps – Cllr Stewart

Slips/responses – Cllr Cox

Councillors noted that the Community Hub project plans would also be available at the event (organised by Cllr Stewart and Cllr Walrond)

Committee agreed to propose to full council a further public consultation event open forum in February 2026 (could also include community hub) These dates are provisional and subject to progress before this time. Suggested a morning forum in Down Thomas and an afternoon forum in Wembury on 28th February. with advertising in the form of leaflet drops/Wembury review/social media and website in the early part of February.

RESOLVED – To recommend to full council to consider holding an open forum on the 28th of February at both Down Thomas and Wembury to consult with the community.

- Policy Development Update

Committee will review policy progress in a working group meeting.
Further external input would be required to expedite the production of a plan.

RESOLVED – To recommend to full council that the Responsible Financial Officer be asked to obtain quotations for external support to compile data and policies produced to date into a draft Neighbourhood Plan.

5. *Planning a Call for Sites*

RESOLVED – to consolidate this activity into next year’s leaflet drop and public consultation.

6. *Any Other Business*

The Committee were unanimous that the NP production should be prioritised over the next 6 months. A provisional date for the final draft to be submitted to the full council was the end of March 2026.

7. *Date of Next Committee Meeting* (Subject to availability)

The next committee meeting is planned for the 14th of October 2025 7 p.m.
Knighton Room

8. *Close of Meeting*

The meeting was closed at 20:25

Minutes written by Cllr Cox, edited by the Clerk



Anne Towill
Clerk to the Council