

Wembury Parish Council Emergency Self Help Plan

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2.0 CATEGORY 1 RESPONDERS IN AN EMERGENCY

The Civil Contingencies Act 2004 places a duty on Category 1 Responders to carry out a risk assessment of a possible emergency in an area for which they are responsible. Category 1 Responders include: Local Authorities, Emergency Services and NHS Bodies like Primary Care Trusts.

In the event of a major incident, their Emergency Plans will be activated, ensuring all available support is forthcoming from services including the Coastguard and Armed Services if required. Major incidents are usually co-ordinated by the Police.

3.0 THE PURPOSE OF THE SELF HELP PLAN

The Wembury Self Help Plan is to enable the community to respond and deal with an emergency, when outside assistance is unavailable, or delayed, due to over demand. South Hams District Council (SHDC) need to be informed by the Wembury Parish Council (WPC) Emergency Team, when the plan is activated, or they may ask the Emergency Team to activate the plan.

Detailed records need to be kept by the Parish Clerk of events during the emergency response.

4.0 THE PARISH COUNCIL'S INVOLVEMENT

This mainly concerns the provision of shelter, food, warmth and general first aid for people who are vulnerable or made homeless during an emergency. The Parish Council will endeavour to maintain contact with the Emergency Services during any emergency.

There will be a need for a sustained effort by the community in recovering from any major emergency incident and the Parish Council will be able to assist with this task.

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5.0 ACTIVATION OF PLAN

This Plan will be activated when the WPC Emergency Team considers it necessary, or as requested by a Category 1 Responder.

The decision to activate the plan will be taken by the Team Leader after consultation with at least two members of the Emergency Team and a Category 1 Responder to carry out a risk assessment.

South Hams DC will be advised by the Team Leader that the plan has been activated.

All members of the Emergency Team are to be notified immediately the plan is activated by a cascading telephone system, or by direct contact, as started by the Team Leader.

All Emergency Team members then to meet as required.

5.1 Emergency Planning Officer Contact

Peter Dale SHDC Emergency Planning Officer

Debbie Brooker-Evans Plymouth Emergency Planning Officer

Judith Hardiman DCC Emergency Planning Officer

John Bennett Wembury Parish Council Emergency Team Leader

5.2 Other Useful Contacts

A list of useful telephone numbers and contacts details of organisations that may be able to help during an emergency, can be found in **Appendix No 1**.

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6.0 WPC EMERGENCY TEAM

Name	Contact Details	Phone No.	Allocated Areas of Responsibility
John Bennett Team Leader			Vulnerable People, Communications
Dermod Drought Assistant Leader			Medical Needs, Coastguard
Roy Fairclough WPC Clerk			Records Insurance
Michael Gage Parish NHW Co-ordinator			Medical Needs, Risk Assessment
John Hepburn			Emergency Co-ordinator, Risk Assessment
Robin Landon			Equipment and Transport
Peter Tolley			Accommodation
Trevor Gaught			Command & Control
Ken O'Connor Roy Hunt			Ham Radio Communication

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7.0 IDENTIFIED RISKS TO THE COMMUNITY

7.1 Inside the Parish Boundary

1. Storm Damage and Flooding
2. Village cut off due to storm, snow or large accident- stranded people.
3. Loss of main services – electricity, gas, water, telecommunication.
4. Fire, Explosion, e.g. Old Bombs.
5. Oil Spillage, shipping wreck, old mines washed up.

7.2 Outside the Parish Boundary

1. Nuclear incident at Devonport Naval Base
2. Chemical Leak/breakdown at Calor gas depot at Lee Mill.
3. Agricultural e.g. Foot and Mouth, BSE, etc
4. Fuel Crisis

8.0 VULNERABLE PEOPLE

For a list of Carers who can identify vulnerable people in cases of an emergency see **Appendix No 2.**

9.0 ACCOMMODATION

The provision of suitable accommodation / shelter can be provided at various venues throughout the Parish to provide warmth, food and first aid for people who are vulnerable or made homeless during an emergency.

A full list of contact details for the various premises is shown in **Appendix No 3.**

10.0 EQUIPMENT AND TRANSPORT

Local residents who have kindly volunteered to provide practical skills, plant or equipment in the event of an emergency, can be found in **Appendix No 4.**

11.0 MEDICAL NEEDS

Local residents who have kindly volunteered to provide medical skills in the event of an emergency, can be found in **Appendix No 5.**

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12.0 COMMUNICATIONS

Initial communication in an emergency will be made by landline / mobile telephone. If these are not operating, then radio ham facilities will be used. Two main radio ham operators will be the key link between the Wembury and Down Thomas Wards under such circumstances.

As a last resort, it may be necessary for face-to-face contact by vehicular means, or by foot as necessary.

Please note that in an emergency, volunteers are required for; listening on battery / mains sets; couriers to carry messages to strategic personnel.

For radio ham operator contact details, see **Appendix No 6**.

13.0 NUCLEAR EMERGENCY

The following information has been taken from a booklet entitled 'What to do in a Nuclear Emergency' dated July 2005 and has been produced by the Ministry of Defence and Devonport Royal Dockyard Limited (DML) in consultation with South Hams District Council.

This guide tells the public what they need to do in the **extremely unlikely event** of a nuclear emergency at the Devonport site, as well as an incident occurring on one of the submarine berths in the Sound. The design of nuclear submarines means that an accident involving a submarine nuclear reactor is very unlikely. There is absolutely no risk of an 'atom bomb' type explosion.

If you hear the 'emergency' signal (a rising and falling wailing note) from the Naval Base siren, or if you receive warning of a nuclear incident from the Police, remain calm and follow this advice:-

GO IN – STAY IN – TUNE IN

- 1. Go indoors and stay there.**
- 2. Close windows and doors.**
- 3. Listen to your local radio or TV (see overleaf).** *HAVE A PORTABLE RADIO + SPARE BATTERIES READY.*
Follow any instructions you are given.
- 4. Put out or damp down fires and boilers. Shut down ventilation devices.**
- 5. Do not use the telephone unless you urgently need help.**
- 6. Do not leave the area unless advised to do so (see overleaf).**
- 7. Take potassium iodate tablets if told to do so.**

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Radio and Television Stations

TV	BBC 1 and Carlton Television		
Radio	Plymouth Sound	FM 97	MW 1152
	BBC Radio Devon	FM 103.4	MW 855
	BBC Radio Cornwall	FM 95.2	MW 657
	Pirate FM	FM 102.2	
		102.8 (Cornwall)	

Telephone Helpline Numbers

Only use the telephone if you urgently need help

For Plymouth at the Plymouth Civic Centre
PLYMOUTH 01752 668000

For Caradon at Luxstowe House, Liskeard
LISKEARD 01579 341000

Further information will be given out by the Police Information Bureau

What you need to do in an evacuation

There will probably be no need for an evacuation. If you do need to leave your home you will be told where to go. Go there using your own transport. If you do not have your own transport you will be told where to meet and transport will be provided. Tick off the following things as you do them:

- Get your family and pets together.
- Get a large bag or suitcase and pack the following things.
 - A supply of warm clothing and bedding.
 - Any special food that your family needs.
 - Any medicines that your family needs.
 - Baby food, clothes and nappies if needed.
 - Private documents and special valuables.
 - Some books and toys for children.
- Make sure that fires are out and that cookers, ventilation fans, TVs, electric fires and other electric appliances are switched off and unplugged.
- Use this space to write down any other things that you think you will need to remember:
- Lock up your house and any other buildings and leave.

If you would like to access a copy of this booklet, it can be downloaded from www.plymouth.gov.uk then through the following links A-Z/Emergency Planning/Preparing for emergencies/Regulated hazard sites/Devonport Dockyard

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14.0 INSURANCE

The Wembury Parish Council's insurance provides Public Liability and Third party indemnity for members of the Council and volunteer workers working under the control of the Parish Council.

The Wembury Parish Council's insurance does not extend to cover volunteers equipment.

Individuals should check their own insurance policies to see what they are covered for in the event of assisting in an emergency. There may be exceptions when lives are at risk, however, the emergency services would expect to be used initially in such cases.

15.0 MAPS OF LOCAL AREA

Maps of local areas are shown in **Appendix No 7**.

Ordnance Survey maps of Wembury Parish are held by the Parish Clerk.

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APPENDIX No 1

OTHER USEFUL CONTACTS

A list of useful telephone numbers and contacts details of organisations that may be able to help during an emergency.

SW Devon Primary Care Trust	Steve Brown	01803 861811
Westcountry Ambulance	Bill Martin	01392 261853 01392 261500
Coastguard		999
Air Ambulance		01392 466666
St. John's Ambulance County Emergency Planning Officer	Gordon Norrish	01626 336631
St. John's Ambulance Divisional Superintendent	Melanie Brooks	01752 519351
Derriford Hospital		01752 777111 01752 792929
Public Telephone near Wembury Beach		01752 862462
Emergency Services		999
Emergency Services on a mobile telephone		112
Plymouth Sound		01752 275600
BBC TV		01752 229201
ITV TV		01752 333333

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APPENDIX No 2

VULNERABLE PEOPLE

List of Carers who can identify vulnerable people in cases of an emergency.

Wembury Surgery

Dr Bennett	Surgery Doctor
Sarah Williams	Surgery Senior Administrator

Wembury Carers Group

Group A

Group B

Others Involved in Care

APPENDIX No 3

ACCOMMODATION

Accommodation/Shelter	Contact	Address	Telephone 01752 -
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Wembury Primary School

Headmaster	Mr D Fieldsend
Headmistress	Mrs Sharon Lance
Caretaker	Mr Terry Clarke

The Odd Wheel Inn	Mr Allan Gordon
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Church Room	Rev T Freeman
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Key Holder	Jacqui Spencer
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Caretaker	Avril Blogg
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Wembury War Memorial Hall

Chairman	Mr Martin Luck
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Secretary	Mrs Pam Coath
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Caretaker	Amanda Little
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Key Holder	Colin Best
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Wembury Club	Mrs Karen Ashford
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Churchwood Valley Cabins	Mr & Mrs John & Shirley Stansell	Wembury
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Jubilee Hall, Down Thomas

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Chairman **Mr David Waterhouse**

Secretary Mrs Mandy Bennett

Caretaker **Elizabeth Hill**

The Eddystone Inn Mrs Sam Pugh

The Mussel Inn Mr Victor Walsh

Bovisand Lodge Estate Mrs Rita Hart

The Scout Hut Mr Colin Bowden

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BED & BREAKFAST ACCOMMODATION:

Bay Cottage Mrs. Sue Farrington

Seahorses Mrs. Jackie Curtis

Gabber Farm Mrs. M Macbean

NOTE

Bedding will be required in Wembury School,
 Wembury War Memorial Hall
 Jubilee Hall, Down Thomas
 Church Room
 The Scout Hut

If you have spare bedding please assist in an emergency.

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APPENDIX No 4

SUPPLY OF EQUIPMENT AND TRANSPORT

The following is a list of people who are able to supply plant or equipment in an emergency.

Richard Linford	Land Rover 4 WD 10' Trailer Chainsaw Diving Equipment
Graham Smith	Range Rover 4WD Chain Saw Cutter
Robert Rowland	Tractor Sanderson Teleporter
John Hart	2 Kw Generator Mini Tractor 2 x Land Rovers Chain Saw
John Stansell	Tractor and Trailer Power Tools Generator
David Joyce	Plumbing - provide emergency plumbing services 2 Kw Portable Generator
Plym Forge	Cutting equipment
John Wood	Ladders and practical skills

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ITEMS AVAILABLE IN SCOUT HUT

Gas Cookers :

2 off Calor WECO two burner rings
1 off Calor Camping unit 2 burner & grill
1 off Calor 2 rings
2 off Butane cartridge single ring burners
Calor Gas bottles : 1 x 15 Kg, 3 x 4.5 Kg, 2 x 2.75 Kg

Lights:

4 off Hurricane storm (paraffin wick)
2 off Tilly lamps (paraffin pressure)
4 off Camping Gaz lights

SCOUT HUT KEY HOLDERS

Colin Bowden, Chairman,
Terry Cranstone, Group Scout Leader,
Bob Mathieson, Scout Leader,
Di Jones, Cub Leader,

SUPPLY OF PRACTICAL SKILLS

The following people with practical skills, offer their services in the case of an emergency.

Mr D J Brooks	Electrical contractor. Advice/assistance-electrical related emergency.
Tony Eastlake	Seamanship & practical emergency skills.
Peter Sherrell	Horticultural machine specialist - practical skills.
Chris Ruse	Hand sets. Possible use of outboard dingy weather permitting.
Liz & Stuart Lenton	Doctor & Pilot retired

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APPENDIX No 5

MEDICAL NEEDS

The following people have volunteered their medical services in an emergency:-

Name	Medical Skill
Camille Bellamy-Hillyer	Nurse
Miss Rachel Chown	Nurse
Mrs Lyn Higgins	Nurse
Mr Nicholas Higgins	Customs Officer, First Aid, Fire Fighting, Drowning
Mrs Lisa Chown	Midwife
Mr Matthew Twiddy	Ambulance Technician
Mrs Rachel Wood	Nurse
Mrs Ann Gibson	Nurse
Sarah Gill	Tissue Viability Nurse
Caroline Hunt	Community Nurse
Gina Twine	Endocrine Specialist Nurse
Angela Salisbury	Nurse
Claire Burgess	Practice Manager
Dr S Bennett	Doctor
Sarah Williams	Senior Administrator
Dr John Rae	

NOTE: Mr Michael Gage is also in contact with Dr Bennett of Wembury Surgery in order to co-ordinate / link this plan with that of the Wembury Surgery Emergency Plan.

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APPENDIX No 6

COMMUNICATIONS

HAM RADIO OPERATORS (Mains and battery use)

Name	Address	Telephone	Call Sign
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Mr Ken O'Connor			
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Mr Roy Hunt			
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MARINE VHF HAND HELD TRANSCEIVERS

Mr David Ray			
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Mr Steve Blackledge			
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APPENDIX No 7

MAPS OF THE LOCAL AREA

