



DRAFT

Minutes of the Recreation Ground Committee

The meeting was opened at 19:00

1. Present

Jane Cox, Steve Walrond, James Friend.

Apologies

Anne Towill, John Stansell

2. Terms of Reference

Circulated and noted. Committee particularly noted the requirement for future quotes to be on a specification like for like basis.

3. Teenage Shelter Update

James updated committee on forthcoming actions and timeline for repairs. Hoping to borrow a tractor to transport shelter to a car transporter in the car park (this will be cheaper than the £840 previously quoted) to remove to welder's premises in Saltash.

Action Clerk to clarify insurance in place for transportation method? Welding will be completed in Saltash and James will paint the shelter at that site. Paint colours shortlisted. Paint make selected is easily cleaned if subsequent graffiti identified. Graffiti removal to be completed as a planned maintenance activity on regular basis.

Action Clerk to make final decision on which paint to use. Update planned maintenance list if required.

When teenage shelter removed James to ensure safe surface remains behind. **Action** James

Committee advise general public should be made aware of shelter being removed for renovations only through normal communication channels

Action Clerk

Timeline – Removal in December and hope to return late January. James to update relevant parties on regular basis.

4. Management Plan Update

Maintenance schedule being maintained, monitored by Clerk. Unscheduled maintenance required:

Zip Wire spring needs replacing (non urgent). James can fit once received and will ensure tensioning is maintained at current level.

Action Clerk/RFO to agree and order replacement part. Clerk/RFO to decide if fitting is part of planned maintenance or do we need a quote to action?

Cradle Swing James is not sure if the part has been ordered for him to fit

Action Clerk/RFO to identify progress and order if required. Advise James when received.

Zip Wire Leg replacement. James has identified that the leg strut will be provided by Rhino Play under warranty. James to provide quote to fit to RFO if not planned maintenance.

Action Clerk/RFO to order leg and let James know if he needs to present a quote to fit.

RFO obtaining quotes currently for other renovation works required including tennis courts surfacing. James pointed out that he thought the under surface of the tennis courts may have broken up which is causing the top surface issues.

Action To advise Clerk/RFO this may be the case so this info can be presented to potential contractors if needed.

5. Friends of Wembury Recreation Ground

Setting up this volunteer group previously authorised by Parish Council.

Suggest plan to advertise for volunteers in Feb/March (when it may be a more attractive idea) to focus on horticultural aspects of park

Action Clerk to advertise

Ideas for ad hoc approach and/or group volunteer activity on a regular basis.

Initial volunteer group to be invited together late March/April to establish how they would like to work. Could ask other local groups for support (Allotment Association etc). A group activity could be coordinated with

James/committee with tools provided. Ad hoc arrangement would need participants to provide own tools/PPE. Potential storage for tools (which James can provide) under ramps when renovations completed.

Initial list of tasks for volunteers to complete

Weeding Beds and around planting

Clearing pathways of litter/weeds and sweeping

Litter Picking

Tree and bush maintenance (taking off guards, pruning)

Need to consider siting of compost heap (currently at back of recreation ground near housing)

Actions Clerk to complete risk assessments and set up date for initial volunteer meeting in March/April in due course

James suggested that we could find out what other parishes do to encourage volunteer contributions (both Brixton and Modbury are said to have good plans in place)

Action Clerk to contact Brixton/Modbury for ideas

Note Committee felt that further clarification on roles, expectations and activities of other relevant parties including Wembury Environment Group, Parklife, Adam King may be helpful to avoid confusion or unintentional wrong doing.

6 Any Other Business and Date of Next Meeting

The Clerk as set up a WRG email group to contact all members:

wrg@wemburyparishcouncil.org

Next Meeting – 18th March 2024 19.00