



October 2022 Minutes

Minutes of the meeting of Wembury Parish Council held at Wembury Village Hall, on the 31st October 2022.

Parish Councillors Present: Cllr Drought, Cllr Stansell, Cllr Cox, Cllr Short, Cllr Bennett, Cllr Smith, Cllr Kenny, Cllr Chown, Cllr Edwards and Cllr Truscott

The Vice Chair (Cllr Drought), chaired this meeting.

Clerk: Ella Peters

22-112 Cllr Drought opens the meeting.

Cllr Drought opened the meeting at 19:30

22-113 Apologies.

Cllr Brown and Cllr Newnham sent their apologies which were accepted unanimously.

Proposed: Cllr Drought, Seconded: Cllr Bennett

RESOLVED: To accept the apologies of Cllr Brown and Cllr Newnham

22-114 Absent.

None

22-115 Declarations of Interests & Dispensation Requests.

None

22-116 To suspend the business of the Council to allow speaker presentations, including reports from District and County Councillors, for members of the public to make observations, or to put questions to the Council.

The public forum was opened at 19:34

i. National Trust- Jessica Tatton-Brown

Jessica thanked the Parish Council for co-hosting the information sharing session. She wanted to note that there are two further drop in sessions in November with the opportunity to ask questions directly and to meet other partners such as Area of Outstanding Natural Beauty (AONB) and Plymouth Community Forests. It is advertised locally and a poster will be forwarded to the Clerk.

ii. Member of the Public

The member of the public thanked the council for facilitating the meeting with the National Trust. They did feel that there was little opportunity for public questions. They recalled 15 mins for questions and 45 minutes of a presentation from the National Trust. They said it would be nice for future meetings to have ample time for members of the public to say their piece.

They talked of continued unregulated use of the grain store and former wedding barns at New Barton Farm. They said there was no sign of planning permission being put in yet.

Jessica Tatton-Brown said that there has not been a planning application put in yet and their estate manager is talking to the enforcement officer.

The member of the public said there was a publicly advertised Halloween party at New Barton Farm and 40-50 cars went down the lane which added to traffic. They found it worrying and he said it seemed to be sanctioned by the National Trust.

iii. Member of the Public

The member of the public was concerned about the involvement of the Lawn Tennis Association (LTA) in the tennis courts and thought that the LTA would be charging £250 per court.

Cllr Drought said that concerns have already been raised are due to be discussed this evening.

The Clerk noted that in the report by the RFO on joining the LTA, she had written there would be no charges to the public

The member of the public gave the Clerk their contact details.

iv. Cllr John Harts Report

Cllr Johns Harts Report was read out by Cllr Drought. It is as follows:

I have very little new to report tonight. I am still having to seriously look at our finances for the remainder of this year and now also looking at target budgets for next year.

Covid Cases are plateauing. Hospitals have very few patients on Oxygen but still a number of patients admitted. There is still a real worry about the Flu virus for later this winter. Please get injections if you are eligible. This is your best protection against getting seriously ill over the next few months.

Hopefully we will be shortlisting candidates for interview for our next Chief Executive hopefully later this week. I have had a good number of applicants and we are now taking up references on a number.

I have heard nothing lately about the financing of the new bus shelter in Wembury. Please let me know if you need more help.

v. District Council Report

See Annex A

Cllr Chown read out his report

22-117 To confirm the minutes of the Parish Council meetings held on 26th September 2022 -circulated prior.

Cllr Bennett proposed to confirm the September 2022 minutes and Cllr Short seconded. (8 in favour, 3 abstentions)

RESOLVED: To agree the 26th September 2022 minutes as a correct record of the meeting and for the Chair to sign them.

22-118 To consider current planning matters and to receive monthly planning applications.

Planning applications

i. Reference: 3298/22/HHO

Proposal: Householder application for replacement rear single storey extension & front porch

Site Address: 61 Mewstone Avenue, Wembury, Devon, PL9 0JT

Cllr Bennett proposed no objection, seconded by Cllr Cox. 9 in favour, 1 abstention.

Comment: No objection

ii. Reference: 3177/22/HHO

Proposal: Householder application for single story front extension
 Site Address: 8 Southland Park Crescent, Wembury, PL9 0HD

Cllr Bennett, proposed no objection, Cllr Cox seconded. 9 in favour, 1 abstention.

Comment: No objection

There was a long discussion around the Pre Planning Consultation Cornerstone 24151021 regarding the increased elevation of a mast. A number of people contacted Cllr Stansell who are concerned that the increased elevation of the mast is excessive. He noted that when it is considered in a planning application, the council should consider what the benefits are to the community as opposed to the company. It could be that it gives better coverage in certain areas such as the beach or that other companies may be able to use the mast, creating better coverage for the area.

Cllr Bennett suggested writing to the company to ask what improvement of coverage may be expected. He noted that the tower is planned to go from 12m to 20m.

It was agreed that the Clerk shall write to the company to ask what their plans are regarding improvement of signal.

Cllr Short thought the coastal directive may have an issue with the height of the , especially due to the surround area being and Area of Outstanding Natural Beauty.

Cllr Chown noted that there may be a justification for s.106 money due to the mast.

22-119 Committees and Working Groups

i. Wembury Recreation Ground

a. General Update- Cllr Bennett. Circulated prior

Cllr Bennetts report was as follows:

i. Fitness items survey

A report is being prepared and will be presented at the November meeting.

ii. Teenage shelter quotes.

Quotes for the repair or replacement are being sought.

iii. Defibrillator on the recreation ground.

The purchase and installation is being discussed with the defibrillator group. Tom Greenland is leaving Wembury and is handing over the leaders role to Amanda Wirgman, a former Parish Councillor. It was suggested that the Parish Council pay for the defibrillator and decide on it's siting, whether it is on the rec ground, the village hall or the preschool building.

iv. Second wildflower area.

Keith Rennells of Parklife is due to engage in planting another wildflower area this November in the southeast corner near the pine trees. He intends to involve local people in the project.

v. The new swings have been inspected and are being well used and enjoyed by the children.

b. Survey feedback and ratification of equipment choice.

Postponed to November agenda.

ii. Highways –

a. General Update

Cllr Edwards gave an update on the Highways working group. It was as follows:

The signs for Traine road have been ordered but the arrival date is undetermined. The signs may be slightly more or less expensive when it comes to payment but it is a matter of a few pounds.

The fence opposite Wembury stores cannot be extended as it is a standard length. It could have been moved slightly to the left from the wall but it cannot be moved now it has been put in place.

There has been confusion over who owns the path that leads down from the scout hut to Knighton Road by Wembury Stores. This path is often slippery.

A discussion ensued over who owns the path and the possibility of tarmacking it. The Council agreed that the Clerk shall find out who owns the path.

If potholes are seen, members of the public are encouraged to report them online. If they are reported to Nick Colton, he has to go through the same online process as anyone else, so it takes longer for them to be sorted.

A discussion ensued around the issue of Devon County Council only coming out to fill in large potholes instead of doing all potholes in one trip; which has been a long standing problem. Cllr Drought explained that they have already come out on 5 separate occasions this year.

Cllr Edwards and the handyperson, James Friend, will be going out around Wembury soon to do an assessment of highways issues. Cllr Edwards shall report back with results.

22-120 Other Matters for Discussion and Decisions.

i. SSSI Land- To discuss the SSSI land usage along the River Yealm between Warren Point and Season Point, Wembury.- Cllr Stansell

A member of the public has written to Natural England about the usage of the SSSI. He had a reply acknowledging his letter but no more than that.

Cllr Stansell has circulated the Restore Trust link to councillors. Cllr Stansell asked councillors if they could read the website and bring back their comments on it to the next meeting.

Cllr Stansell spoke about the last community meeting with the National Trust at Wembury Village hall saying it was light on comment and heavy on the procedures.

He suggested having complaints from the community investigated to see if they have any validity and that conversations should be continued at another meeting when Natural England have hopefully replied.

Cllr Smith spoke about the document that Cllr Stansell circulated and she thinks that a lot of the points inside the document had already been made and that things are going round in circles. She thinks that the opinion of the group who wrote it contradicts what has previously been said about the state of the SSSI. From what she has understood, the National Trust's plans will benefit the SSSI and not make it worse. She thinks there was not much research or factual evidence behind the complaints.

Cllr Stansell said that perhaps conversations would be terminated if something was done about respecting the views of the locals.

Cllr Smith said all the views that in favour of National Trust plans were not heard at the meetings as they weren't there and people only attended if they are against plans.

Cllr Stansell said that if they were heavily in support then surely they would have filled the room as well.

Cllr Short said he has had two complaints from Down Thomas and that when lots of people turn up to meetings, it shows that things are not ok.

Cllr Smith said with public meetings, if it is all going to be a question and answer sessions, a group can't get across the information that they want to. She said it is the same questions that have come up at the last three or four council meetings and we're now accentuating blowing this up.

Cllr Short said that the National Trust haven't been honest in some of their comments and that is why some members of the public are dubious.

ii. Police Report.

No report this month

iii. To confirm the appointment of Ella Peters as Clerk following her probationary period.

Cllr Drought proposed to confirm Ella Peters' appointment, seconded by Cllr Cox. All in favour (10)

RESOLVED: To appoint Ella Peters as Clerk

iv. Bus Shelter on Mewstone Avenue- Discuss and decide whether to replace the bus shelter that was taken down and if so which make and model. Grants available for costs. Report circulated prior.

The councillors discussed the different bus stop options and were all aware that there is £3,979.75 remaining in s.106 money that can be used. And also £1377.345 in reserves. They also were aware that there is match funding available from Devon County Council BSIP fund (bus stop improvement of provision).

Cllr Smith proposed to replace the bus shelter with the Living Roof Euroshel Urban Metro 3 bay bus shelter which costs £7649.19 plus VAT and to use the match funding from Devon County Council. Cllr Cox seconded. All in favour (10)

RESOLVED: To replace the bus shelter on Mewstone Avenue for a Living Roof Euroshel Urban Metro 3 Bay Bus Shelter.

v. Tennis courts booking system- to discuss and decide whether to introduce a free booking system for the tennis courts in conjunction with the Lawn Tennis Association.

A discussed ensued about the positives and negatives of a tennis courts booking system. Cllr Bennett explained that the tennis courts are left unlocked so members of the public can play casual tennis when they wish. He has spoken to a member of the public who used to be in the Wembury Tennis Association and his feeling was that if people are made to book it will put them off. It is very busy in the summer months and children also use it after school. The general feeling was to keep it as a casual arrangement. Cllr Bennett also said that joining the Lawn Tennis Association would be helpful for any grants we may want in the future. At the moment the courts are in a good condition but replacing the surfacing and nets cost £25,000. There would not have to be a booking system when joining the LTA.

Cllr Cox is aware of some people in the village wanting to relaunch the Wembury Tennis Association.

Cllr Kenny said people are polite when sharing the courts but some people use the courts to ride bikes. He suggested that we need a better way to control usage of the tennis courts when it is busy.

It was agreed that it may be useful to revisit the idea of joining the LTA once the tennis association is set up again.

Cllr Bennett proposed not to introduce a free booking system for the tennis courts, seconded by Cllr Cox. All in favour (10)

RESOLVED: Not to introduce a free booking system for the tennis courts in conjunction with the Lawn Tennis Association.

vi. Clerks report.

See Annex B

The report was taken as read

22-121 To receive Financial Reports.

- i. Financial Statement for October 2022 - See Annex C
- ii. Bank Reconciliation for October 2022- See Annex D
- iii. Reserves Balances October 2022- See Annex E
- iv. Mid-Year Budget Review October 2022- circulated prior.

Cllr Drought proposed to accept items i, ii, iii and iv, seconded by Cllr Stansell. All in favour (10)

RESOLVED: To Accept items i, ii, iii and iv above as a true record.

- v. Delegation of decision to choose which bank accounts to apply for- Discussion and decision as to whether to delegate the decision to choose which bank accounts to apply for, to RFO, in consultation to Chair and Vice-Chair. (Decision to apply or switch accounts to be made by full council.)

Cllr Bennett proposed to accept the above. Cllr Stansell seconded. All in favour (10).

RESOLVED: To delegate the decision to choose which bank accounts to apply for to the RFO, in consultation with Chair and Vice-Chair.

22-122 Exchange of Information- No decisions may be made on items raised here.

Cllr Drought explained to the council that this evening's meeting almost had to be cancelled due to illness of both the Clerk and the Chair. An item will be added to the

November agenda in order to decide whether to amend the Standing Orders so the council has the power to postpone the meeting without needing to meet in person to vote on the decision.

Cllr Short spoke of speeding issues in Down Thomas and suggests there should be traffic calming measures. It will be put on the November agenda.

Cllr Stansell informed the council that there is now a defibrillator at Churchwood Valley between the beach and the pub.

22-123 Close of Meeting

The meeting was closed at 20:29

ANNEX A to Wembury Parish Council meeting – 31st October 2022
Cllr Chown's Report

South Hams District Cllr Matthew Chown – Parish Council Report, October 2022

Waste and Recycling contract

There has been a consistent deployment of all rounds since day two of the service handover from FCC.

This does mean that all the issues have been resolved, and the operational team continue to work on making sure that everything runs as well as it can within the constraints of FCC's design, whilst the wider team investigate how we can change things for the benefit of everyone.

With regards to brown bin collections the last collection day is the 31st October. There will be no garden waste collections from Tuesday 1 November.

For any missed collections, please report within two working days on the website: www.southhams.gov.uk/missedcollection.

Residents can now sign up for the new chargeable fortnightly garden waste subscription service.

Anyone living in the district can sign up; subscriptions went live on 1 November. An annual £49 subscription covers collections for one brown wheelie bin, with a maximum of two subscriptions for two bins per household.

Collections will begin in March 2023. Residents wanting to get their first collection in March will need to have signed up to the service by 22 January 2023. This is so Council staff have enough time to create the collection rounds and get everything ready ahead of launch.

If you don't sign up by 22 January, you'll still be able to sign up, but your first collection will happen at a later date.

The quickest and easiest way to sign up is on the website:

www.southhams.gov.uk/gardenwaste

Bird Flu

Following several detections of avian influenza in poultry and wild and captive birds across the southwest of England a regional Avian Influenza Prevention Zone (AIPZ) was declared on 31 August in Cornwall, Devon, Isles of Scilly and part of Somerset.

From 17 October the Prevention zone was declared across Great Britain.

All bird keepers must follow strict biosecurity measures to help protect their flocks from the threat of avian flu.

As a Local Authority, SHDC are required to collect dead birds on public land if they pose a public health concern. Instances of dead birds can be reported through our website (<https://www.southhams.gov.uk/report>) where locations will be triaged as to public health risk.

Any dead bird on private land is the landowners responsibility to dispose of and information can be found here: <https://www.gov.uk/guidance/avian-influenza-bird-flu#wildbirds>

If there are concerns relating to birds not being housed, covered or other biosecurity measures at a setting, Trading Standards would be the organisation who would take the lead on investigating. Contact them at: tradingstandards@devon.gov.uk

Council webpage for help and information

<https://www.southhams.gov.uk/cost-of-living-help>

Communities Locality Fund

South Hams Councillors each have a small budget to support communities in their ward. I would very much welcome applications from the residents, businesses, or organisations from within the Wembury and Brixton Ward, (including Heybrook Bay, Down Thomas, Carrolsland, Sherford etc) for funding that can be used to support the local area, such as projects, events, equipment, and facilities.

The minimum grant that can be applied for is £100. If you have an idea you would like to discuss, please contact me: Matthew.Chown@swdevon.gov.uk

ANNEX B to Wembury Parish Council meeting – 31st October 2022 **Clerks Report**

October 2022 Clerks Report

General

- A member of public emailed concerned about motorbikes on the coastal path. He has reported it to the police.

- The Fitness survey has been distributed and the results will be circulated in November.
- I have been working on getting some trees and benches for members of the public.
- The trees from the Woodland Trust grant will be arriving early November.
- I am still looking into the feasibility of a warm space for the community.
- I am in the process of trying to get solid answers regarding asbestos found on the path near the scout hut.
- The meeting with the public and National Trust took place this month, with high attendance. I took some minutes and shall circulate them in due course.
- I had a member of the public concerned over parking on Mewstone avenue, John Hart suggested putting an article in the Wembury Review.
- I have informed Nick Colton about the Councils' decision on the Train Road signs. He said he has raised the order but timescales are always difficult to predict as to when the contractor gets the signs manufactured and put up.
- The finance committee meeting is taking place on November 7th at 7:30pm, either in the Knighton Room or DT Village hall, Anne will decide soon. Both Anne and I will be attending.
- I have circulated an email explaining James' planned and unplanned works as well as attaching the asset works timetable.

JFGS

- Anne and I are looking into an app for James to use for work.
- James will be writing up a quote for the post that has the Wembury Parish Council sign on it at the WRG car park.
- The swings were inspected recently and James is fixing them. (a part needs trimming down).
- James has reported a faulty man hole cover on Mewstone avenue.
- James has reported faulty surfacing on Southland Park after a streetlight was installed.
- Yellow markings have been repainted in the WRG car park.
- A member of the public crashed into the wall on the road at Langdon Court. James has spoken to Nick Colton. The white lines there are faded so he has mentioned it.

ANNEX C to Wembury Parish Council Agenda – 31st October 2022

Financial Statement

Payments

Code	Description	Supplier		VAT	Total
Salaries inc NI/Tax/Payroll	September Salaries	Various	£1,442.38		£1,442.38
Grants/Donations to organisations	River Yealm Water Quality Monitoring	Brixton PC	£1,168.00		£1,168.00
Communications	Email, Office 365 and VOIP	HelloComtec	£ 46.30	£ 9.26	£ 55.56
WRG Grounds and Equipment Maintenance	Line marking in WRG	JFGS	£ 188.45		£ 188.45
Grants/Donations to organisations	Grant	Wembury VH	£ 350.00		£ 350.00
WRG Grounds and Equipment Maintenance	Energy Supply for DAAT Tower	EDF	£ 9.00	£ 0.45	£ 9.45
Auditors	External Audit	PKF Littlejohn	£ 200.00	£40.00	£ 240.00
Expenses and Training	Expenses 10/21-10/22	Anne Towill	£ 155.73		£ 155.73
Salaries inc NI/Tax/Payroll	October Salaries and HMRC payments	Various	£2,390.59		£2,390.59
WRG Grounds and Equipment Maintenance	Gravitex paint	JFGS	£ 13.46		£ 13.46
Total			£5,963.91	£49.71	£6,013.62

Receipts

Code	Bank	Description	Supplier	Total
Interest	Book Account	Interest	Lloyds Bank	£ 0.54
Interest	General Account	Interest	Lloyds Bank	£ 4.97
				£ 5.51

Signed:

28/11/2022

ANNEX D to Wembury Parish Council Agenda – 31st October 2022

Bank Reconciliation

Cash in Hand 01/04/2022		£104,490.45	
ADD			
Receipts 01/04/2022 - 24/10/2022		£ 53,298.30	
		£157,788.75	
SUBTRACT			
Payments 01/04/2022 - 24/10/2022		£ 28,115.21	
A Cash in Hand 24/10/2022		£129,673.54	
(per Cash Book)			
Cash in hand per Bank Statements			
Petty Cash	24/10/2022	£	-
Current Account	24/10/2022	£	3,010.17
General Account	24/10/2022	£	114,861.66
Book Account	24/10/2022	£	12,740.47
			£130,612.30
Less unrepresented payments		£	938.76
			£129,673.54
Plus unrepresented receipts			
B Adjusted Bank Balance			£129,673.54
A = B Checks out OK			

ANNEX E to Wembury Parish Council Agenda – 31st October 2022

Reserves

<u>Reserve</u>	<u>Opening Balance</u>	<u>Spend</u>	<u>Receipts</u>	<u>Current Balance</u>
Earmarked				
Public Asset Maintenance Reserve	£10,000.00			£ 10,000.00
Legal Costs Reserve	£ 3,000.00			£ 3,000.00
Reprint of Discovering Wembury Book	£ 4,000.00			£ 4,000.00
Elections Reserve	£ 5,000.00			£ 5,000.00
s.106 Funds	£45,946.74			£ 45,946.74
Bus shelter s.106 money	£10,000.00			£ 3,979.75
		£6,020.25		
Total	£77,946.74			£ 71,926.49
		£6,020.25		
TOTAL RESERVE	£77,946.74			£ 71,926.49
		£6,020.25		
GENERAL FUND				£ 57,747.05
TOTAL FUNDS				£129,673.54