



May Minutes 2022

Minutes of the May meeting and the Annual meeting of Wembury Parish Council held at Wembury Village Hall, on the 30th May 2022.

Parish Councillors Present: Cllr Brown, Cllr Drought (Vice Chair), Cllr Stansell, Cllr Edwards, Cllr Short, Cllr Truscott and Cllr Bennett, Cllr Smith, Cllr Kenny and Cllr Newnham

Clerk: Ella Peters

26 members of the public attended

22-52 Opening the meeting

Cllr Brown opened the meeting at 19:31

22-53 Election of Chairman and Declaration of Office signing.

Cllr Drought proposed Cllr Brown as Chairman, seconded by Cllr Bennett and agreed unanimously.

RESOLVED: To appoint Cllr Brown as Chairman of Wembury Parish Council.

22-54 Election of Vice Chairman and Declaration of Office signing.

Cllr Brown proposed Cllr Drought as Vice Chairman, seconded by Cllr Stansell and agreed unanimously.

RESOLVED: To appoint Cllr Drought as Vice Chairman of Wembury Parish Council.

22-55 To confirm the minutes of the Annual Meeting of Wembury Parish held on the 4th May 2021.

Signed:

Date:

Cllr Short proposed to confirm the minutes and Cllr Bennett seconded. (All in favour, 11)

RESOLVED: To agree the 4th May 2021 minutes as a correct record of the meetings and for the Chair to sign them.

22-56 Apologies.

Cllr Cox sent her apologies which were accepted unanimously.
Proposed: Cllr Drought, Seconded: Cllr Bennett.

RESOLVED: To accept the apologies of Cllr Cox

22-57 Absent.

None

22-58 Declarations of Interests & Dispensation Requests.

None.

Cllr Brown noted that the Wembury Local History Society has provided some memory books called 'Marking the Queens Platinum Jubilee, Wembury in the 1950's'

22-59 To suspend the business of the Council to allow speaker presentations.

- i. Jessica Tatton Brown and Richard Snow- National Trust
Richard Snow (Countryside Manager for the National Trust) explained that in December last year, the New Barton farm tenancy ended. They're now looking into how to improve the land for nature. This will not be an end to farming. There will also be conservation work and also land management such as access work (i.e. footpath quality and type of footpaths). The National Trust will also look into how the buildings can support the operation. They have had an open day at Wembury Village Hall and there also some coming up on the farm soon. They are, however, still in consultation so they can't quite provide clear answers yet on everything that will or may be happening. They said they want to hear the public's thoughts on what they would like to see happening on the farm. The consultation period is happening until Autumn.
Cllr Brown explained that the National Trust were due to come to a parish council meeting after the summer but it was decided that they would come earlier due to some of the public's concerns.
- ii. Member of the public- A member of the public spoke on behalf of around 30 residents who are meeting regularly due to their concerns over the National Trusts' work at New Barton Farm. They explained that they felt they had received no meaningful feedback last month and they haven't had their questions answered properly. Some members of the public have also written

Signed:

Date:

individual letters to the National Trust and some have been in contact with Sir Gary Streeter (Member of Parliament for South West Devon).

They have seen some of the barns from the farm being advertised on Rightmove and are also concerned about the possibility of a café being built. They are also concerned that there may be plans for a wedding venue. The group want the trust to actively involve the community and, in their perspective, there has not been an appropriate consultation. They believe current ideas would change the nature of the whole community.

Cllr Brown explained that there have been no planning applications so no comment has been made by the Parish Council and that the National Trust being at the Parish Council meeting today is part of the consultation period with the public.

Richard Snow wanted to make it clear that the land management element of New Barton Farm is not really up for consultation due to the National Trusts' national strategy where the land must deliver better for nature.

Rob snow explained that they had advertised barns and some people in the local community have shown interest in them such as for an IT business or a special education school. He says they do not have a hidden agenda. He is happy to have more meetings, and nothing is a done deal at this stage.

Cllr brown emphasised that he thinks some community members' anxiety is due to concerns over increased traffic.

A member of the public asked if any of the buildings already have already changed with regards to how they are being used?

Richard Snow explained not yet. The only thing is that the grain store is being used by a tree surgery company. The National Trust have had legal advice and were told that agriculture and forestry falls into the same category for planning use for the building.

The member of the public wants to explore it further and thinks the National Trust requires planning permission.

Cllr Stansell asked who was the tree surgeon and how long will they be there?

Richard Snow explained it is C and H tree surgery. They are on a short term lease for 2 years. They know that any changes will take time and they have bought themselves a bit of time to get through any planning permission that may be required. It also provides some income for the National Trust.

There was not a consultation with the public about this because they felt it was appropriate at the time and the barn had previously been used for grain driers.

A member of the public is concerned that the tree surgery company seems to be in operation 7 days a week. The main concern right now is noise.

The National Trust has been made aware of noise issues, they have spoken to tree surgery.

The National Trust would like a meeting with the people who live in the houses who are effected by the noise.

Cllr Bennett suggested that the tree surgery company should make clear of the working hours.

Richard Snow explained that farming will continue and pasture is still being grazed. Arable is still happening with a small amount of fallow. Surveying still being done. It is Important to understand what they have.

He said there is not a food shortage, 75% of it goes to feed animals. There will still be farming and food production, it will just more sensitive to nature.

They want to be existing footpaths to improved. They would also like new footpaths on, a new cycle way link and offroad links i.e. cycling, walking, horse riding.

Some footpaths may need to be moved due to dangerous woodland as they are trying not to fell the ash trees. This is happening across South Devon.

iii. Keith Coventry- Expert in high security in IT. Providing advice for the council

Keith outlined the aged of the councils emailing system and that he thinks there are better alternatives. Within 24 hours of Cllr Short signing up to the emailing system he has fishing emails. Keith explained that a new system could eliminate issues such as this. There will be a teams meeting set up with Keith and some councilors.

iv. Tony Hawkins- River Yealm Water Quality Group

Tony Hawkins explained that river Yealm is being used as an open drain. This is causing plummeting fish stokes, poor quality water. The funding to the environment agency has been cut by around 2/3 in last decade and volunteer routes have now taken off. Therefore he would like to ask Wembury Parish Council to join the 6 other councils around the Yealm who are already contributing.

There would be monthly sampling, team building training to volunteers and a probe to monitor water quality. Shared funding by the council would also help to support citizenship,

All equipment would remain under control with the River Yealm Water Quality Group. Resulting evidence on local rivers shows improvement due to work so far.

It would be £1058 towards set up cost followed by £110 per year.

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Cllr drought said well aware of the polluted river and asked how testing further help to stop pollution.

Tony Hawkins explained that it helps to build the evidence to approach MPs, press etc towards facing up the problems and negotiating improvement.

There will also be additional locations be surveyed in comparison to the Environmental Agency

- v. Report from Cllr John Hart – circulated prior.

Cllr John Harts report

My last year has again been focused primarily on Covid-19 and how the County Council has been supporting those residents needing help. Organising holiday food vouchers for young people entitled to free school meals. Working with the Hospitals and the Voluntary sector to keep bed blocking to a minimum. As well as working as one of the Beacon Councils with the government on the national scene.

I have also been involved in leading the County including Plymouth and Torbay and the 8 District Councils in the Levelling up agenda. The greater Devon being one of only 9 County groups to be offered the opportunity to negotiate with Government on being devolved extra powers from London to benefit our communities. We are discussing 8 topics. The main 2 being housing and skills.

I have also been working with SHDC and Plymouth on the creation of a Freeport. The Company was set up last week with a board of directors, and a bank account. The paperwork has been sent up to the Chancellor, Rishi Sunak, to get the Government to ratify. We have received compliments on the submitted documents and are expecting over 4500 new jobs to be created as the 3 sites develop.

Locally, I have endeavoured to support when I could. I Am still trying to get the Double lines painted along Church Road. They were promised for last week. Mewstone Road is now being looked at but I am not sure when t will be repaired. DCC will shortly be advertising a traffic order with Double yellow lines at Wembury Point because of the congestion being caused with indiscriminate car parking along the road.

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John Hart has tried to get figures for speeding on Traine Road but the person dealing with it on holiday.

- vi. A member of the public asked if Cllr Brown had looked into reasons for the pricing of the flat in Wembury for those who are homeless. Cllr Brown explained that it was still not clear what the plan was and he shall contact the member of public in due course.

John Hart will look into replacing the no through road sign that has rusted away.

- vii. Cllr Chown (district report)- We have 84 new arrivals as refugees. They have been aided with employment, school, healthcare, benefits, and immigration advice,

There is temporary accommodation if required

There is the climate and infrastructure fund which is too help reduce carbon emission. Applicants can apply for between £1,000- 25,000.

There are 18 refugees within Wembury and they have asked them to attend the fun day on Saturday

Closed: 20:30.

22-60 To appoint members to serve on committees-

The following committees were discussed, and their members appointed according to the details below:

- a) Communications Committee - Discontinued
- b) Neighbourhood Plan Committee – Cllr Kenny, Cllr Truscott, Cllr Kenny, Cllr Edwards.
- c) Wembury Beach Liaison Working Group - Cllr Cox, Cllr Smith, Cllr Stansell, Cllr Kenny, Cllr Brown
- d) Wembury Emergency Plan Committee - Cllr Kenny, Cllr Brown, Cllr Stansell, Cllr Drought
- e) Wembury Recreation Ground Committee – Cllr Bennett, Cllr Stansell, Cllr Chown, Cllr Smith, Cllr Cox, Adam King, Andy Cammack.
- f) Pavilion Working Group – Cllr Brown, Cllr Kenny, Cllr Chown, Cllr Smith, Cllr Cox. It was
- g) Community Asset Committee – Discontinued

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- h) Finance Committee – All Councillors. Chaired by Cllr Drought.
- i) Highways Committee – Cllr Edwards, Cllr Brown, Cllr Harris, Cllr Chown.
- j) Snow Warden- Cllr Stansell.

Cllr Brown proposed the above appointments, seconded by Cllr Drought and agreed unanimously. (11)

RESOLVED: To appoint the above members to serve on the above committees.

22-61 To appoint representatives to outside bodies. - See Annex B

- a. Wembury Primary School Liaison- Cllr Cox
- b. River Yealm Harbour Authority- Cllr Drought
- c. River Yealm Estuary Management Group- Cllr Drought, Cllr Smith
- d. Ivybridge and District Association of Local Councils- Cllr Brown
- e. Wembury Alms Houses- Cllr Newnham
- f. Four Rivers Dementia Alliance- Cllr Drought
- g. Dementia Friendly Parishes Around the Yealm- Cllr Drought

Cllr Brown proposed the above appointments, seconded by Cllr Drought and agreed unanimously. (11)

RESOLVED: To appoint the above representatives to serve on the above committees.

22-62 To appoint responsibility for noticeboards.

Noticed board allocation was discussed and it was agreed that allocation would be decided by the Clerk in due course.

22-63 Annual Review & Approval of Standing Orders, Financial Regulations, Financial Risk Assessment, GDPR and other documents.

- a) Wembury Parish Council Standing Orders
- b) Wembury Parish Council Financial Regulations
- c) Wembury Parish Council Health & Safety Policy
- d) Internal Controls
- e) Down Thomas Community Room Fire Safety Certificate
- f) Asset Register
- g) Complaints Procedure

Signed:

Date:

- h) Financial Risk Assessment
- i) Financial Signatories
- j) Communication Protocols
- k) GDPR Documents
 - i. Information & Data Protection Policy
 - ii. Consent Form
 - iii. Contact Privacy Notice
 - iv. Document Retention & Disposal Policy
 - v. Appendix A
 - vi. GDPR Documentation- Controller
 - vii. GDPR Documentation- Processor
- l) Vexatious Complaints Policy
- m) Sustainable Purchasing and Procurement Policy
- n) Environmental Policy
- o) Memorial Bench and Trees Policy
- p) Scheme of Delegation

Cllr Brown proposed the following, seconded by Cllr Drought and agreed unanimously. (11)

RESOLVED: To accept the above documents as circulated prior to the meeting.

22-64 To confirm the minutes of the Parish Council meetings held on 28th March 2022 and the 25th April 2022- circulated prior.

Proposed Cllr drought, Cllr bennet seconded. (All in favour)

RESOLVED: To agree the 25th April 2022 minutes as a correct record of the meetings and for the Chair to sign them.

22-65 To consider current planning matters and to receive monthly planning applications.

- i. Planning applications- **See Annex E**

i. Reference: **1119/22/TPO**

Proposal: G1: Sycamore - Crown Height Reduction to Northern Lower Crown 2 metres due to Root Plate Failure

Site Address: 16, Barton Brake, Wembury, Devon, PL9 0BJ.

No objection. Proposed Bennett, Cllr Kenny seconded (3 in favour, 1 abstention)

Comment: No objection

Signed:

Date:

ii. Reference: **0852/22/HHO**

Proposal: Householder application for raised rear veranda

Site Address: 12 Longlands Drive, Heybrook Bay, PL9 0BL

Moved to June agenda

iii. Reference: **0510/22/VAR**

Proposal: Application for variation of condition 2 (approved plans) of planning consent 3814/20/VAR

Site Address: Bovisand Harbour (Fort Bovisand)

Bovisand, Wembury, PL9 0AB

Cllr Short Proposed Objection. Seconded by Cllr Smith. (7 in favour, 4 abstentions)

Due to visual impact. It also does not fit the character of the original plans, no technical drawings. The plans are out of scale with the original photos and the artist's impression is not like the other pictures.

Comment: Objection

iv. Reference: **1063/22/HHO**

Proposal: Householder application for single storey rear extension, first floor extension and alterations to the roof.

Site Address: 8 Southland Park Road Wembury PL9 0HF

Cllr Bennett proposed no objection, seconded by Cllr Edwards. (All in favour)

Comment: No objection

v. Reference: **0658/22/HHO**

Proposal: Householder application for first floor side extension

Site Address: Gatewood Wembury. PL9 0DZ

Cllr Bennett proposed no objections, seconded by Cllr Stansell (9 in favour, 2 abstentions)

Comment: No objection

Signed:

Date:

vi. Reference: **1102/22/FUL**

Proposal: New agricultural tie farm dwelling

Site Address: South Barton Farm, Veasy Park, Wembury, PL9 0ES

Cllr Bennett proposed no objection, Cllr Edwards seconded. (8 in favour, 3 abstentions.)

Comment: No objection

22-66 Committees and Working Groups

i. Wembury Recreation Ground

a. General Update- Cllr Bennett. Circulated prior

Cllr Bennett's report:

Zip wire.

The Rhino Play team are due to visit on Wednesday 8th June to investigate possible problems with the wire tensioner and retension the wire. There will be a charge if no fault is found.

Fitness stations.

Advice has been sought from Dan Watkins, a local fitness expert, as to the choice of equipment. A WRG meeting will be held in the Knighton Room on Monday 13th June to look at the equipment options and decide how to carry out a public survey. Once this work has been carried out, we can then apply for funding.

New Swings.

These are due to be installed in June after the Jubilee celebrations together with an extra layer of surfacing.

Queens Green Canopy Memorial Plaques.

This is on the agenda for the WPC meeting on 30th May i.e. for WPC to cover the £150 cost for a plaque at Down Thomas playing field in the newly planted tree area.

ii. Highways –

a. Working group update and discussion.

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Date:

The last meeting was held on the 16th May. The pathway linking the WRG and Wembury stores is to be made less slippery and the barrier is to be replaced and extended. There is discussion of whether it would be possible to have a sign on the bus shelter next to Traine Road in order to divert cars away from using the road. I.e. 'Wembury Village This Way'. The working group hope to borrow Brixton's speed sign to use on Hollocombe road. Emma Hurrell and James Friend were co-opted to the Highways working group.

iii.Clerk's Annual Report.

Moved to next month

iv.Chairmans Annual Report.

Moved to next month

v.Any other annual reports.

22-67 Other Matters for Discussion and Decisions.

i. Police Report.

Police report- 3 crimes. Dog out of control, bit another dog. Theft of wheelbarrow Bovisand lane. Theft involved entering not, theft of generator from Wembury school. May have been something that has been misplaced.

ii. New Barton Farm Developments- to discuss any arising matters.

Covered in the public forum

iii.Climate Infrastructure Fund – To discuss and decide whether the council wish to apply for the climate infrastructure fund for the creation of the Langdon footpath and cycle route. (application deadline 9th June)

Cllr Brown proposed to apply for the fun. Cllr Bennet seconded. (All in favour)

Resolved: To apply to the climate infrastructure fund.

iv. White line marker- to decide whether the formal agreement for using the white line marker should include any monetary elements I.e., a security deposit, late charge or damage charge.

Cllr Brown proposed that there would not be a monetary aspect to the formal agreement, seconded by Cllr Bennett. (All in favour)

Resolved: to not have a monetary aspect to the formal agreement for the white line marker.

v.Coombe Dean School Community Walk- to decide whether Coombe Dean School can have permission to use Wembury Recreation Ground as a lunch break on their community walk. This was agreed last year but cancelled due to Covid-19.

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Date:

Cllr Stansell proposed to allow Combe Dean Community school to use the field, Cllr Edwards seconded. (All in favour)

Resolved: To allow Combe Dean Community school to use the field at Wembury recreational ground as a lunch break on their community walk

- vi. Parish Council meeting adaptations- To consider whether to investigate provisions needed for the recording/live streaming of Parish Council meetings.

It was agreed that the Clerk would look into this further

- vii. Clerk training- To decide whether the council will pay for the Clerk to undertake the Certificate in Local Council Administration Level 3 at a cost of £760 for a 12-month course. (circulated prior)

Cllr Brown proposed for the council to pay for the Clerks CiLCA training, Cllr Drought seconded. (All in favour)

Resolved: For the council to pay for the Clerk to undertake the Certificate in Local Council Administration Level 3 at a cost of £760 for a 12-month course.

- viii. Langdon public access discussion- Cllr Chown

Cllr Brown, Cllr Drought and the Clerk will set up a meeting with those involved in order to gain further information before the council makes any further decisions.

- ix. Jubilee celebrations- Updates.

Cllr Kenny informed the council that there is insurance for use of the horses at the jubilee. He reminded the council of the Jubilee events that are taking place.

22-68 To receive Financial Reports.

- i. Financial Statement for May 2022 - **See Annex F**
- ii. Bank Reconciliation for May 2022- **See Annex G**
- iii. Reserves Balances May 2022- **See Annex H**

Cllr Truscott proposed to take items i, ii, iii, iv and v on block and to accept them as a true record. Seconded by Cllr Bennett. All in favour.

Resolved: To Accept items i, ii, and iii, iv and v above as a true record.

- iv. Authorisation to make payment of membership to Devon Communities Together. Direct Debit payment of £50 per annum.

Cllr Brown proposed to authorise the direct debit, Cllr Drought seconded. (All in favour)

Signed:

Date:

Resolved: to authorise the payment of membership to Devon Communities Together. Direct Debit payment of £50 per annum.

- v. Request of a grant from The River Yealm Water Quality Group for £1,058 towards set up costs and £110 per annum- circulated prior.

Cllr Smith proposed to allow the grant from the River Yealm Water Quality Group. Cllr Stansell seconded.

Resolved: To grant from The River Yealm Water Quality Group £1,058 towards set up costs and £110 per annum

- vi. Request for a grant of £150 from the Down Thomas Village Hall Committee for a plaque and stake for the Down Thomas Village hall jubilee tree planting.

Cllr Bennet proposed to allow the grant request for the Down Thomas Village Hall, Cllr Drought seconded.

Resolved: To grant the Down Thomas Village Hall Committee £150 for a plaque and stake for the Down Thomas Village hall jubilee tree planting.

22-69 Exchange of Information- No decisions may be made on items raised here

No items raised

22-70 Close of Meeting

The meeting ended at 21:54

Signed:

Date: