



### **April Minutes**

**Minutes of the meeting of Wembury Parish Council held at Wembury Village Hall, on the 25<sup>th</sup> April 2022.**

**Parish Councillors Present:** Cllr Drought (Vice Chair), Cllr Stansell, Cllr Cox, Cllr Edwards, Cllr Short, Cllr Truscott and Cllr Bennett, Cllr Smith, Cllr Kenny.

**Clerk:** Ella Peters

#### **22-40 Opening the Meeting**

Cllr Drought opened the meeting at 19:31

#### **22-41 Apologies**

Cllr Newnham and Cllr Chown and Cllr Brown sent their apologies which were accepted unanimously.

Proposed by Cllr Drought, seconded by Cllr Edwards

**RESOLVED: To accept the apologies of Cllr Newnham, Cllr Chown and Cllr Brown**

#### **22-42 Absent**

None

#### **22-43 Declarations of Interests & Dispensation Requests.**

- i. Cllrs Kenny and Cox declared an interest in item 4 (iii) regarding the request for a grant from the Wembury Jubilee Committee of £200 for Queens Platinum Jubilee decorations.

**22-44 To suspend the business of the Council to allow speaker presentations, including reports from District and County Councillors, or for members of the public to make observations, or to put questions to the Council.**

- i. A member of the public spoke as a representative for a concern group who also attended the meeting. They were concerned about the New Barton

Signed:

Date:

Farm developments on not only the village itself but also the access route to the farm.

Cllr Drought asked if they wished to list any of the objections. The member of the public said it is quite difficult to as they do not know what is planned. Cllr Drought said that he does not know either. They said that they have written to National Trust with their comments but did not have suitable answers and are hoping to pursue answers with Jessica Tatton-Brown.

The member of the public particularly mentioned concern over the possibility of a café/restaurant at the farm, as the National Trust brochure mentioned relaxing with a cup of coffee. They also wanted to know if this could possibly then include a car park. They said that the National Trust also talked about widening access and they want to know how this would happen and what impact it would have on the village.

Cllr Drought explained that the best the council can do is voice the concern of the public as the council also does not know what is going to happen.

The member of public also added that all proposals have consequences and at the moment they know proposals and none of the consequences.

Cllr Bennett asked if the member of the public had read about the Barton Farm article in the Wembury Review. The member of the public had. Cllr Bennett explained that the council don't have anything concrete to object to but also sees that there is a certain amount of concern about the general direction of the National Trusts plans. He said they don't seem to be terribly environmentally focused and instead have more of a financial focus.

The member of the public agreed.

Cllr Drought said the council will keep an eye on any developments for the public and that it concerns the council as well.

**Close- 19:35**

**22-45 To confirm the minutes of the Parish Council meetings held on 28<sup>th</sup> March 2022 -circulated prior.**

The minutes had been circulated prior but there were technical difficulties with having a physical copy. It shall be signed and approved at the May meeting.

**22-46 To consider current planning matters and to receive monthly planning applications.**

Planning applications-

- i. 0931/22/LBC

Signed:

Date:

Proposal: Listed building consent for redecoration, re-wiring and plumbing of existing hotel building (application 1 of 2) Site Address: Langdon Court Hotel, Down Thomas, PL9 0DY

Cllr Bennett proposed no objection, seconded by Cllr Cllr Cox. 9 in favour (unanimous)

**Comment: No objection**

ii. 0935/22/LBC

Proposal: Listed building consent for redecoration, re-wiring and plumbing of existing hotel building (application 2 of 2)

Site Address: Langdon Court Hotel, Down Thomas, PL9 0DY

Cllr Bennett proposed no objection, seconded by Cllr Cllr Cox. 9 in favour (unanimous)

**Comment: No objection**

iii. 1082/22/TPO

Proposal: G1: Elms - Crown Thin by a maximum of 20%, cutting limbs no thicker than 25mm in diameter, aiming to reduce overall sail affect whilst still maintaining the natural shape of the trees and combined canopy and due to the trees having a high amenity value but suffering from frequent failure of limbs due to prevailing wind and exposed position

Site Address: 2 Hillcrest Close, Wembury, Devon, PL9 0HA

**Comment: No objection**

## **22-47 Committees and Working Groups**

- i. Wembury Recreation Ground
  - a. General Update- Cllr Bennett. (Annex A)

Cllr Bennett read out his report.

- ii. Highways –

- a. Working group update and discussion.

Signed:

Date:

Cllr Edwards explained that at the last highways working group meeting, only 4 people were there. (3 councillors and the clerk). He reiterated that the next highways meeting will be on 16<sup>th</sup> May at 7:30pm via Microsoft Teams.

John Hart looked into why the double yellow lines on Church road had not been sorted. He shall know more information tomorrow but he does not know why it has not been done already.

iii. Clerk's Report- As circulated prior to meeting.

#### Clerk's report April 2022

- There is some graffiti on the teenage shelter that James Friend is currently dealing with.
- The highways working group had met and will be meeting again on 7pm on Monday 16th May on Teams. The police and John Hart have been invited.
- The tarmac work at the front of the park has been completed
- A few potholes have been reported
- The 30 repeater sign on Hollacombe road has been reported to Nick Colton due to an overgrown hedge covering it.
- The grass in the park has been strimmed.
- The WRG is a per John Bennett's update.

### **22-48 Other Matters for Discussion and Decisions.**

#### **i. Police Report.**

5 assaults, 1 ABH, 3 common assaults, 1 false imprisonment. They are all currently under investigation.

There was also a driver driving over the legal limit and 1 dog dangerously out of control.

Cllr Kenny reminded the councillors that the report is always two months behind.

From February there was a violent sexual offence that is under investigation.

#### **ii. Report from County Councillor John Hart (Annex C)**

Cllr Hart attended the meeting as Devon County Council leader and gave a report

#### **iii. Queens Platinum Jubilee- to discuss**

Cllr Kenny explained that the Wembury Jubilee Committee are in the process of planning the jubilee weekend and gave an update:

Signed:

Date:

It is a four day event and they want to engage the whole of the community. There will likely be a band, church service, localised beacon event and sports day for children and adults. There will be a Wembury's got talent and battle of the bands in the village hall on Friday and on Saturday there will be a fun day. For anyone wishing to contact the relevant persons regarding the jubilee; please use the following email: [wemburyqueensjubilee@gmail.com](mailto:wemburyqueensjubilee@gmail.com). There is also a Facebook page. Location is not yet confirmed due to risk assessments needing to be carried out. Official information will be put on council notice boards.

- iv. Road sweeper hire- to discuss whether the council would be interested in the hire of a road sweeper for rubbish and gutter weeds.

Several councillors expressed that this may be of interest. Cllr Stansell said they do a lot more than just sweep the road, they also clear growths at the side of the road. He said it is not terribly expensive and he thinks it is worth it. Cllr Kenney explained that the general rubbish he has seen is Newspapers and McDonalds wrappers. The Clerk explained that on a clerking forum, a parish council shared that the hire of a road sweeper is normally £1800 per day but the council had received grants from the community enhancement fund and district/county grants and so only paid £400.

It was agreed that the clerk would put together a document outlining costs and circulate it to the councillors.

- v. Planned and Unplanned Works Contracts- to seek approval for the extension of JFGS contract by two months in order to allow time for advertising of new contract.

Cllr Bennet proposed to allow the extension requested. Seconded by Cllr Edwards, all in favour (9)

**Resolved: to allow for the extension of JFGS contract by two months in order to allow time for advertising of new contract.**

- vi. National Trust consulting- to discuss.

Councillor Drought suggested inviting the National Trust to a meeting in September/October time as the National Trust are likely to be very busy over the summer period. The general consensus was to agree to this. The Clerk shall invite the National Trust at the appropriate time.

## **22-49 To receive Financial Reports.**

- i. Payments from 24th March to 31st March 2022- See Annex B

Signed:

Date:

- ii. Year End Bank Reconciliation 2021-2022 See Annex C
- iii. Financial Statement for April 2022 - See Annex D
- iv. Bank Reconciliation for April 2022- See Annex E
- v. Reserves Balances April 2022- See Annex F

Cllr Truscott proposed to take items i, ii, iii, iv and v on block and to accept them as a true record. Seconded by Cllr Bennett. All in favour (9)

**Resolved: To Accept items i, ii, and iii, iv and v above as a true record.**

- vi. Request for a grant of £140 from the Wembury History Society to pay for souvenir booklets for Queens Jubilee.

Cllr smith proposed to grant the Wembury History Society £140 pay for souvenirs books for the Queens Jubilee. Seconded by Cllr Bennett. All in favour (9)

**RESOLVED: To grant the Wembury History Society £140 to pay for souvenirs books for the Queens Jubilee**

- vii. Request for a grant of £200 from the Wembury Jubilee Committee for Queens Platinum Jubilee decorations.

Cllr Truscott was concerned that £200 may not be enough for decorations. Cllr Kenny explained that they had won another grant and so feel it was appropriate but shall apply for second grant if needed.

As a note, the Wembury Jubilee Committee is not a committee of Wembury Parish Council.

Cllr Truscott proposed to grant the Wembury Jubilee Committee £200 for Queens Platinum Jubilee decorations. Seconded by Cllr Stansell. (7 in favour, 2 abstentions)

**RESOLVED: To grant £200 to the Wembury Jubilee Committee for Queens Platinum Jubilee decorations.**

**22-50 Exchange of Information- No decisions may be made on items raised here.**

Cllr Drought explained that the River Yealm Harbour Authority are looking for a new office manager that would started training in October.

Signed:

Date:

The training would be for at least 6 months. If anyone is interested, please let the Clerk know via email. (clerk@wemburyparishcouncil.org)

Cllr Smith explained that since our last meeting (1 month ago) two more people have slipped over on the footpath opposite Wembury Stores. 1 of those people was her Mother. Cllr Kenny also reiterated that he thinks the barrier at the end of the path that leads onto the road is unsafe.

It was agreed that the Clerk shall contact highways regarding this.

## **22-51 Close of Meeting**

The meeting was closed at 20:13.

Ella Peters  
Clerk to the Council

## **Annex A to Wembury Parish Council Minutes**

### **Zip wire.**

Rhino play have been asked to retention the wire and provide us with a suitable bar so that James Friend can carry out this operation in future. The seat has been removed for safety reasons in the meantime. James Friend is looking into the surface gradient under the wire and will quote for any necessary alterations.

### **Fitness stations.**

In order to proceed with this project which has been on hold due to covid, it will be necessary to consult the public and obtain new quotes. Advice is being sought from a local fitness expert, Dan Watkins, as to the choice of equipment and together with a local survey and new quotes, we can apply for funding. A meeting of the WRG group will be held in May to take this forward.

### **Queens Green Canopy Plaque.**

This has been ordered and paid for. I would suggest that our Chairman Dan Brown together with a representative from the Queens Jubilee committee, place the plaque in the newly planted area designated for the Jubilee.

## **Annex B to Wembury Parish Council Minutes**

### **Clerks Report**

Signed:

Date:

Clerk's report April 2022

- There is some graffiti on the teenage shelter that James Friend is currently dealing with.
- The highways working group had met and will be meeting again on 7pm on Monday 16th May on Teams. The police and John Hart have been invited.
- The tarmac work at the front of the park has been completed
- A few potholes has been reported
- The 30 repeater sign on Hollacombe road has been reported to Nick Colton due to an overgrown hedge covering it.
- The grass in the park has been strimmed

The WRG is a per John Bennett's update:

**Annex C to Wembury Parish Council Minutes****Cllr Hart Devon County Council Report**

As per his report:

Covid cases are beginning to drop now. However the experience of those people catching it varied. Some getting a quite severe flu type reaction and others a mild cold. The number of people in Hospital is relatively high but he understands that intensive care nil. Vaccination 4 is now being rolled out. He emphasised that if you are offered vaccine number 4 please take it.

Devon is working with Plymouth and South Hams on the Plymouth Freeport. This is in supporting the growth of new industrial opportunities for the Sub Region. Most of the new development will be in Sherford and Language.

We are also working with Plymouth, Torbay and the 8 District Councils to get more devolved powers for the whole of Devon. We were one of 9 Local Authorities shortlisted to go forward to talk with Government about this. There has already been talks with civil servants and ministers and are now waiting for the next stage. We have applied for level 2. Combined Authority without Mayor or Strong Leader. We have however also said that we would be willing to open discussions with Government on more than the 8 themes we are focussing on.

Signed:

Date:

We are slowly clearing hurdles with Government on both bids. More information is being submitted this week to expand the details of our plans. This is a very exciting time for Local Government.

Highways, had a number of emails from residents. Devon has over 8,000 miles of road. Over the last 3 years, due to extra money from government, Devon has been reducing the backlog on maintenance for roads. For the last 12 months, current 12 months and next 12 months Devon is not getting any extra money for roads and is struggling to do anything else other than emergency repairs.

John Hart is meeting with Devon MPs tomorrow. He explained that Devon has already written to MPs showing that they were doing well but unless they receive an extra sum of cash, they will not be doing as well as before.

Devon County Council has bought four Dragon Patchers to deal with road issues. Instead of repairing individual pot holes, an area is sprayed with tar. It is working and it is holding. However, these are not enough due to Devon having over 8,000 miles of road, with 5,000 miles of it being rural. 4,000 of that was originally put in for horse and cart and it is showing. Rains have also been particularly heavy in the past few years which adds to the issues for maintenance. Unfortunately if the road issue is not very deep, it won't get repaired very quickly.

Over the last 3 years, the country has accrued a debt of £80,000,000 in spending over the budget allowance for Special Educational Needs and Disability support (SEND). The government knows this. Every local authority that had child care is in the same boat. Devon is just one of the larger ones. Devon's balance sheet currently looks healthy but the money on there has actually been spent.

His main message was to say that roads are not going to get any better in the short term.

Cllr Drought explained that it is frustrating to see a crew come all the way out to fill in the bigger pot holes and leave the smaller ones, but then they have to return to fill in other ones months later when they have become too large. He thinks it makes more economic sense to do them all at once. Cllr Hart says that's what he hopes dragon patches will achieve.

Cllr Hart said that although it's better value for money, Devon still struggles and all the rates have gone up 20% in the last 3 months.

Signed:

Date:

**ANNEX D to Wembury Parish Council Agenda – 25<sup>th</sup> April 2022**  
**Payments from 24<sup>th</sup> March to 31<sup>st</sup> March 2022**

| <b>Description</b>    | <b>Supplier</b> | <b>Net</b>        | <b>VAT</b>     | <b>Total</b>      |
|-----------------------|-----------------|-------------------|----------------|-------------------|
| Grass Cutting         | SHDC            | £ 197.87          | £ 39.57        | £ 237.44          |
| Payroll               | SHDC            | £ 129.17          | £ 25.83        | £ 155.00          |
| Bus Shelter Cleaning  | Peter Whitley   | £ 65.00           |                | £ 65.00           |
| Salaries inc back pay | Various         | £ 1,700.80        |                | £ 1,700.80        |
|                       | <b>Total</b>    | <b>£ 2,092.84</b> | <b>£ 65.40</b> | <b>£ 2,158.24</b> |

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**ANNEX E to Wembury Parish Council Agenda – 25<sup>th</sup> April 2022**  
**Year End Bank Reconciliation 2021-2022**

**Bank Reconciliation at 31/03/2022**

Cash in Hand 01/04/2021

**ADD**

Receipts 01/04/2021 - 31/03/2022

**SUBTRACT**

Payments 01/04/2021 - 31/03/2022

**Cash in Hand 31/03/2022**

(per Cash Book)

Cash in hand per Bank Statements

|            |            |   |   |
|------------|------------|---|---|
| Petty Cash | 31/03/2021 | £ | - |
|------------|------------|---|---|

|                              |            |            |                    |
|------------------------------|------------|------------|--------------------|
| Current Account              | 31/03/2022 | £ 2,114.14 |                    |
| General Account              | 31/03/2022 | £89,717.77 |                    |
| Book Account                 | 31/03/2022 | £12,658.54 |                    |
|                              |            |            | <b>£104,490.45</b> |
| Less unrepresented payments  |            |            | £104,490.45        |
| Plus unrepresented receipts  |            |            |                    |
| <b>Adjusted Bank Balance</b> |            |            | <b>£104,490.45</b> |
| <b>A = B Checks out OK</b>   |            |            |                    |

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#### **ANNEX F to Wembury Parish Council Agenda – 25<sup>th</sup> April 2022**

##### **Financial Statement for Payments 1<sup>st</sup> to 19<sup>th</sup> April 2022**

| <b>Description</b>           | <b>Supplier</b>  |                  | <b>VAT</b>    | <b>Total</b>     |
|------------------------------|------------------|------------------|---------------|------------------|
| Energy Supply for DAAT Tower | YU               | £ 18.91          |               | £ 18.91          |
| Email, Office 365 and VOIP   | HelloComtec      | £ 46.30          | £ 9.26        | £ 55.56          |
| Queens Canopy Plaque         | RBLI             | £ 120.82         | £24.17        | £ 144.99         |
| Website hosting etc          | Six O'Clock Club | £ 169.19         |               | £ 169.19         |
| PAYE                         | HMRC             | £ 641.12         |               | £ 641.12         |
| Energy Supply for DTCR       | Opus Energy      | £ 18.32          |               | £ 18.32          |
|                              | <b>Total</b>     | <b>£1,014.66</b> | <b>£33.43</b> | <b>£1,048.09</b> |

##### **Financial Statement for Receipts 1<sup>st</sup> to 19<sup>th</sup> April 2022**

| <b>Description</b>        | <b>Supplier</b>      |            |
|---------------------------|----------------------|------------|
| Interest                  | Lloyds Bank          | £ 0.84     |
| Interest                  | Lloyds Bank          | £ 0.11     |
| Refund of un-needed grant | Wembury Village Hall | £ 165.00   |
| Precept                   | SHDC                 | £25,222.00 |

Total                      £25,387.95

**ANNEX G to Wembury Parish Council Agenda – 25<sup>th</sup> April 2022**

**Bank Reconciliation for April 2022**

**Bank Reconciliation at 9/04/2022**

Cash in Hand 01/04/2022

**ADD**

Receipts 01/04/2022 - 19/04/2022

**SUBTRACT**

Payments 01/04/2022 - 19/04/2022

**A      Cash in Hand 19/04/2022**

(per Cash Book)

Cash in hand per Bank Statements

|                 |            |   |            |
|-----------------|------------|---|------------|
| Petty Cash      | 31/03/2021 | £ | -          |
| Current Account | 19/04/2022 | £ | 1,066.05   |
| General Account | 19/04/2022 | £ | 115,105.61 |
| Book Account    | 19/04/2022 | £ | 12,658.65  |

**£128,830.31**

Less unrepresented payments

£128,830.31

Plus unrepresented receipts

**B      Adjusted Bank Balance**

**£128,830.31**

**A = B Checks out OK**

**ANNEX F to Wembury Parish Council Agenda – 25<sup>th</sup> April 2022**  
**Reserves Balances April 2022**

| <u>Reserve</u>                      | <u>Opening<br/>Balance</u> | <u>Transfers</u> | <u>Spend</u> | <u>Receipts</u> | <u>CurrentBalance</u> |
|-------------------------------------|----------------------------|------------------|--------------|-----------------|-----------------------|
| <b>Earmarked</b>                    |                            |                  |              |                 |                       |
| Public Asset Maintenance Reserve    | £10,000.00                 |                  |              |                 | £ 10,000.00           |
| Legal Costs Reserve                 | £ 3,000.00                 |                  |              |                 | £ 3,000.00            |
| Reprint of Discovering Wembury Book | £ 4,000.00                 |                  |              |                 | £ 4,000.00            |
| Elections Reserve                   | £ 5,000.00                 |                  |              |                 | £ 5,000.00            |
| s.106 Funds                         | £45,946.74                 |                  |              |                 | £ 45,946.74           |
| Bus shelter s.106 money             | £10,000.00                 |                  |              |                 | £ 10,000.00           |
| <b>Total</b>                        | <b>£77,946.74</b>          |                  |              |                 | <b>£ 77,946.74</b>    |
| <b>TOTAL RESERVE</b>                | <b>£77,946.74</b>          |                  |              |                 | <b>£ 77,946.74</b>    |
| <b>GENERAL FUND</b>                 |                            |                  |              |                 | £ 50,883.57           |
| <b>TOTAL FUNDS</b>                  |                            |                  |              |                 | £ 128,830.31          |