



March Minutes

Minutes of the meeting of Wembury Parish Council held at Wembury Village Hall, on the 28th March 2022.

Parish Councillors Present: Cllr Brown (Chair), Cllr Drought, Cllr Stansell, Cllr Cox, Cllr Edwards, Cllr Short, Cllr Truscott and Cllr Bennett, Cllr Smith, Cllr Kenny, Cllr Chown.

Clerk: Ella Peters

RFO: Anne Towill

22-28 Opening the Meeting

Cllr Brown opened the meeting at 19:30. There was a short period of time for quite reflection for those in Ukraine.

22-29 Apologies

Cllr Newnham sent his apologies which were accepted unanimously.
Proposed: Cllr Drought, Seconded: Cllr Edwards.

RESOLVED: To accept the apologies of Cllr Newnham

22-30 Absent

None

22-31 Declarations of Interests & Dispensation Requests.

- i. Cllr Edwards declared an interest in item 10 (v) regarding the request for grant from Wembury Caring Volunteers of £280.62- circulated prior.
- ii. Cllr Kenny and Cllr Brown declared an interest item 10 (iv) regarding the request for grant from Wembury Scouts of £100.

22-32 To suspend the business of the Council to allow speaker presentations, including reports from District and County Councillors, or for members of the public to make observations, or to put questions to the Council.

Signed:

25/04/2022

Cllr Chown spoke of community composting. If policy is approved, there would be an opportunity to gain £7,500 spending for set up costs on a match funding basis. A finished product can be used locally by residents. He spoke of community compost sites working well in Brixton and in South Brent. A report has been circulated that was written by a resident who visited the composting site in Brixton. Any residents or land owners who are interested are encouraged to get in touch.

Brown bin collections are restarting. Fortnightly garden waste service is due to begin this week. Cllr Chown thanked everyone involved in the planting of approximately 400 trees that was part of the Queens Green Canopy and included a landmark tree for Queens' jubilee.

The only free port in the South West is moving closer to existence. It's commission to Her Majesty's Government shall be in April. It is expected to bring investment worth 100,000,000 and 3,500 jobs.

At a South Hams meeting on Thursday, there will be a vote for a proposal of £10,000 being given to the Ukraine Humanitarian Appeal launched by the Disasters Emergency Committee.

i. Mark Kenny to speak about adult help at the Scouts

Cllr Kenny wants to raise awareness for the need for adult leadership for Scouts. Wembury has the second largest scouts group (73 members) in the Plym district. Training is all provided and members of the public can also become involved on a smaller time scale. i.e. providing a lesson on a specific skills such as map reading.

- ii. A member of the public had heard that South Hams are intending to purchase 1 bedroom apartments for homeless people. They wanted to know whether the council thinks it is too extravagant, considering there are other ways to cater for 7 people. The member of the public said it is costing £1,000,000.

Cllr Brown explained that in a meeting in February, South Hams voted to declare a housing crisis and that are not many socially provided homes.

- iii. A member of the community was concerned about a fence between two houses. The fence in question was 10 ft tall. They said they still need to talk to their neighbour about it but wanted to know that, if she has any problems, is there anything the Parish Council can do?

Cllr Brown explained that if it is a planning permission issue then it is something that South Hams works on.

- iv. A member of the public wanted to discuss and highlight concern about the speed in Hollacombe. They described the road as being like a 'drag track' between 9pm and 12am with lots of noise. It is noisy in their front room and bedroom. They emphasised that it is a long road and people forget the speed

limit. They are also concerned due to the sharp right turn into the village that people break suddenly for. They recognise that there are calming measures such as a speed sign, but they don't think it is enough. With expected increased use over the summer, they would like to see something done. Another member of the public added to the discussion. They know that work has been done before and mentioned community a speed watch. They talked about St Mellion Village having a speed camera and they wanted to know if this would be too expensive to have in Wembury.

Cllr Brown explained that this is certainly a fair point. He said that we have a highways working group and the speeding sign and would like to know of any other suggestions that they may have.

A member of the public explained that there needs to be a deterrent, a form of sanction. They suggested road humps, speeding tickets and slaloms but also recognised that slaloms could be a hazard.

A member of the public would like to know about the cost of average speed cameras.

Cllr Edwards explained 20 years ago there was an accident in Hollacombe.

The member of the public thought it would be good to know a cost of any potential speed calming measures. They think that grants are the best but they also think the village would potentially come together to help with costs.

A longer discussion took place about options for speed reduction including public speed checking, and the possibility of being able to have some S.106 monies due to the increased use of the road because it leads to Barton Farm.

Cllr Chown said that the Parish Council could approach the police and ask for mobile speed cameras and with the reforming of highways committee, more residents will hopefully get involved.

Cllr brown explained that, in the short term, community speed watch might be the best deterrent.

A member of the public was concerned that community speed watching could cause confrontation for the public.

Cllr brown said the Parish Council definitely needs the police involved as highways are limited as to what they can do.

The member of the public was also concerned about Traine Road as they would like to walk their children to school via that road but it is used as a rat run.

Cllr Brown explained that there had been a proposal for making the road 'no vehicles other than for access' but it did not get enforced due to needing to go to court and that was not deemed appropriate.

Cllr Drought explained that cars being parked on the road help to keep that area less busy.

Cllr Kenny said that the Parish Council could simply have a sticker on the bus shelter to show directions into the village so visitors do not use Traine Road.

Cllr brown explained that peoples voices are heard and please come to the highways meeting if anyone is interested.

Close- 20:03

22-33 To confirm the minutes of the Parish Council meeting held on 28th February 2022 -circulated prior.

Cllr Short proposed to confirm the minutes and Cllr Bennett seconded. (9 in favour, 2 abstention)

RESOLVED: To agree the 28th February 2022 minutes as a correct record of the meetings and for the Chair to sign them.

22-34 To consider current planning matters and to receive monthly planning applications.

Planning Applications

i. 0489/22/VAR

Part retrospective application for variation of condition 2 (approved plans) and condition 11 (external lighting scheme) and condition 17 (retaining walls) of planning consent 2948/19/FUL (resubmission of 1165/20/VAR)
Site Address: Merlins Nest, West Hill, Heybrook Bay, PL9 0BB

Cllr Drought proposed no objection, seconded by Cllr Stansell. 4 in favour of no objection (unanimous)

Comment: No objection

ii. 0556/22/HHO

Householder application for extensions and alterations.
Site Address: 128 High Rocks, Church Road, Wembury, PL9 0LD

Cllr Bennett proposed no objection with additional comments, seconded Cllr Kenny. 4 in favour, 1 abstention

Comment: No objection. The council would like to make a note that there is concern by a neighbour over the impact of the second floor bedroom that protrudes out on its own and faces another property.

iii. 0101/22/HHO

Householder application for proposed ground floor and first floor extensions to form additional bedroom and enlarged kitchen
(Resubmission of 2004/21/HHO)

Site Address: 45 Veasy Park, Wembury, PL9 0EP

Removed

iv. 0369/22/HHO

Householder application for single storey ground floor rear extension to create new living and dining space

Site Address: 18 West Hill, Wembury Point, PL9 0BA

Cllr Small proposed no objection, seconded Truscott. 4 in favour.
(unanimous)

Comment: No objection

v. 0149/22/HHO

Householder application for single storey rear extension, garage conversion and alterations to the existing front porch.

Site Address: 14 Southland Park Road, Wembury, PL9 0HF

Removed

vi. 0589/22/HHO

Householder application for new balcony to rear elevation with stairs to lower garden level.

Site Address: Sycamore Tree, Wembury, PL9 0FB

Cllr Bennett proposed no objection, Seconded Cllr Edwards.
4 in favour, 1 abstention.

Comment: No objection

vii. 0472/22/HHO

Householder application for single storey rear extension.

Site Address: 23 Veasy Park, Wembury, PL9 0EP

Cllr Bennett proposed no objection, seconded Cllr Cox. Unanimous no objection (5)

Comment: No objection

viii.0735/22/VAR

Application for variation of condition 1 (approved plans) of planning consent 3758/21/VAR

Site Address: Wembury, PL9 0DH

Land off of Traine Road. Planning was agreed with a flat roof, varied now for a pitched roof. Its looked like over top of roof, no problems,

Cllr Bennett proposed no objection, Cllr Cox seconded. 3 in favour, 2 abstentions.

Comment: No objection

22-35 Committees and Working Groups

i. Wembury Recreation Ground

Grass cutting will take place in Wembury and Down Thomas playing fields during week commencing 28th March, weather permitting.

Wembury United Youth football club have sent us a copy of their public liability insurance and are due to start using the recreation ground for training and matches on weekends in early April.

New swings have been ordered and will be installed by James Friend.

A new sign for the Zip Wire is due to be made up by SHDC.

A request has been made for WPC to pay for a plaque to be placed beside the recent tree planting to commemorate the Queens Green Canopy initiative.

A discussion took place about the zip wire being loose again and low to the ground. It is currently being looked into but it shall soon be suggested that the zip wire has an aged limit of 6-16 years.

ii. a. General Update- Cllr Bennett. See Annex B.

Highways –

a. Hollacombe- To discuss traffic calming options.

Covered in public forum. Cllr brown said that a date will be put in the diary for the highways working group and the council will ensure that highways and a representative to the police are invited. Cllr Chown added that it will also be open to public.

iii.Clerk's Report- As circulated prior to meeting.

The Clerk read out the report.

22-36 Other Matters for Discussion and Decisions.

i. Police Report.

As per the report.

Cllr Kenny explained that violence and sexual offences can mean lots of things, it is an open record and doesn't want people to speculate or worry.

ii. Illegal and Unauthorised Encampments Policy- circulated prior. To discuss and decide on adopting the policy.

The RFO explained that should the Parish Council have an Illegal and unauthorised encampment, this policy would all it to be sorted quickly. It applies to all council owned land.

Cllr Brown proposed to adopt the policy, seconded by Cllr Drought. All in favour (11)

RESOLVED: To adopt the Illegal and Unauthorised Encampment Policy

iii. Community Compost Site

Cllr Chown explained that some residents have found trips to other community composting sites beneficial and that there is likely to be grant funding available from South Hams for a site. He said that the Parish Council needs to see if there is community support for a site in Wembury and if there are any land owners who would like to host the site. Cllr Drought reminded the Parish Council that there used to be a community composting sites a good few years ago.

Cllr Chown also emphasised that the size of the community composting site will need to be taken into account. Cllr Brown suggested that the Parish Council seek public opinion and possibly ask via Facebook or the Wembury Review. After feedback, it can be put on the June agenda. Cllr Chown reminded the council that all the feedback he has received has been positive.

iv. Footpath Langdon View- to discuss

Cllr Kenny explained that there should have been a footpath on Langdon view but there isn't one, a few members of the community have commented on safety as people can't cross there and there is a bus stop as well.

Cllr Brown said there is supposed to be a path and there will be. He met with someone from South Hams last year and there is S.106 funding. The path is supposed to be there as a result of the Langdon view development and the Parish Council had previously voted to agree in principle to allow a footpath. Officers at South Hams and developers are now putting together a new planning application.

Cllr Stansell asked why there needed to be extra planning permission. Cllr Brown explained that time has elapsed.

Cllr Brown explained that the reason for the funding for the Langdon view footpath was due to it being unsafe. Cllr Kenny questioned if there were ever any designs for a footpath on Knighton hill. Cllr Brown said there was not due to it not being deemed safe to do so.

v. Footpath Barrier opposite Wembury Stores.- to discuss

Cllr Kenny outlined that the footpath barrier opposite Wembury Stores is very old and that children sometimes run out in front of it. He would like a gate as he doesn't think the current barrier is fit for purpose. The RFO explained that it would be a highways issue due to the placement.

Cllr Brown suggested putting this issue on the highways working group agenda.

Cllr Chown outlined that he thinks a wider discussion needs to be had about the areas between Knighton and The Odd Wheel.

vi. Wembury Primary School governance- Cllr Cox.

Cllr Cox explained that Wembury Primary School is part of a trust school scheme. The governors have asked for Parish Council views on new structure. The governors are against the concept of trust governance model. Cllr Smith asked if the school would manage itself to which Cllr Cox explained that WeST would be the governing body, as opposed to the local governing board. As far as Cllr Cox is aware, there are similar opinions against this change from other Parish Councils and as far as she is aware, the ultimate decision of the change is down to WeST. The RFO explained that trusts were sent from government and that they have a certain amount of delegated power. Cllr Brown asked for a general consensus from the council as to whether they were in support of the move to the new model or against. The general consensus was not in support of the move but instead in support of the school governors. The RFO also mentioned that parents from other schools are strongly objecting the move and that a petition is going round. Cllr Brown suggested that, since the council showed a consensus to support the governors, that himself and the Clerk could meet with governors and see how they would like to go forward with the matter and that a letter could be written from the council

Cllr brown proposed that power to deal with this concern is delegated to the Chair and Cllr Cox in order to write a letter that will be circulated to WeST.

Cllr Brown proposed to delegate to the Chair and Cllr Cox to write a letter to WeST regarding concerns the changes to governance of the school. (9 in fav, 1 against, 1 abstention.)

RESOLVED: To delegate to the Chair and Cllr Cox to write a letter to WeST regarding concerns the changes to governance of the school.

22-37 To receive Financial Reports.

- i. Financial Statement for March 2022 - See Annex C
- ii. Bank Reconciliation for March 2022- See Annex D
- iii. Reserves Balances- See Annex E

Cllr Brown proposed to take on block. Seconded by Cllr Drought.
Unanimous vote for (9)

Resolved: To Accept items i, ii, and iii above as a true record.

- iv. Request for grant from Wembury Scouts of £100- Circulated prior

Cllr Drought proposed to grant Wembury Scout £100 towards lighting costs. Cllr Bennett seconded (all in favour, 9 in favour, 2 abstentions)

RESOLVED: To grant Wembury Scouts £100 towards lighting costs.

- v. Request for grant from Wembury Caring Volunteers of £280.62 for Public Liability Insurance- circulated prior

No comments

Cllr Brown proposed to grant Wembury Caring Volunteers £280.62 for or assistance for Public Liability Insurance. Cllr Drought seconded. 9 in favour, 1 abstention.

RESOLVED: To Grant Wembury Caring Volunteers £280.62 towards Public Liability Insurance

- vi. Plaque- to discuss the proposal of an A5 commemorative plaque as a reminder that the trees were planted for the Queens green canopy project. Cost £145- Circulated prior.

Cllr Bennett passed an image round of the proposed plaque.

Cllr Bennet proposed to approve the quote, Cllr Drought seconded. All in favour (11)

RESOLVED: to accept the quote of £145 for the commemorative plaque for the Queens Canopy Project.

- vii. Planned and Unplanned Works Contracts- Decision around the timings of the new contracts.

The unplanned works contract expired in February. The planned work contract is due to come up in April. The RFO suggested to advertise in march with a deadline of 19th April. The planned worked budget next year is £5000, unplanned, £1500. The formal tender document is also now available.

The council need to decide whether JFGS can continue on interim for unplanned work and whether the Parish Council can advertise the new contract.

Cllr Brown proposed to continue with the current contracts for the next month to allow time to advertise the necessary new contract. In addition to advertise the new contract as circulated prior. Seconded by Drought. In favour all (11)

RESOLVED: To continue with the planned and unplanned works contracts with JFGS for a month to allow the Parish Council to advertise the new contract.

- viii. Increase in pay according to negotiated pay increase- To note that in line with the contracts of The Clerk, RFO and previous Deputy Clerk, that they will receive a pay rise in accordance with the National Joint Council for Local Government Services, backdated to April 2021.

The council noted the increase in pay and associated back pay. The former deputy clerk also needs to be paid back pay.

- ix. Signatories for Lloyds bank
To decide on list of signatories for Lloyds Bank accounts and add any additional signatories- list circulated prior.

The current signatories are Cllr Stansell, Cllr Drought, Cllr Brown, Cllr Bennett and the RFO

Cllr Kenny, Cllr Cox Cllr Edwards and the new Clerk all asked to be added as signatories.

Cllr Brown proposed to accept the new suggested councillors and the new Clerk as signatories, Cllr Drought seconded. All in favour (11)

RESOLVED: To add Cllr Kenny, Cllr Cox, Cllr Edwards and the new Clerk, Ella Peters, as signatories for Lloyds bank.

- ix. Energy Supply for Air Ambulance Tower
The energy supply for the air ambulance tower has been transferred to EDF Energy on a direct debit basis from the 21st April 2022 for two years. The daily charge is 25p and 39.9 per kwh.

This part of the Agenda was just for noting. Cllr Stansell asked why the price was as it is. The RFO explained that it was the lowest standing charge but the Air Ambulance Tower does not get used often. Last year only 1 kWh was used so it is a balance between being environmentally friendly and cost.

22-38 Exchange of Information- No decisions may be made on items raised here.

Cllr Smith expressed an interest into having a 'Welcome to Wembury' sign at the start of Hollacombe and asked how to get this permission.

Cllr Brown explained that it owned by highways so there isn't a land owner specially to ask permission from.

Local residents have also ask Cllr Smith to mention the Men's Shed Group who would like support from the council. Cllr Brown suggested they attend the next Parish Council meeting.

It was also discussed by councillors that National Trust consulting will be added to the April Agenda and that Jessica Tatton Brown shall be invited.

Cllr Short said that he has managed to track the spam emails. There was a discussion of two factor authentication. The RFO explained that lots of councillors do not have two devices in order to make it useable.

The Clerk informed the Parish Council of The Four Rivers Dementia Alliance that she spoke at. Cllr Brown also attended as a South Hams District Councillor. The recent conference was to raise awareness of Dementia Friendly Communities. Wembury is a member of Dementia Friendly Parishes around the Yealm which is a partner organisation to The Four Rivers Dementia Alliance. The event was well attended (90 attendees) and many local businesses and councils are wanting to become involved.

Cllr Brown asked the Councillors if they wanted to keep the exchange of information section on future agendas. The council agreed to keep it.

22-39 Close of Meeting

The meeting was closed at 21:10

ANNEX B to Wembury Parish Council Agenda – 28th March 2022

Cllr Bennett's General update, Wembury Recreational Ground

- 1, Grass cutting will take place in Wembury and Down Thomas playing fields during week commencing 28th March, weather permitting.
- 2.Wembury United Youth football club have sent us a copy of their public liability insurance and are due to start using the recreation ground for training and matches on weekends in early April.
- 3.New swings have been ordered and will be installed by James Friend.
- 4, A new sign for the Zip Wire is due to be made up by SHDC.
5. A request has been made for WPC to pay for a plaque to be placed beside the recent tree planting to commemorate the Queens Green Canopy initiative.

ANNEX C to Wembury Parish Council Agenda – 28th March 2022

Financial Statement for March 2022 Payments

Description	Supplier		VAT	Total
Roundabout supplies	JFGS	£ 10.18		£ 10.18
Salaries	Various	£ 1,412.29		£ 1,412.29
Grant	SHCVS	£ 250.00		£ 250.00
Bollard installation	JFGS	£ 249.39		£ 249.39
Energy Supply for DAAT Tower	YU	£ 9.14	£ 0.46	£ 9.60
Email, Office 365 and VOIP	HelloComtec	£ 46.30	£ 9.26	£ 55.56
Stationery/Office Equipment	Viking	£ 68.09	£ 13.62	£ 81.71
Subscription	IDALC	£ 7.00		£ 7.00
Planned Works	JFGS	£ 328.00		£ 328.00
Planned Works	JFGS	£ 1,640.00		£ 1,640.00
MUGA Gate repair	JFGS	£ 439.09		£ 439.09
Noticeboard	Earth Anchors	£ 293.95	£ 58.79	£ 352.74
Tree Surgery	Teign Trees	£ 600.00	£ 120.00	£ 720.00
Printer- Flat Rate	Konica Minolta	£ 128.25	£ 25.65	£ 153.90
Energy Supply for DTCR	Opus Energy	£ 18.05		£ 18.05
		£ 5,499.73	£ 227.78	£ 5,727.51

Financial Statement for February 2022 Receipts

Bank	Description	Supplier	
General Account	Interest	Lloyds Bank	£ 0.75
Book Account	Interest	Lloyds Bank	£ 0.10
			£ 0.85

Signed:

25/04/2022

ANNEX D to Wembury Parish Council Agenda – 28th March 2022

Bank Reconciliation for March 2022

**Bank Reconciliation at
23/03/2022**

Cash in Hand 01/04/2021	£ 103,502.42
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ADD

Receipts 01/04/2021 - 23/03/2022	£ 45,808.31
	£ 149,310.73

SUBTRACT

Payments 01/04/2021 - 23/03/2022	£ 42,662.04
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Cash in Hand 23/03/2022	£ 106,648.69
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Petty Cash	31/03/2021	£	-
Current Account	23/03/2022	£	2,272.38
General Account	23/03/2022	£	91,717.77
Book Account	23/03/2022	£	12,658.54

£ 106,648.69

Less unrepresented payments

£ 106,648.69

Plus unrepresented receipts

Adjusted Bank Balance

£ 106,648.69

Signed:

25/04/2022

ANNEX E to Wembury Parish Council Agenda – 28th March 2022

Reserves Balances March 2022

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Earmarked					
Public Assets Replacement		£10,000.00			£ 10,000.00
Legal Costs Reserve		£ 3,000.00			£ 3,000.00
Reprint of Discovering Wembury Book		£ 4,000.00			£ 4,000.00
Elections Reserve		£ 1,000.00			£ 1,000.00
s.106 Funds	£ 45,946.74				£ 45,946.74
Bus shelter s.106 money	£ 10,000.00				£ 10,000.00
TOTAL RESERVE	£ 55,946.74	£18,000.00			£ 73,946.74
GENERAL FUND					£ 32,701.95
TOTAL FUNDS					£106,648.69

Signed:

25/04/2022