



Minutes of the meeting of Wembury Parish Council held at the Down Thomas Village Hall, on the 28th February 2022.

Parish Councillors Present: Cllr Brown (Chair), Cllr Drought, Cllr Stansell, Cllr Newnham, Cllr Cox, Cllr Edwards, Cllr Short, Cllr Truscott and Cllr Bennett.

Clerk: Ella Peters

RFO: Anne Towill

22-15 Opening the Meeting

Cllr Brown opened the meeting at 19:30

22-16 Apologies

Cllr Chown, Cllr Smith and Cllr Kenney sent their apologies which were accepted unanimously.

Proposed: Cllr Drought, Seconded: Cllr Newnham

22-17 Absent

None

22-18 Declarations of Interests & Dispensation Requests.

- i. Cllr Short declared interests regarding 0244/22/CLE planning application.
- ii. Cllr Brown declared interests regarding the relocation of the bin from outside The Odd Wheel to the shop.

22-19 To consider the application for co-option of a councillor to the Down Thomas ward. Details circulated prior.

The application was for Bob Short. Cllr Drought proposed to adopt the application and it was seconded by Cllr Brown. The vote was unanimous in favour.

Resolved: To co-opt Bob Short to the Down Thomas Ward of Wembury Parish Council

22-20 To suspend the business of the Council to allow speaker presentations, including reports from District and County Councillors, or for members of the

public to make observations, or to put questions to the Council. The session began at 19:35

- i. Jessica Tatton-Brown is the new area ranger from the National trust spoke. She spoke of the importance of working with Wembury with regards to the National Trust areas and fallow work that will be taking place in the first year. Examples of work include taking baseline data such as surveys and soil sampling to build a detailed map of the site. She emphasised that the focus of work will not be in re-wilding but instead a re-balance. Jessica talked about the importance of addressing climate change whilst also serving the community. There was also particular emphasis on providing for nature and access.

Cllr Truscott asked if there was to be farming at the location to which Jessica said there would be. There will just be a plan to have less arable.

Cllr Brown asked about footpaths to which Jessica talked about connecting up existing routes, upgrading existing footpaths and also creating new circular route and more accessible paths.

Cllr Stansell asked if there will be a drop-in session at Down Thomas as well as Wembury. Jessica said there will be one to start with in Wembury; in order to assess the 'appetite'

Cllr Bennett asked will the footpaths be part of the public right of way network. Jessica confirmed that they will be permissive paths.

There were no questions from the public.

- ii. A member of the public spoke about a change to the existing plan they have submitted to the council (East Pendyce). They talked about the encroachment on the roads which has now been pulled back. Cllr Drought looked at the plans. Cllr Newnham asked if any neighbours are impacted to which the member of the public replied that they have had conversations with the neighbour, and nothing has arisen.
- iii. Cllr Brown, as South Hams district councillor, said there haven't been complaints about bin collection so he assumes it is getting better. The brown bin collections are due to be reinstated. The recycling rate is better with collections being more consistent. Cllr Brown wished to apologies for the service in Wembury over the past year and to let him know if the situation is not improving.
- iv. There was a discussion about composting sites and community composting and whether that would be possible. There does appear to be a general community appetite for it.

- v. Cllr Brown said that there was not too much damage to the community from storm Eunice apart from some of the trees in the recreational ground.

19:54 close

22-21 To confirm the minutes of the Parish Council meetings held on 31st January 2022 -circulated prior.

Cllr Newnham proposed and Cllr Drought seconded it. All in favour (9)

RESOLVED: To agree the 31st of January 2022 minutes as a correct record of the meetings and for the Chair to sign them.

22-22 To consider current planning matters and to receive monthly planning applications.

- i. To discuss and decide on ward or whole council voting.

Cllr Brown said he thinks there should be more than one or two councillors in each ward voting and that he wished to hear from the council what their thoughts are on the matter. Cllr Drought said that in the past; one ward would generally support the decision of the other ward. Cllr Bennett said that it would be a lot to ask individuals to know the details of sites in other wards. He agreed that there have been abstentions and a lack of interest and that he prefers that the ward votes on ward issues. Cllr Newnham said that it is difficult for Down Thomas to know about Wembury and that he agrees with Cllr Bennett.

It was decided to stay with the current system.

ii. Planning applications

Ratified

iii. 0244/22/CLE

Certificate of Lawfulness for existing use as Business use, barn is primarily associated with the business Bluestone Technology Ltd which manufactures electronic components

1 Paiges Farm, Bovisand Lane, Down Thomas. PL9 0AE

Comment: From Cllr Drought: I do have knowledge of this business, It was started in 2002 from Mr R. Short's bedroom and grew from the start. In 2003 he got planning permission to create his business premises as are. In 2004 work started to build the workplace and in 2009 they moved into their new premises over Christmas that year.

I have visited the business over the years in order to discuss other planning issues affecting their part of the village. I have absolutely no doubt that Bluestone Technology Ltd has been in business not only 10 years but started up 20 years ago.

Cllr Drought proposed no objection, seconded by Cllr Stansell. All in agreement (4 no objection, 1 abstained)

RESOLVED: To ratify the above comments submitted under delegated authority.

Discussed

The below applications were discussed and resolved as below.

i.4538/21/VAR

Application for removal or variation of condition 2 (Drawings) following grant of planning permission 3814/20/VAR
Fort Bovisand, Bovisand. PL9 0AB

Cllr Newnham proposed no objection, seconded by Cllr Drought. 5 in favour of no objection.

Comment: No objection

ii.4670/21/FUL

READVERTISEMENT (revised plans) Change of design to planning approval 58/2876/12/F to change pair of attached 3 bed properties to attached 2bed and 4 bed properties
Development Site North East of Pendyce, Heybrook Drive, Heybrook Bay. PL9 0BS

Cllr Newnham proposed no objection, seconded by Cllr Drought. 4 in favour of no objection, 1 abstention.

Comment: No objection

iii.4380/21/HHO

Householder application for proposed single storey rear extension
20 Lentney Close, Heybrook Bay. PL9 0DU

Cllr Drought proposed No objection, seconded by Cllr Truscott. 5 in favour of no objection

Comment: No objection

iv.0242/22/HHO

Householder application for proposed single storey rear extension to existing bungalow dwelling (Resubmission of 3473/21/HHO)
52 Veasy Park, Wembury. PL9 0ES

Cllr Bennett proposed no objection, Cllr Cox seconded. Full council. 6 in favour of no objection, 3 abstention.

Comment: No objection

v. 0513/22/ARC

Application for approval of details reserved by condition 4 of planning permission 2822/17/LBC
Fort Bovisand, Bovisand, PL9 0AB

Cllr Drought proposed no objection, Cllr Newnham seconded. 5 in favour of no objection.

Comment: No objection

22-23 Committees and Working Groups**i. Wembury Recreation Ground****a. General Update- Cllr Bennett. See Annex A.**

Cllr Bennett met with Keith Rennells from Parklife at the recreational ground and discussed that there weren't many people there for the planting of trees. A Deputy Lieutenant representing the Queen Green Canopy Initiative was in attendance as well as a representative of The Woodland Trust. Some members of the public who were using the park helped with planting. There will be some plaques put in place where the trees were planted. A member of woodland trust was in attendance as well. Wembury Youth Football club are starting training and matches soon and have asked about insurance. It was discussed that in order to move forwards with fitness items the council would want to seek expert advice.

b. Replacement of Junior Swing – to decide on which contractor to use for the replacement. Quotes circulated prior.

Cllr Cox asked about the specification of equipment in order to establish whether the JFJS quote was suitable for equipment longevity.

Cllr Bennett Proposed and Cllr Brown seconded. Unanimous for (9)

Resolved: Agreed on choice of quote (JFJS was awarded the works of the replacement of the junior swing.)

ii. Pavilion- to discuss and decide on whether to and how to progress the plan

Cllr Brown gave some background on S.106 funds which are to be spent on sport and recreation. He wanted to know if the council wants to pursue the idea of having a pavilion or not.

Cllr Bennett explained that he is always keen on recreational ground but that a pavilion may be too much at the moment as not much sport is played there.

The idea of a café was discussed and it was pointed out that we would need a keen committee and chairperson for a pavilion.

It was discussed that input should be put in by the community

Cllr Brown will investigate ways to progress the pavilion.

iii. Highways

a. To appoint a Chair to the group.

Cllr Brown gave some background on highways. The yellow lines at Wembury point were identified as previous work.

Cllr Edwards put his name forwards to be the chair of the highways group and will work alongside Cllr Short, Cllr Stansell, Cllr Brown, Cllr Chow and Cllr Kenny.

Cllr Drought proposed to appoint Cllr Edwards as chair for the highways group and Cllr Stansell seconded. Unanimous vote in favour (9)

Resolved: Cllr Edwards has be appointed the new chair for the highways committee.

b. Traine Road- to discuss what the council would like to do to chase up the request for a temporary change of access to the road.

The request for Traine Road to become 'no vehicles other than access' has been submitted, however nothing more has been heard of this matter for some time.

It was noted that the community needs to be aware that if they are either for or against the temporary change of access on Traine Road then they need to raise the issue with highways if they want to pursue the matter.

c. Hollacombe- speeding issues and discussion around what can be done.

Cllr Stansell spoke of the speed sign on the road appearing to do its job.

The Clerk informed the council of concerns some members of the public have regarding crossing the road safely in order to get to the bus stop and that some have mentioned measures such as curb extensions. It was noted by Cllr Stansell that to implement such measures would be very expensive and by Cllr Bennett that parents should ideally be picking up their children from the bus stop. The RFO outlined that from a financial point of view, highways would not be able to put any traffic calming measures on the road because there haven't been any accidents. If the council wanted to have something it would have to be funded through s.106 funds or via fundraising. It was requested to be put on the next agenda for further discussion.

d. Road Markings – update from The Clerk/RFO

The RFO updated the council to say that Wembury Parish is on the highways list of parishes who will have road marking looked at with some being reinstated. Safety markings would be done first such as at the top of Knighton hill. If anyone has any concerns, please contact the Clerk who can contact the relevant people.

iv. Clerk's Report- As circulated prior to meeting.

Nothing to add by clerk and no questions.

The maintenance list is now on a spreadsheet to enable work to be planned.

22-24 Other Matters for Discussion and Decisions.

i. Appointment of internal auditor

The council need an internal auditor on an annual basis.

Cllr Drought proposed to stay instruct Peter Vassallo as the internal auditor, Cllr Brown Seconded. Unanimous vote for (9)

Resolved: To instruct Peter Vassallo as the internal auditor.

ii. Police Report

No report sent

ii. Wembury Marine Conservation Area Code of Conduct- to decide if Wembury Parish Council wish to formally support the code of conduct.

Wembury Marine Conservation Area Code of Conduct. Cllr Drought proposed to adopt the code of conduct, Cllr Cox seconded. Unanimous vote for (9)

Resolved: To formally support the Wembury Marine Conservation Area Code of Conduct.

iv. Relocation of bin outside The Odd Wheel to outside the shop. Grant to be applied for from Cllr Brown South Hams District Council for the cost.

Cllr Brown declared his interest. South Hams locality officers have assessed the situation and have said that it is feasible to move the bin. It is also possible to pay for this move with a locality grant. It was discussed that whilst it was useful to have bins by bus stops, it would be productive by shop.

The RFO outlined that we cannot have any extra bins added on South Hams round. South Hams District Hams Council can only empty bins more frequently.

Cllr Cox proposed to move the bin, seconded by Cllr Edwards. 6 in favour, 3 abstentions.

Resolved: The bin shall be requested to be relocated from outside The Odd Wheel to outside the shop. A grant for the cost of the relocation will be applied for from Councillor Brown (South Hams District Council).

v. Queens Jubilee- to discuss what measures the council would like to take to celebrate the occasion.

It was generally discussed that something could be done but maybe not anything official. Cllrs Cox and Kenny talked of having an informal celebration. Cllr Bennett identified the planting that has already taken place in relation to the jubilee. The RFO identified that there isn't money that is specifically for the jubilee. The council would most likely have to use grants. Any proposals would have to be put in the March agenda.

22-25 To receive Financial Reports.

- i. Financial Statement for February 2022 - See Annex B**
- ii. Bank Reconciliation for February 2022- See Annex C**
- iii. Reserves Balances- See Annex D**

Cllr Brown proposed to take on block. Seconded by Cllr Drought. Unanimous vote for (9)

Resolved: To Accept items i, ii, and iii above as a true record.

- iv. Quote for maintenance work around the parish- Circulated prior**
Cllr Bennett proposed. Seconded by Cllr Newnan. Unanimous vote for. (9)

Resolved: To agree to the quote for maintenance work around the parish

**v.Quote for drain cover for field soakaway from Wembury road-
Circulated prior**

Cllr Brown proposed to approve the quote, seconded by Cllr Bennett.
Unanimous vote for. (9)

**Resolved: To agree to the quote for the drain cover for field
soakaway from Wembury road.**

22-26 Exchange of Information- No decisions may be made on items raised here.

There was a discussion around Buoys and health and safety. It was outlined that the council has no remit. A meeting has taken place with South Hams; who said they liaised with beach owners such as the National Trust. However, nobody has heard of these meetings before so a suggestion was made to contact them. The Marine Coast Guard agency report was spoken about. The report has been circulated. It has been requested that this is put on the agenda. Cllr Stansell would like to invite the district council to discuss how to proceed and hopefully get a beach liaison group meeting set up. It was agreed that responsibility of beach safety shall be discussed further at the next meeting.

22-27 Close of Meeting

The meeting was closed at 21:06

Ella Peters
Clerk to the Council

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ANNEX A to Wembury Parish Council Agenda – 28th February 2022
Cllr Bennett's General update, Wembury Recreational Ground

1. New swings:

3 quotes have been obtained and a fourth is due. The delays are due to the addition of extra surfacing thickness and the need for a post installation inspection.

2.Wembury Youth FC:

They would like to start using the recreation field soon. I have suggested they wait until March when the grass will have been cut.

I have also asked for a copy of their insurance certificate.

3. Fitness items:

This item was put on the back burner due to covid and now we have the Wild Wembury planting, and the tree planting projects to consider. We need to reconsider the choice and layout of the fitness items with the help of expert advice.

4. Tree planting:

On Friday 25th February there will be a tree planting day at the recreation ground from 10am until 3pm supervised by Parklife Ltd. Everyone is invited to attend and

together with some of the school children, a group will be encouraged to plant some trees. At 11am there will be a small ceremony marking " The Queens Green Canopy project."

ANNEX B to Wembury Parish Council Agenda – 28th February 2022

Financial Statement for February 2022 Payments

Description	Supplier	Net		VAT		Total
Salaries and HMRC		£	1,121.45		£	1,121.45
Room Hire	DT Village Hall	£	32.00		£	32.00
Energy Supply for DAAT Tower	YU	£	10.12	£	0.51	£ 10.63
Energy Supply for DTCR	Opus Energy	£	18.93	£	0.95	£ 19.88
Accounts Package	Scribe	£	324.00	£	64.80	£ 388.80
Email, Office 365 and VOIP	HelloComtec	£	46.30	£	9.26	£ 55.56
Laptop for Clerk	Dell Computers	£	750.64	£	150.13	£ 900.77
Laptop for Clerk	Dell Computers	£	39.00			£ 39.00
Printer purchase	Currys	£	463.86	£	92.77	£ 556.63
Total		£	2,806.30	£	318.42	£ 3,124.72

Financial Statement for February 2022- Receipts

Description	Supplier	Amount
Interest	Lloyds Bank	0.10
Interest	Lloyds Bank	0.82
Total		0.92

ANNEX C to Wembury Parish Council Agenda – 28th February 2022

Bank Reconciliation for February 2022

Cash in Hand	103,502.40
01/04/2021	
ADD	
Receipts 01/04/2021 - 23/02/2022	45,807.46
	149,309.86
SUBTRACT	
Payments 01/04/2021 - 23/02/2022	36,934.53
	112,375.33

Cash in Hand 23/02/2022**(per Cash Book)****Cash in hand per Bank Statements**

Petty Cash	23/02/2022	0.00
Current Account	23/02/2022	1,999.89
General Account	23/02/2022	97,717.02
Book Account	23/02/2022	12,658.44

**Less unrepresented
payments**

Plus unrepresented receipts **112,375.35**

Adjusted Bank Balance **112,375.35**

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ANNEX D to Wembury Parish Council Agenda – 28th February 2022
Reserves Balances February 2022

<u>Reserve</u>	<u>Opening Balance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>Current Balance</u>
Earmarked					
Public Assets Replacement		10,000.00			10,000.00
Legal Costs Reserve		3,000.00			3,000.00
Reprint of Discovering Wembury Book		4,000.00			4,000.00
Elections Reserve		1,000.00			1,000.00
s.106 Funds	45,946.74				45,946.74
Bus shelter s.106 money	10,000.00				10,000.00
TOTAL RESERVE FUND	55,946.74	18,000.00			73,946.74
GENERAL FUND					38,428.59
TOTAL FUNDS					112,375.33

Signed:

28/03/2022

