



## **Minutes of the Wembury Parish Council Meeting held at Wembury Village Hall, at 7.30pm on 27<sup>th</sup> September 2021.**

### **Parish Councillors Present:**

D Brown (Chairman), D Drought (Vice Chairman), J Bennett, G Truscott, C Smith, J Cox, J Stansell, M Kenny, R Newnham, M Chown.

**Clerk:** A Towill

### **21-89 Opening the Meeting**

Cllr Brown opened the meeting at 19:30. There was a one-minute silence for the victims and families of the Keyham shooting.

### **21-90 Apologies**

Cllr Harris. Apologies accepted

### **21-91 Absent**

Cllr Renyard

### **21-92 Declarations of Interests and Dispensation Requests**

Cllr Cox declared an interest in the planning application 3221/21/FUL. Cllr Smith and Cllr Chown declared an interest in the grant application by Wembury Environment Group.

### **21-93 To suspend the business of the Council to allow speaker presentations, including reports from District and County Councillors, or for members of the public to make observations, or to put questions to the Council at 19:33**

i) Cllr Hart sent his apologies, and his report was read out by The Clerk. See Annex A

ii) Cllr Cox left the room when the applicants for planning application 3221/21/FUL spoke about their application. The applicants explained their application and what they wished to achieve. Cllr Bennett expressed concerns about the location and opposition from Natural England and other bodies. Two other members of the public explained their objections to the application. One was concerned that the site had changed size and shape since it was purchased. She was also concerned about the invasion of privacy with the proposed development's windows looking directly into their bedrooms. The applicant explained that the proposed building would be lower than the neighbour's property and so shouldn't intrude. The neighbour disputed this. Another neighbour also expressed concerns about the problematic flooding on Cliff Road and that the proposed site would aggravate this as at the moment, it is where a

lot of the overflow goes. As it is a private road the cost of putting in suitable drainage is extensive and would fall to the residents. Cllr Cox returned to the meeting.

iii) Cllr Chown gave a report as District Councillor- See Annex B. Cllr Brown added to this by explaining that South Hams District Council had declared a housing crisis in the district and were working on solutions. He also asked people to report missed waste collections as it goes towards substantiating actions taken to deal with the problem.

Cllr Bennett and Cllr Stansell asked about the recycling service and the time it took for them to put the contents of individual containers' contents in the lorry, as opposed to a mixed load which was then sorted at a facility. Cllr Brown explained that the service was the same as services across all of Devon where it has been working well for several years. This service was meant to bring the South Hams in to line with the rest of Devon. Cllr Kenny asked that communications that weekend collections were going to take place (if a collection had been missed) be improved. Most residents weren't aware and so had moved their collections back inside and therefore missed the collection.

The meeting was resumed at 19:48

#### **21-94 To confirm the minutes of the Parish Council meeting held on the 26<sup>th</sup> of July 2021.**

Cllr Cox proposed the following, seconded by Cllr Drought with nine in favour and one abstention.

**RESOLVED: To agree the 26<sup>th</sup> of July 2021 minutes as a correct record of the meetings and for the Chairman to sign them.**

#### **21-95 To consider current planning matters and to receive monthly planning applications.**

##### To Ratify

**i. 1161/21/HHO**

Householder application for single-storey rear extension and formation of new bedroom and shower room above existing double garage.

**12 Barton Brake, Wembury. PL9 0BJ**

**Comment: This has not been ratified at a council meeting. No objection**

**ii. 2807/21/HHO**

Householder application for side extension.

**Higher Ford Farm, Wembury. PL9 0DZ**

**Comment: This is not ratified by a meeting. No Objection.**

iii. **3003/21/HHO**

Householder application for internal reconfiguration and provision of additional first floor construction above existing bungalow level to form new lounge area, kitchen area, bedroom, wc room and office.

**14 Cross Park Road, Wembury. PL9 0EU.**

**Comment: No objection**

iv. **2035/21/FUL**

Change of agricultural land to dual use, agriculture and secure dog walking area, parking and amenity building.

**Land at Sx 515490, Pump Hill Road. Wembury.**

**Comment: No objection**

v. **1340/21/FUL**

Change of use of field to dog exercising, training, and agility training. Facilities for portable take-away coffee and snack kiosk with picnic benches.

**Plot 5, Staddon Heights, Staddon Lane. Wembury.**

**Comment: No objection but provision for litter management recommended.**

vi. **3112/21/HHO**

Householder application for erection of ancillary accommodation and garage store.

**153 Church Road, Wembury. PL9 0HP**

**Comment: No Objection- this comment is unratified by a meeting.**

These decisions were voted for en block. Cllr Bennett proposed the following, seconded by Cllr Cox with seven in favour and three abstentions.

**RESOLVED: To note that the comments and decisions submitted were a fair representation of the comments made by councillors via email.**

**To Discuss**

Cllr Cox left the meeting for the application 3221/21/FUL and returned after the vote had taken place.

i. **3221/21/FUL**

New Dwelling

**Land on the South West side of Cliff Road, Cliff Road, Wembury.**

There were some objections over the location of the proposed development and its impact on the AONB, but also sympathy with the need for affordable homes. Therefore, the council decided to state no comment on the application.

Cllr Newnham proposed the following, seconded by Cllr Stansell with five in favour and five abstentions.

**RESOLVED: To state 'no comment' on the application.**

ii. **3165/21/VAR**

Application for removal of conditions 4 and 5 (landscaping) of planning consent 58/2100/11/F

**Land to rear of 62 Staddiscombe Road, Plymstock**

Cllr Bennett proposed the following, seconded by Cllr Newnham, with eight in favour and two abstentions.

**RESOLVED: No Objection.**

iii. **3356/21/HHO**

Householder application for proposed conversion of existing garage, internal alteration and rear external terrace.

**62 Southland Park Road, Wembury. PL9 0HQ**

Cllr Bennett proposed the following, seconded by Cllr Smith, with four in favour and two abstentions.

**RESOLVED: Objection due to overlooking.**

iii. **3451/21/FUL**

Demolition of existing garage and construction of new garaging with accommodation above for private use and holiday letting.

**11 Willowhays, Ford Road. Wembury. PL9 0JA**

Cllr Bennett proposed the following, seconded by Cllr Smith with three in favour and three abstentions.

**RESOLVED: No Objection but request that surface water be drained on site.**

**21-96 Committees and Working Groups.**

i. **Wembury Recreation Ground**

- a. General Update- See Annex C. Cllr Smith asked that Rhinoplay be chased for the repairs to the zip wire and Cllr Bennett explained that it was due to a combination of factors, but that he would speak to them.

- b. Electric Vehicles Charging Point (EVCP). There was a general discussion around the practicalities, demand, costs etc. Cllr. Bennett contacted SHDC who have installed 22kv 3 phase chargers in their parks using a major energy company.

Cllr Brown proposed the following, seconded by Cllr Chown and agreed unanimously.

**RESOLVED: For the Clerk and Deputy Clerk to further investigate installing an Electric Vehicles Charging Point and produce a report for the council to decide on any next steps.**

- c. Petanque Court. Cllr Smith proposed the following, seconded by Cllr Chown, with nine in favour and one abstention.

**RESOLVED: For the Clerk and Deputy Clerk to further investigate the costs and practicalities of a Petanque court for Wembury Recreation Ground.**

- d. Wild Wembury Project. Cllr Brown proposed the following, seconded by Cllr Cox with eight in favour and two abstentions.

**RESOLVED: To agree to the Wembury Environment Group undertaking work in Wembury Recreation Ground and on**

**Wembury Parish Council owned verges as stipulated in their proposal.**

- e. Summer Fayre 2022. The Clerk explained that due to funding being available for community events and FROWS being unable to host their normal summer event there was the potential to create a community event for next year. There was a discussion around what it may entail and the understanding that volunteers from within the community and Council would be needed, in addition to the work of the Clerk and the Deputy Clerk. However, there was a lot of support for the idea. Cllr Brown proposed the following, seconded by Cllr Smith and agreed unanimously.

**RESOLVED: To organise and host a summer event on the Wembury Recreation Ground in 2022 in conjunction with FROWS. Grants and volunteers from the community will be sought.**

- f. Entrance Sign. Cllr Bennett proposed the following, seconded by Cllr Brown and agreed unanimously.

**RESOLVED: To instruct DW Signs to create the entrance sign as per instructions.**

- g. Keysafe for gate access to Wembury Recreation Ground. Cllr Brown proposed the following, seconded by Cllr Bennett and agreed unanimously.

**RESOLVED: To purchase a key safe for Wembury Recreation Ground to allow access through the gate for permitted persons.**

- ii. **Clerks Report – See Annex D.** There were no questions.

**21-97 Other Matters for Discussion and Decisions**

- i. **Code of Conduct.** Cllr Brown proposed the following, seconded by Cllr Newnham and agreed unanimously.

**RESOLVED: To adopt the LGA Code of Conduct to replace the previous code of conduct.**

- ii. **Kickstart Project.** Cllr Drought proposed the following, seconded by Cllr Stansell and agreed unanimously.

**RESOLVED: To apply to the Kickstart project for a position employed by Wembury Parish Council but supervised by JFGS to conduct maintenance and improvement work around the parish.**

- iii. **Down Thomas Community Room and Post Office.** The Clerk explained that due to the landlords ending the tenancy, the facilities in the building would need to be moved and removed. The Post Office will move to the Down Thomas Village Hall and she will assist with this as much as possible. Due to a family bereavement of the Postmistress there may be some delay in this process. The community will be notified. The two community groups that used the building will also be notified. There was a discussion around what to do with the furniture in the building that is owned by Wembury Parish Council. Cllr Drought proposed the following, seconded by Cllr Stansell and agreed unanimously.

**RESOLVED: To instruct The Clerk to donate the furniture to community groups that could make use of them and to begin the process of closing down the facilities.**

- iv. **Memorandum of Understanding with South Hams District Council regarding planning.** There was a discussion around what it meant for the council and Cllr Bennett asked about whether it would change whether a councillor was allowed to speak at a Development Management Committee meeting. Cllr Brown confirmed that it would not change that, and comments would still need to go via the ward member.  
Cllr Drought proposed the following, seconded by Cllr Newnham, with nine in favour and one abstention.  
**RESOLVED: To agree to signing a Memorandum of Understanding with South Hams District Council regarding planning.**
- v. **Living Roof Bus Shelters.** The Clerk explained that due to a bus shelter needing considerable repairs, a new one may be needed. There is the possibility of grants being available for living roof ones and to possibly replace others. Cllr Chown asked that only ones that were end of life be replaced due to that being more environmentally friendly. Cllr Smith proposed the following, seconded by Cllr Stansell and agreed unanimously.  
**RESOLVED: For The Clerk and Deputy Clerk to investigate costs and possible funding for Living Roof Bus Shelters.**
- vi. **DALC conference board elections.** Cllr Chown proposed the following, seconded by Cllr Cox and agreed unanimously.  
**RESOLVED: To delegate the decision as to voting for candidates for the DALC Board of Directors to The Clerk.**
- vii. **Duke of Edinburgh Award Walk.** Cllr Brown proposed the following, seconded by Cllr Drought and agreed unanimously.  
**RESOLVED: To ratify a decision made by email to allow the Duke of Edinburgh Award members to use the Wembury Recreation Ground car park as an area to cook their meal on the afternoon of the 2<sup>nd</sup> of October 2021 between 3 and 4.30pm.**

## **21-98 To Receive Financial Reports**

- i. **Financial Statements for September 2021** – See Annex E
- ii. **Bank Reconciliation for September 2021** – See Annex F
- iii. **Reserves Balances** – See Annex G  
Cllr Newnham proposed the following, seconded by Cllr Drought and agreed unanimously.  
**RESOLVED: To Accept items i, ii, and iii above as a true record.**
- iv. **External Audit Report.** There were no outstanding matters raised. Cllr Newnham proposed the following, seconded by Cllr Drought and agreed unanimously.  
**RESOLVED: To note the comments of the External Audit Report.**
- v. **Request for grant of £500 from Wembury Allotment Association towards a rewilding project.** Cllr Drought proposed the following, seconded by Cllr Chown and agreed unanimously.  
**RESOLVED: To grant Wembury Allotment Association £500 towards a rewilding project.**
- vi. **Request for grant of £1000 from Wembury Environment Group for work around the parish, including in the Wembury Recreation Ground and Wembury Parish Council owned verges.** Cllr Smith clarified that Parklife would be holding any funds granted on behalf of the Wembury Environment Group.

Cllr Kenny proposed the following, seconded by Cllr Stansell with eight in favour and two abstentions.

**RESOLVED: To grant Wembury Environment Group £1000 towards work around the parish.**

**21-99 Exchange of Information.** Cllr Chown explained that he had a further request from a member of the public requesting that a 20mph limit be brought in for Wembury Village. He will ask for this to be put on the Highways agenda for discussion.

Cllr Chown also asked for an update on the Neighbourhood Plan and the Clerk explained that conversations were still ongoing but that it will be on the October agenda for a full discussion as to what the council would like to do.

Cllr Brown explained that Cllr Renyard has indicated that he intends to resign. The leadership of the Highways group would need to be addressed when he did. There was then a discussion around why several younger members of the Parish Council had left the council fairly soon after joining, and what could be done to prevent this happening again.

Cllr Truscott asked The Clerk to respond to a letter he had received from a member of the public.

**21-100 Close of Meeting.** The meeting was closed at 21:14.

## **ANNEX A to Wembury Parish Council Minutes –27<sup>th</sup> September 2021**

### **Cllr Hart Devon County Council Report**

Have very little to report as such. Have had a number of complaints of traffic congestion on the road between Staddiscombe and Down Thomas. Have asked officers to look at it but widening this stretch of road would be very expensive.

Also, complaints of vehicles parking on pavements. Unfortunately, at the moment this is a traffic offence and Parking Enforcement officers [traffic wardens] cannot issue tickets. The Government have been looking at this problem for some time and are supposed to be changing this law. Best I can answer at the moment.

Covid has not gone away. Please be careful still. Devon has come down from the very high spike in mid-August but is still high. Over 700 young people were found to have when secondary school pupils were tested at the beginning of this term. Our universities are much better organised than last year, and their students are not testing positive like last September / October

## **ANNEX B to Wembury Parish Council Minutes –27<sup>th</sup> September 2021**

### **Cllr Chown South Hams District Council Report**

My councillor report this month is focussed on the waste and recycling service, as this is undoubtedly the subject most pressing for the vast majority of residents.

I understand how inconvenient and frustrating the current situation is for everyone, and I sincerely apologise on behalf of both the council, and the contractor FCC, that the service is not delivering as it should.

Questions have been asked about the suitability of the contracted company, FCC Environment, which is understandable considering the current circumstances. However, FCC is one of the UK's leading waste and resource management companies - they hold more than 100 contracts across 60 local authorities and collect waste and recycling from 1.3 million people in the UK.

The contract with FCC includes other services in addition to waste and recycling collections, and it is a very large and complex contract. While FCC's performance has been very poor, and while I completely share everyone's frustration, solving the problem is unfortunately not straight-forward.

For legal and commercial reasons, I am unable to say precisely what the council are doing, but please be reassured that they are using all available means to make FCC explain its poor performance and to secure the level of performance it promised when it was awarded the contract.

The council have challenged FCC's performance in daily meetings about operational matters, and in weekly meetings with our Leader and Executive members. FCC's senior managers have also been asked to explain their proposals to improve performance at two special council meetings.

Council employees are meeting with FCC local management each morning to discuss the operational issues for the day and work alongside FCC to take steps to minimise service disruptions for our residents. The meetings also review the previous day's performance and explore options for catching-up on the missed collections.

We also have two Council operational teams collecting as many outstanding assisted missed and repeat missed collections as they can. We will continue to provide this support to FCC for as long as is necessary.

At last Thursday's Full Council meeting, the council passed the following motion:

*"That the waste and recycling collection service provided still falls below the standard required to meet the expectations of local residents. Councillors were given assurance that the service would return to a 'steady state' by mid-July. In the Council's view, this is not the case. We appreciate the efforts of officers and FCC to try and rectify the situation, however, if a solution cannot be found to deliver the 'super recycling' service as specified at the Full Council meeting on 6 December 2018 by the end of 2021 the Council will be forced to consider exercising any available contractual rights in order to ensure that, going forwards, arrangements are in place which are capable of delivering a waste and recycling collection service that is fit for the 21st Century."*

I know we would all like to see this problem resolved as soon as possible, but unfortunately there is no 'quick-fix'. The well-publicised shortage of qualified HGV drivers is affecting many parts of our daily life – getting fuel, buying shopping, and, of-course, getting our waste collected. FCC are promising to deliver improvements, and the council are looking at all available options should this not be the case.

If I can help you in anyway, feel free to contact me on:

[Matthew.Chown@swdevon.gov.uk](mailto:Matthew.Chown@swdevon.gov.uk)

## **ANNEX C to Wembury Parish Council Minutes –27<sup>th</sup> September 2021**

### **Wembury Recreation Ground General Update**

A meeting of the WRG group was held in the Knighton Room on 15th September at 7pm.

Present: Anne Towill clerk, Cllr John Bennett, Cllr John Stansell, Andy Cammack and James Friend.

Apologies from Adam King.

#### **1. EV charging in the carpark.**

There are many issues to consider such as:

Durability, maintenance, energy supply, losing a parking space, what type of charger (different cars need different connections), technological advancements, how income is achieved, speed of charge and any grants/costs.

Therefore, this needs further research. Wembury Recreation Ground has a 45kva supply at the moment. SHDC to be contacted to see how they address this issue in their carparks.

#### **2.Kickstart scheme.**

There was support for this scheme where an individual is given training for 6 months, paid by the government, by our local grounds maintenance man, James Friend. The government would also pay for training and equipment. There is the possibility that further employment could follow but it is unlikely this would be through Wembury Parish Council. James will check on the insurance implications. The Wembury Recreation Ground group was in support of this idea.

After the kickstart scheme volunteers would be requested to help with the large number of maintenance tasks on the recreation ground to keep costs down. This could lead to the formation of a " Friends of Wembury Recreation Ground" group (FROG).

#### **3.Petanque court.**

A request has been made to consider installing such a court which is very popular in France. It is a form of bowls but played outside on a rolled gravel surface of 3mtrs. by 12mtrs. Notices have been displayed and social media used to assess the level of interest in the sport. The location of such a court was discussed but further discussions need to happen regarding planting etc before that can be decided.

#### **4. Zip Wire.**

Rhinoplay are still awaiting delivery of the zip wire cable which they will replace together with the damper spring when they are next in Plymouth to avoid costs to Wembury Parish Council. The spring will be replaced by Rhinoplay under the warranty but whether that includes the cost of the wire needs to be checked.

#### **5. Tennis courts and Teenage Shelter.**

Repairs to the tennis courts have been completed (baring some line painting) and the courts are now open. There was a discussion around the damage to the padlock that was used when someone forced the gate to gain entry. James will take

additional measures to make this less likely to happen in the future should the gate need to be locked again. The Clerk has reported the matter to the police. We are waiting for a quote from James Friend for repairs and repainting of the shelter.

#### **6. Wild Wembury Environmental Project.**

This Project is being headed by Keith Rennells of Parklife. We have been asked if we will get involved as a Parish to permit projects such as planting wildflower grassland or tree care. A meeting on site will be set up with Keith Rennells, Adam King and members of the WRG group to find out **how** and **if** we should get involved in the project. Wembury Recreation Ground group was widely supportive of the idea once Adam and Keith are able to meet and agree a strategy.

#### **7. Plymstock DOE class visit.**

WRG members fully supported the visit of 30 or so year 10 students and 4 teachers to the Wembury Recreation Ground carpark on Saturday 2nd October between 3 and 4.30pm. Students will arrive on foot and will be involved in cooking tasks. We have been assured that rubbish will be collected, and the tarmac surface protected. The Clerk will request a risk assessment and check on their insurance. Cllr Stansell may be able to help with some fencing. He will let The Clerk or James Friend know.

#### **8. Summer Fayre next year.**

The school will not be holding the usual Summer School Fayre next year, so it has been suggested that the fayre could be held on the recreation ground and the school grounds. It would be run by a team of Wembury Parish Council staff, FROWS members and other members of Wembury Parish Council and the community. There are grants available to cover hosting a community event to reduce the isolation and lack of community connection caused by the COVID pandemic. It will involve a great deal of work but could result in an inclusive and fun event with games, music, competitions and play features.

#### **9. Key safe for main field gate.**

A discussion between James Friend and a Paramedic resulted in the idea of a key safe for the field gate to allow an ambulance to have easy access to the recreation ground. Members were in full support of this.

The meeting ended at 8.15pm.

## **ANNEX D to Wembury Parish Council Minutes –27<sup>th</sup> September 2021**

### **Clerk's Report**

#### **Wembury Recreation Ground**

YGS has been instructed to undertake the additional planting decided upon by council. They will notify me as to when this will take place.

Signage for the zip wire has been requested from South Hams District Council as per our other equipment signs.

JFGS has replaced a missing link from the nest swing. This element keeps being removed so he has replaced it with a thread locker which should stop people being able to remove it.

JFGS has done repairs to the tennis court surfacing. It took a lot longer than expected to cure but is now able to be used again.

The tennis court fence has been damaged whilst the tennis courts were locked. JFGS has done some temporary repairs but needs to do more to repair it properly.

By the time of the meeting I will have had a meeting with a National Trust representative regarding the boundary hedge line of the Wembury Recreation Ground and established responsibility for the trees along that border.

#### **Memorial Benches and Trees**

There were further setbacks to receiving the memorial benches. However, all but the teak picnic bench have been received and they are being installed.

#### **Asset Maintenance**

Jemma, the Deputy Clerk, has created a database of work to be done regarding the parish council assets, as well as a record of work done. This enables us to manage the work better, begin planning for work needed in advance of it being necessary and therefore budget accordingly. We will next work on producing a management plan for the planting/trees and grass within the recreation ground and Wembury Parish Council owned verges.

The new bus shelter on Mewstone Avenue experienced problems with bird strikes (blackbirds attacking their reflection and dying) in the spring. Frosting stickers were put up to deter them, which worked until people decided to remove the stickers. A sign was put up asking people to not take them down, to limited effect. Therefore, an alternative and permanent solution is being sourced.

The noticeboard outside Blush and the Down Thomas noticeboard outside the village shop have both had their back boards replaced with a ferrous sheet. This now means that they can be used with magnets and look much smarter. Other noticeboards that are being kept will have similar treatment in due course. The next stage of removing and replacing noticeboards will begin shortly.

A tree survey has been undertaken and the report circulated to the council. Quotes for any work needed will be requested, but overall it was a low problem report.

### Other

We have received two FOI requests from a members of the public, which have been dealt with.

I am booked on to the SCRIBE training on the 29<sup>th</sup> September, the Devon Association of Local Councils AGM and Conference from the 5-7 October and the IDALC Clerks meeting on the 13<sup>th</sup> October.

Localities at South Hams District Council have been requested to install an additional bin in Down Thomas near the village hall. They have asked if another bin that is underused is identifiable to fill the gap.

South Hams District Council and FCC environment have been sent the requested letter regarding the problems with waste collection that have been an issue since the new system has been in place.

JFGS has been clearing the drains of straw and rubbish that had blocked them. Due to bullocks and electric fencing in the relevant field, more work to the drains has not been possible. We hope to be able to arrange with the farmer a day when this can be done where it will be safe for JFGS to work in the field.

JFGS reported to Devon Highways that the drain on Ford Road is in need of repair and unblocking.

JFGS has reported overgrown hedges in Hollacombe to Devon County Council Highways.

Complaints about waste being tipped at Rack Corner, Down Thomas have been investigated. It was fully treated sludge that had the correct permits etc. The mud on the road has been dealt with.

A lengthy discussion was had with Richard Snow the National Trust Countryside Manager. The ranger post is being advertised and they hope to have someone in post by December. They are also hoping to increase resources in the area. They now have only one (as opposed to four) maintenance staff for the area's footpaths etc. Therefore, although a lot of work has been done to get the footpaths back in to pre covid state, patience and understanding will be needed regarding the speed of work possible from now on. Richard will attend the December meeting to give an update as to plans for the area and hopefully introduce the new ranger.

## **ANNEX E to Wembury Parish Council Minutes –27<sup>th</sup> September 2021**

### **PAYMENTS and RECEIPTS to 20<sup>th</sup> of September 2021**

#### **Payments**

| <b>Description</b>                | <b>Supplier</b>        | <b>Net</b>       | <b>VAT</b>     | <b>Total</b>     |
|-----------------------------------|------------------------|------------------|----------------|------------------|
| Salaries and Office Allowance     | Clerk and Deputy Clerk | £1,350.97        | £ -            | £1,350.97        |
| Tree Surgery                      | K Gibson               | £ 150.00         | £ -            | £ 150.00         |
| Email, Office 365 and VOIP        | HelloComtec            | £ 46.30          | £ 9.26         | £ 55.56          |
| Energy Supply for DAAT Tower      | YU                     | £ 10.12          | £ 0.51         | £ 10.63          |
| Grant                             | Wembury Marine Centre  | £ 572.00         | £ -            | £ 572.00         |
| Bus Shelter Cleaning              | Peter Whitley          | £ 140.00         | £ -            | £ 140.00         |
| Magnets and Back Boards           | Magnet Expert Ltd      | £ 45.43          | £ 9.09         | £ 54.52          |
| Tree Survey                       | Rupert Baker           | £ 383.40         | £ -            | £ 383.40         |
| Energy Supply for DTCR            | Opus Energy            | £ 14.98          | £ 0.75         | £ 15.73          |
| Energy Supply for DAAT Tower      | YU                     | £ 10.12          | £ 0.51         | £ 10.63          |
| Email, Office 365 and VOIP        | Comtec                 | £ 46.30          | £ 9.26         | £ 55.56          |
| Clerk Salary and Office Allowance | Anne Towill            | £1,121.45        | £ -            | £1,121.45        |
| Deputy Clerk Salary               | Jemma Freeman          | £ 248.41         | £ -            | £ 248.41         |
| Grass Cutting                     | SHDC                   | £ 593.61         | £118.72        | £ 712.33         |
| Memorial Benches                  | Cyan (Jati Ltd)        | £1,520.39        | £304.07        | £1,824.46        |
| Energy Supply for DTCR            | Opus Energy            | £ 5.67           | £ 0.59         | £ 6.26           |
| Playground inspection             | SHDC                   | £ 210.00         | £ 42.00        | £ 252.00         |
| <b>Total</b>                      |                        | <b>£6,469.15</b> | <b>£494.76</b> | <b>£6,963.91</b> |

**PAYMENTS and RECEIPTS to 20<sup>th</sup> of September 2021**

**Receipts**

| <b>Code</b>  | <b>Bank</b>     | <b>Description</b>        | <b>Supplier</b>   | <b>Total</b>  |
|--------------|-----------------|---------------------------|-------------------|---------------|
| Interest     | Book Account    | Interest                  | Lloyds Bank       | £ 0.11        |
| Interest     | Book Account    | Interest                  | Lloyds Bank       | £ 0.11        |
| Book Sales   | Book Account    | Discovering Wembury Books | Churchwood Valley | £20.00        |
| Interest     | General Account | Interest                  | Lloyds Bank       | £ 0.88        |
| Interest     | General Account | Interest                  | Lloyds Bank       | £ 0.87        |
| <b>TOTAL</b> |                 |                           |                   | <b>£21.97</b> |

**ANNEX F to Wembury Parish Council Minutes –27<sup>th</sup> September 2021**

**Bank Reconciliation for September 2021**

**Bank Reconciliation at 20/09/2021**

Cash in Hand 01/04/2021 £103,502.40

**ADD**

Receipts 01/04/2021 - 20/09/2021 £28,812.51

£132,314.91

**SUBTRACT**

Payments 01/04/2021 - 20/09/2021 £19,689.14

**Cash in Hand 20/09/2021** **£112,625.77**  
(per Cash Book)

Cash in hand per Bank Statements

Petty Cash 20/09/2021 0.00

Current Account 20/09/2021 2,745.28

General Account 20/09/2021 97,222.59

Book Account 20/09/2021 12,657.92

**£112,625.79**

Less unrepresented payments

£112,625.79

Plus unrepresented receipts

**Adjusted Bank Balance** **£112,625.79**

**ANNEX G to Wembury Parish Council Minutes –27<sup>th</sup> September 2021**

| <u>Reserve</u>                      | <u>OpeningBalance</u> | <u>Transfers</u>      | <u>Spend</u> | <u>Receipts</u> | <u>CurrentBalance</u> |
|-------------------------------------|-----------------------|-----------------------|--------------|-----------------|-----------------------|
| <b>Earmarked</b>                    |                       |                       |              |                 |                       |
| Public Assets Replacement           |                       | £10,000.00            |              |                 | £10,000.00            |
| Legal Costs Reserve                 |                       | £3,000.00             |              |                 | £3,000.00             |
| Reprint of Discovering Wembury Book |                       | £4,000.00             |              |                 | £4,000.00             |
| Elections Reserve                   |                       | £1,000.00             |              |                 | £1,000.00             |
| s.106 Funds                         | £45,946.74            |                       |              |                 | £45,946.74            |
| Bus shelter s.106 money             | £10,000.00            |                       |              |                 | £10,000.00            |
| <b>Total Earmarked</b>              | <b>£55,946.74</b>     | <b>£18,000.00</b>     |              |                 | <b>£73,946.74</b>     |
| <br><b>TOTAL RESERVE</b>            | <br><b>£55,946.74</b> | <br><b>£18,000.00</b> |              |                 | <br><b>£73,946.74</b> |
| <b>GENERAL FUND</b>                 |                       |                       |              |                 | £38,679.03            |
| <b>TOTAL FUNDS</b>                  |                       |                       |              |                 | £112,625.77           |