



Parish Councillors	D Brown J Bennett M Chown D Drought D Giles M Kenny R Newnham D Packer J Stansell C Smith G Truscott Vacancy Acting Clerk	Chairman & District Councillor District Councillor Vice Chairman R Fairclough
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Minutes of the Wembury Parish Council Meeting held at the Silver Jubilee Village Hall, Down Thomas, on Monday 24th February 2020.

20-014 OPENING THE MEETING

Cllr Brown opened the meeting at 7:31 pm and thanked members of the public and councillors for attending the meeting.
He announced that the meeting would be recorded for record purposes.

20-015 APOLOGIES

Apologies received from Cllrs Newnham, Packer, Stansell, County Councillor Hart, The Clerk, Anne Towill and Nick Colton, Devon Highways.

The Chairman informed members that Meg Newstead had resigned from the Council due to other commitments and that he would send her a letter of thanks for her work on the Council. The vacant post has been advertised and has two weeks left to run. Suitable candidates will then be interviewed.

20-016 DECLARATION OF INTEREST & DISPENSATION REQUESTS

There were no Declarations of Interests or further Dispensation Requests.

20-017 THE BUSINESS OF THE COUNCIL WAS SUSPENDED FOR THE PUBLIC TO MAKE OBSERVATIONS OR TO PUT QUESTIONS

The Chairman suspended the business of the Council and opened this session to the public at 7:32 pm.

The Chairman announced that members of the public are only allowed to speak during the open session of the meeting and they should raise any matters of concern, or explanation, including planning items, at that time and not wait until later in the meeting, as they would not be allowed to speak.

i) Highway Drainage

Brian Nichols was concerned that with more vehicles on the road, more people were paving over areas of their property to park their cars, which in turn was leading to more water being discharged onto the roads and causing more flooding. This was highlighted by the recent wet weather and he felt that something should be done about it. More pervious materials could be used and planning had a role to play in ensuring the right materials were used in future, with adequate drainage provided. A general discussion ensued. Members agreed to take more note of this problem when inspecting planning applications in future.

There were no further comments and the Chairman closed this open session at 7.41 pm to resume Parish Council business.

20-018 CONFIRMATION OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 27th January 2020.

The minutes were agreed as being a correct record and duly signed by the Vice Chairman.

20-019 MATTERS ARISING FROM THE MINUTES

- a) **11 & 15 Longlands** – No further update.
- b) **Roads & General Appearance of the Village** – A meeting has still to be arranged regarding the flooding on the roads and it was suggested that in addition to councillors, the following should be contacted and asked to attend the meeting: N Colton, J Friend, R Rowland – The Chairman would arrange.
- c) **Mewstone Bus Shelter** – No further update.
- d) **Cycle Path Feasibility Study** – No further update
- e) **Digital Discovering Wembury Book** – No further update.
- f) **The Mussel – Community Asset** – Cllr Packer has circulated information – a meeting needs to be arranged for further discussion.
- g) **Dog Poo Bin on the Beach** – A meeting with interested parties has been arranged for 19th March – this meeting will consider all dog bins in the parish.
- h) **Fly Tipping Signs** – The Chairman displayed the signs and said they were available for members to take away and erect with suitable landowners permission.
- i) **Contact Supermarkets** – Cllr Smith informed members that the companies in question were now using Traine Road and the narrow roads around Wembury much less.
- j) **Emergency Plan Update** – A meeting is still to be arranged.
- k) **Overnight Parking in WRG** – The Chairman had circulated an email to all members and this was discussed under Item 11 vii) c)
- l) **Planning Training** – The Chairman to arrange suitable training.
- m) **Speed Limit in the Bay** – Cllr Drought said that the Yealm Estuary Harbour Authority is not involved in the buoys. He suggested that the Wembury Sailing Club be contacted.
- n) **Environment Policy** – Cllr Smith had circulated a draft policy to all members and would like suitable feedback from members. This item to be discussed fully at the next meeting.
- o) **Parish Asset Register** – Cllr Chown suggested that the Asset register update could possibly be considered with the Environment Policy.

20-020 TO RECEIVE THE MONTHLY PLANNING REPORTS

i) Planning Applications

The Chairman went through the planning applications.

RESOLVED: To accept the Planning Report with resolutions as detailed in ANNEX A of these minutes.

20-021 TO RECEIVE INWARD CORRESPONDENCE

i) FOR ACTION - Emailed Letters & Emails

a) Request for Grant from Wembury War Memorial Village Hall for repairs to carpark- £400. Cllr Brown proposed the following, seconded by Cllr Drought and approved unanimously.

RESOLVED: To grant Wembury War Memorial Village Hall £400 for repairs to their carpark.

b) Tree Surgery Quotes

Three quotes had been obtained in the sum of £450, £490 & £880.

Cllr Giles suggested that her recommendation for a tree surgeon had not yet been asked for a quote and suggested that this matter be deferred until the next meeting. Cllr Smith expressed concern that the dead trees were potentially dangerous and should be felled without further delay with the chippings going to the School for their use. Cllr Giles said that it was necessary to determine what had killed the tree, otherwise the chippings could spread more disease. A discussion ensued. It was agreed that this matter should be discussed with the Tree Warden, Adam King and the decision to accept a quote deferred until the next meeting.

20-022 URGENT MATTERS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

None

20-023 TO RECEIVE REPORTS FROM THE COUNTY OR DISTRICT COUNCIL ON MATTERS AFFECTING WEMBURY

DEVON COUNTY COUNCIL

Cllr Hart The weather has been very wet and windy since Christmas. Putting pressure on our Highways department and the teams dealing with flooding, fallen trees and landslides. Clearing up has been expensive and DCC has registered for possible help from the Government's Bellwin scheme. This is an insurance scheme where Councils get money back from Government after they have spent a certain amount in repairs. We are not yet sure if DCC will be eligible but felt it wise to register, particularly as we were expecting another storm this last weekend.

Roads around Sherford- Work taking longer than expected, partly because of the weather. Also the work has highlighted many more blocked drains and gullies than expected. Some have been cleared, others are having to be replaced.

County Budget was approved last Thursday. More money for Children's and Adults services and drainage. DCC now have leased 3 more Dragon Patchers and the Budget for roads is looking to spend a lot more money on Tarmac doing patching instead of just potholes on the very large (6,000+ miles) minor road network in the county and less on surface dressing. Hopefully this should begin to improve this part of the road network.

SOUTH HAMS DC

Cllr Brown-

Full Council Thursday 13th Feb the budget for 2020/21 was passed by Councillors unanimously. The first time a budget has received the approval of all members since I've been a Councillor .

Council Tax is increased by £5 (which equates to a Band D council tax of £170.42 for 2020/21, an increase of £5 per year or 10 pence per week. This is a 3.02% increase). This equates to a Council Tax Requirement of £6,562,617. SHDC has made savings of almost £900,000 in this budget

Council has committed £400k to tackling climate change, from New Homes Bonus funding. Creation of an Economy Officer post (shared with West Devon), to assist with economic opportunities across the District.

CVS funding to be continued at rate of £10,000, subject to its meeting criteria

Planning application submitted on behalf of Wembury Primary School for a new modular building on school field adjacent Knighton Road.

I will be attending a meeting with officers regarding the proposed Plymouth Sound National Marine Park in the next few weeks. I want to have a better understanding as to the nature and principle of the proposal. There needs to be far better communication and consultation by the proposer of this project.

Works to Sherford Main Street are progressing. Brixton-Plympton Road should be resurfaced and re-opened for 3rd March.

Cllr Chown had nothing further to add.

20-024 TO RECEIVE REPORTS FROM COMMITTEES AND REPRESENTATIVES

i) WEMBURY SCHOOL REPORT

Read the Headteacher's BLOG on the School website at www.wemburyprimary.co.uk

ii) WEMBURY WAR MEMORIAL VILLAGE HALL

None.

iii) CLIMATE, ENVIRONMENT & BIODIVERSITY EMERGENCY

Cllr Smith had circulated a report which is to be discussed at the next WPC meeting. A short discussion ensued. It was agreed that Cllr Smith would set up an informal meeting with

interested parties to discuss this matter and Cllrs Smith, Truscott, Kenny, Giles and Brown agreed to attend.

iv) BEACH LIAISON GROUP

None.

v) NEIGHBOURHOOD PLAN

The group is sorting out the post it notes from the information gathering days into proper groups before analysis can be made.

vi) COMMUNICATIONS GROUP

The Chairman will arrange a meeting soon.

vii) LEISURE FACILITIES WORKING GROUPS

a) Wembury Recreation Ground

The Chairman thanked Cllr Bennett and the Clerk for all their hard work in obtaining a grant for the Children's Play area Phase 2.

Lottery funding for play park. There are several steps to be completed before the money is released to us in stages. These include a start-up interview and induction and providing invoices from our supplier. Suitable signs need to be erected regarding any funding by the lottery.

Field gate reposition and soil distribution. We are awaiting a quote from Y.G.S. for this **Electricity.** We are awaiting a quote from Martin Newcombe to dig the trench and provide a termination cabinet so that WPD can lay their 3 phase supply and install their equipment. They have quoted £1970 for this. The supply for the Air Ambulance lighting can also be taken from the cabinet. Toby Russell has quoted £3394 for the Parish contribution but he will apply for a grant to help out.

Water. The water supply will run in the same trench as the electricity supply and will terminate with a water meter and possibly a tap in a locked box provided by Y.G.S. SWW has been contacted for advice and have quoted £124+vat for a survey.

All the work associated with the 2 supplies needs to be carefully co-ordinated and it is a question for the pavilion group as to when the work should commence. It would be an advantage to start soon before all the planting is completed and would also enable the Air Ambulance to apply sooner for the grant.

b) Pavilion

As it could be a while before the pavilion is built, any future services, or proposed location of the pavilion, needs to be investigated now, to prevent disruption to future planting.

Work is proposed to move the water pipe and electric service around the edge of the car park. The Chairman will chase up the working group to arrange a suitable meeting.

c) Parking in WRG

The Chairman had circulated an email suggesting a permit system to control parking in the WRG. However, after various discussions with people he felt that it needs a more careful rethink and will bring proposals back to a future meeting.

d) Footpath / Cycle Path from Langdon View to WRG

The Chairman and Cllr Bennett had attended a site meeting with all interested parties about the footpath from Langdon View to the WRG. A lengthy discussion ensued about whether it should, or could, be designated a cycle path and how the footpath should join the WRG. A cycle path has to start and end at a public road and this would not be the case with this route. Various alternatives were discussed. The Chairman will circulate the email from DCC requesting suitable suggestions regarding this path.

vii) OTHER COMMITTEES

Cllr Drought had attended a recent meeting with AONB Estuaries Partnership which turned out to be a brainstorming session. A report of the meeting has been sent out to councillors.

ix) POLICIES & PROCEDURES

Deferred until the next WPC meeting.

x) CLERK NOTIFICATIONS & REQUESTS

i) Dispensation for Necessary Works

None

ii) Police Report Update

The Chairman informed members that he had received a letter from the Ivybridge Police indicating that they would no longer be attending Parish Council meetings in future, nor providing a report. However, they were keen to ensure a close working relationship with local parish councils. Cllr Kenny said that he would be happy to liaise with the Police and report back to the Council as necessary.

iii) Tree Surgeon Work

Due to earlier discussions this matter was deferred until the next WPC meeting.

iv) Handyperson Tenders

The Chairman reported that only one tender had been received for both contracts from J Friend Garden Services. A short discussion ensued. The Chairman proposed the following, seconded by Cllr Drought and the motion was approved unanimously.

RESOLVED: That J Friend Gardening Services is appointed to both contracts.

Please note that the second contract for the planned work contract should not have been discussed at this meeting as the deadline for tenders to be received had not passed. The ad hoc contract deadline has passed and this vote will stand.

vii) OTHER COMMITTEES / GROUPS / REPRESENTATIVES

None

20-025 FINANCIAL REPORTS

i) FINANCIAL STATEMENT and BANK RECONCILIATION FOR FEBRUARY 2020

The Chairman presented the financial report as per **ANNEX C AND D**.

RESOLVED: The Financial Statement and Bank Reconciliation is approved, as detailed at ANNEX C AND D.

20-026 EXCHANGE OF INFORMATION None.

The Chairman thanked all the councillors for their attendance and closed the meeting at 8.39 pm.

Roy Fairclough
Acting Clerk

ANNEX A to Wembury Parish Council Minutes dated 24th February 2020

0168/20/HHO- No Objection

Householder application for alterations to existing roof.

124 Southland Park Road, Wembury. PL9 0HH

0190/20/HHO- No Objection

Householder application for conversion of loft into habitable accommodation.

4 Southland Park Crescent, Wembury. PL0 0HD

0297/20/HHO – No Objection

Householder application for a single storey bedroom extension at the rear of the house, replacement of windows, fascias and soffits and dormer reclad.

Saffron House, Knighton Road, Wembury. PL9 0JD

0422/20/VAR – No Objection

Variation of condition 4 of planning consent 1560/18/OPA

Xanadu, West Hill, Heybrook Bay. PL9 0BB

0432/20/FUL- Support

Erection of new, three classroom remote modular building to replace existing temporary buildings on site.

Wembury Primary School, Knighton Road. Wembury. PL9 0EB

ANNEX C to Wembury Parish Council Minutes –24th February 2020

Financial Statement February 2020

If you require this data in a more accessible format, please contact Anne Towill

FINANCIAL STATEMENT FEBRUARY 2020				
Guidebook Account				
Opening balance at 21st January 2019		£ 14,243.05		
Sales for Period				
Copies remaining unsold - updated book	1,528			
February Interest			£ 0.62	
Balance at 17th February 2020				£ 14,243.67
Instant Savings General Account				
General Opening Balance at 21st January 2019		£ 47,971.93		
February Interest			£ 4.26	
Transfer to Current Account			-£ 2,000.00	
February VAT to be reclaimed			£ 4.60	
General Balance				£ 45,980.79
WPC S106 Money at 21st January 2019		£ 63,060.99		
Transfer to Current Account				
February Sec106 VAT to be reclaimed				£ 4,244.20
S106 Balance				£ 63,060.99
Balance at 17th February 2020				£ 109,041.78
Current Account				
Opening Balance 21st January 2019		£ 387.93		
Cheques				
Down Thomas Silver Jubilee Hall	2703		-£ 21.00	
Electronic payments/transfers				
Npower			-£ 96.67	
JFGS-Line Marking and clearing drain			-£ 238.77	
January Clerk's Salary and Office Allowance			-£ 1,055.61	
SLCC- Clerk's Manual			-£ 47.50	
Transfer from General Account			£ 2,000.00	
Balance at 17th February 2020				£ 928.38
Total All Accounts at 17th February 2020				£ 124,213.83

ANNEX D to Wembury Parish Council Minutes – 24th February 2020

Income and Expenditure Table

If you require this data in a more accessible format, please contact Anne Towill

DETAILS								
		WPC	WPC	WPC		VAT		
Financial Statement		Book Acc	General Acc	Current Acc	TOTAL	Outstanding		
Closing Cashbook Balance		£14,243.67	£ 109,041.78	£ 928.38	£ 124,213.83			
Lloyds Bank Statements		£14,243.67	£ 95,862.13	£ 949.38		£13,179.65		Check
Difference		£ -	£ 13,179.65	-£ 21.00			Current Acc	£ -
Uncleared Book Income							General Acc	£ -
Uncleared Expenditure							Book Acc	£ -
Down Thomas Village Hall	£ 21.00							
Total Uncleared Expenditure	£ 21.00							
Reconciliation to Cashbook		£14,243.67	£ 109,041.78	£ 949.38	£ 124,213.83			