



Parish Councillors	D Brown	Chairman and District Councillor
	J Stansell	
	J Bennett	District Councillor Vice Chairman
	M Chown	
	D Drought	
	D Giles	
	R Newnham	A Towill
	D Packer	
	C Smith	
	M Newstead	
	M Kenny	
	G Truscott	
	Clerk	

Minutes of the Wembury Parish Council Meeting held at the Wembury War Memorial Village Hall on 30th September 2019.

19-106 OPENING THE MEETING

Cllr Brown opened the meeting at 19:37.

19-107 APOLOGIES

Apologies received from Cllr Drought.

19-108 DECLARATION OF INTEREST & DISPENSATION REQUESTS

Cllr Brown declared an interest in the issue of the Speed Limit in the bay, under matters arising. There were no further Declarations of Interests or further Dispensation Requests.

19-109 THE BUSINESS OF THE COUNCIL WAS SUSPENDED FOR THE PUBLIC TO MAKE OBSERVATIONS OR TO PUT QUESTIONS

The Chairman suspended the business of the Council and opened this session to the public at 19:39

The Chairman announced that members of the public are only allowed to speak during the open session of the meeting and they should raise any matters of concern, or explanation, including planning items, at that time and not wait until later in the meeting, as they would not be allowed to speak.

i) Police Report

PCSO Potter 30540 report from 20th August to 28th September
Wembury

Overnight 20th/21st Aug. – theft from motor vehicle [BMW badge taken from bonnet of car]
CR/076622/19

23rd Aug. -theft of mobile phone CR/076635/19

5th Sept. – attempt theft of alcohol CR/080560/19

7th Sept. – criminal damage caused to a mirror CR/081343/19

Heybrook Bay
17th Aug. - assault CR/075673/19

Down Thomas
24th August – assault CR/076830/19

ii) Andy Cammack asked that something be done about the fly tipping from people who live in the parish. He wanted the council to be aware that there was a lot of fly tipping of waste over hedges and alongside paths, especially of garden waste. Additionally, a satellite dish has been dumped behind Upland Gardens. A short discussion ensued about the prevalence of fly tipping, particularly over farm hedges. The public were also reminded that if they see fly tipping, they can report it to South Hams either online or by phone.

The Clerk to report satellite dish fly tipping. Posts to website, social media alerting people about the problem to be made. Request to Wembury Review to do a feature on it to be submitted.

There were no further comments and the Chairman closed this open session at 19:42 to resume Parish Council business.

19-110 CONFIRMATION OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 29th July and 19th August 2019.

The minutes were agreed as being a correct record and duly signed by the Chairman.

19-111 MATTERS ARISING FROM THE MINUTES

- i) War Memorial-** awaiting paperwork
- ii) Roads and General Appearance of the Parish** – Road gutter clearance. £983 of £1000 grant spent. Another grant has been requested. Phone boxes- BT are offering it to the community (minus the phone) but are still in consultation stage.
- iii) Pedestrian Access, Barton Close Car Park.** JFGS will do work when in recreation ground doing work requiring similar equipment to save the council money.
- iv) Bus Route Shelter, Mewstone Avenue.** Estimated start date 7th October.
Clerk to put up notification on Facebook and Cllr Packer on website to inform the public.
- v) Down Thomas Community Room and Post Office** – awaiting information.
- vi) Sewage and Outflow** – South West Water to attend October meeting, Environment agency to attend November meeting.
- vii) Cycle Path Feasibility study-** no further update.
- viii) Digital Discovering Wembury Book-** no further update. Struggling to get suitable quotes.
- ix) Speed Limit in the Bay** – Cllr Stansell explained that there had been a meeting with an ad hoc group to discuss the issue. Attempts are being made to ascertain who is responsible for the removal of the buoys, the reasons for doing so and if a risk assessment was done before they were removed. **Cllr Brown** offered to arrange a meeting between the group members and the relevant officer to discuss the issue.
Cllr Brown to arrange meeting. Cllr Packer to send Cllr Brown the questions that had been sent to the harbour master (now retired).
- x) The Mussel – community asset-** Following a short discussion about the change of responsible lawyer at South Hams District Council (SHDC) who is responsible for deciding on applications, it was decided that an application be started as soon as feasible.
Cllrs Stansell, Giles, Packer and Brown to prepare paperwork for application.
- xi) Skatepark Community Events** – Cllr Chown has yet to hear back but will chase it up. Looking to consider an event in 2020 due to seasonal weather.

- xii) **Dog Poo Bin on beach** – a meeting with South Hams District Council officers expected for November.
- xiii) **Flytipping and Goalposts- Wembury Recreation Ground.** Cllr Brown awaiting details of available fly tipping signs from SHDC. Goalposts to be removed when other work being done requiring similar equipment.
- xiv) **Memorial Bench** – family has been contacted. They may look to consider a bench in the future but have scattered ashes for now.
- xv) **Ash and Oak Tree assessment-** Adam King (Tree Warden) to monitor.
- xvi) **Contact Supermarkets re Traine Road – Cllr Brown to contact transport management at supermarkets asking them not to use Traine road unless delivering there.**
- xvii) **Contact police re help with searches etc.** Cllr Brown had a response from the police who would prefer not to have the public's involvement in the actual search. However there is a need to open up places for base camps. **Cllr Brown to contact village halls to see if they would be willing to assist.**
- xviii) **Update Emergency Plan-** to be done by Cllr Brown and a committee as soon as is feasible.
- xix) **JFGS to Move Bench in Recreation Ground** – Will be done when doing work in recreation ground requiring similar equipment.

19-112 TO RECEIVE THE MONTHLY PLANNING REPORTS

i) Planning Applications

The Chairman went through the planning applications.

RESOLVED: To accept the Planning Report with resolutions as detailed in ANNEX A of these minutes.

19-113 TO RECEIVE INWARD CORRESPONDENCE

i) FOR ACTION - Emailed Letters & Emails

None

19-114 URGENT MATTERS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

- i) **Cllr Brown** requested that a quote for maintenance work from YGS in the Wembury Recreation Ground be discussed. The previous quote from ELM which had been approved but had been unable to be completed due to their other work commitments. Therefore, it was necessary to get another maintenance quote. YGS had included some additional elements that now needed to be done urgently. The quote was for £1535.90 (plus VAT). A short discussion ensued. Cllr Brown proposed the following, seconded by Cllr Stansell and agreed unanimously.

RESOLVED: To instruct YGS to undertake maintenance work on Wembury Recreation Ground as outlined in their quote.

- ii) **Cllr Brown** proposed that he contact the relevant authority re clarification on the recently instigated National Marine Park which lies in the waters off of Wembury Parish. He was seeking clarification re the exact area it covers, what it means for Wembury Parish and the effect on other designated areas within the Parish. **Cllr Smith** was able to explain that it was seen as a social and economic area which didn't create any more legal power but was designed to encourage people to get out on the water. The hope for Wembury was that it would encourage people to use beaches other than Wembury and so reduce the strain on the local infrastructure. Cllr Brown proposed the following, seconded by Cllr Chown and agreed unanimously.

RESOLVED: Cllr Brown to seek clarification about the purpose and geography of the National Marine Park as well as it's possible impact on Wembury parish.

**19-115 TO RECEIVE REPORTS FROM THE COUNTY OR DISTRICT COUNCIL
ON MATTERS AFFECTING WEMBURY
DEVON COUNTY COUNCIL (DCC)**

Cllr Hart updated the council that there was to be a vehicle count on Traine Road to establish the scale of the problem and inform any action that needed to take place. The challenges of Brexit are ongoing, and plans are in place for the large changes that would happen on the 1st November should a deal be struck, or the UK leaves without a deal. There is additional planned funding from government next year for Special Education Needs (SEN) education, which is appreciated but significantly less than the current overspend in that area. DCC highways are focusing on flooding and fallen trees blocking roads. Both of which they expect to increase due to increasing extreme weather systems. They are still aiming to be carbon neutral by 2050 and are trying to achieve this by 2030. They are working with 10 of the largest companies in the county to bring down the carbon footprint. As far as he's aware, Devon is the only county doing something about it and putting money in to making the change as most counties have declared a climate emergency but are yet to put plans in place. DCC have also had experts on climate change consulting with DCC to ensure changes are effective.

Cllr Brown asked if there was any further update on Gigaclear. **Cllr Hart** explained that Gigaclear have ceased to be sponsored by DCC who were partially subsidising the work due to the lack of progress and problems with supplying rural areas. However, Gigaclear wish to continue to do the work at their expense and will still be applying for road closures which DCC will consider and look at closely. Any road closures will be strongly enforced. It will take approximately one year to renegotiate a tender with another supplier for the work that was meant to be done.

SOUTH HAMS DISTRICT COUNCIL (SHDC)

Cllr Chown updated the council about the changes to the senior leadership team and the plans to make savings with the creation of two new posts. There was a climate change workshop which was very useful to brainstorm ideas and how to make changes. SHDC are currently undertaking a campaign on reducing empty homes and are helping owners with grants to help make them habitable again. They would welcome any reporting of empty homes in the parish.

Cllr Brown – explained that SHDC was encouraging parishes to work together on climate change to encourage sharing of ideas and effective strategies. There will be a website for parish and town councils to share those ideas.

**19-116 TO RECEIVE REPORTS FROM COMMITTEES AND REPRESENTATIVES
i) WEMBURY SCHOOL REPORT**

Read the Headteacher's BLOG on the School website at www.wemburyprimary.co.uk

ii) WEMBURY WAR MEMORIAL VILLAGE HALL
No report.

iii) LEISURE FACILITIES WORKING GROUPS

a) Wembury Recreation Ground- Cllr Bennett

Trim Trail and Zip Wire Installation- On 3rd October Rhinoplay will create a compound in the car park with the loss of some 6 car spaces in the top left-hand corner. This is roughly the area of the proposed pavilion. The area will be cordoned off and notices will be displayed informing the public of the project and the timescale of about four weeks. YGS will work with Rhinoplay on the groundwork's preparation.

Final Stage of Planting- YGS hope to start planting trees, whips, shrubs and flower bulbs in November. There will be some 420 trees which Cllr Chown was able to obtain from the Woodland Trust for free. YGS will make use of some of these trees and will help and supervise

planting by schoolchildren and members of the public on 'planting days' arranged by Cllr Chown.

Creation of mounds and banks- Rhinoplay will use the earth and turf excavated from the Trim Trail to create mounds and banks in chosen areas, but there will be additional costs incurred depending on how many mounds and how elaborate.

Creation of a volunteer group for maintenance- Cllr Bennett has already approached the Allotment Association and would like to see it advertised to other organisations who may want to take part in helping.

Yealm Community Energy Grant (YCE)- YCE have a total of £20,000 to share between the 5 local parishes. The recreation ground project will help to mitigate the effect of climate change and so should stand a good chance according to their criteria. The maximum preferred grant is £2500 so this can be applied for to help with the cost of the trees and maintenance.

Electricity supply for proposed pavilion and Air Ambulance lighting- Details and specifications are awaited from Taylor Wimpey who are dragging their feet. Toby Russel of Devon Air Ambulance is due to give a presentation at the November Parish Council meeting, hoping that the information will be available by then.

Cllr Smith asked if it was a suitable time to be planting with it coming in to winter and **Cllr Bennett** replied that YGS has said that it will be fine to do so. The whips will be shorter than previous planting and so will not be so damaged by the winter winds as previous planting.

Cllr Smith asked about the policy regarding overnight camping on the recreation ground as there had been a group of teenage boys who had camped on it one weekend. A discussion ensued about the responsibility of dealing with such incidents. There is no permission for overnight camping or parking on the recreation ground.

Cllr Brown to investigate who is responsible for dealing with any overnight stays on the recreation ground.

Signage stated that no overnight camping or parking is allowed to be sourced.

b) Pavilion- Cllr Brown opened the discussion about how to progress with the proposed pavilion with a description of how the feedback could be taken forward to plans. **Cllr Stansell** felt that there needed to be a much stronger case made before action was taken. There was a lengthy discussion around various aspects, and it was widely felt that more support, engagement and feedback was needed, particularly taking in to account the views of residents who lived close by and would be most affected. There was discussion around getting outline planning first or going for a full planning application. There was further clarification as to the viewpoint of SHDC regarding what could be done under the contract of sale conditions and how flexible they are able to be. The idea of an open day similar to the work of the Neighbourhood Plan committee was discussed in order to gather more feedback and ideas. However, it was decided to utilise an upcoming Christmas fair at the village hall where Cllrs Brown, Kenny and Chown would have a stall and engage with as many people as possible. There would then be a Pavilion committee meeting to collate the data.

Cllr Brown, Chown and Kenny to organise a table at the village hall Christmas Fair.

iv) Speed Monitor and Associated Business

Cllr Packer explained that there was comprehensive Chapter 8 training available to both councilors and volunteers for free. They would provide the tools, but safety equipment would need to be paid for. Cllr Packer had been told by Andy Cammack that there was a budget set aside for such items. The Clerk was not aware of any such funds but agreed to speak to the previous clerk to establish if this was true or not. **Cllr Packer to supply details of safety equipment needed.**

Cllr Packer asked the council to make a decision regarding a piece of aluminum that needs to be bought for the speed camera. After comments around VAT, **The Clerk** clarified the situation regarding the VAT reclaim when purchasing goods. **Cllr Packer** disagreed with the Clerk's statement and the Clerk said that she would seek further clarification from HMRC and

let council know. In the meantime, if **Cllr Packer** wished to send the order requirements to her she would make sure the aluminum was purchased in accordance with the rules around VAT.

Cllr Packer proposed two possible sources of the piece of aluminum.

Cllr Stansell proposed the following, seconded by Cllr Packer and agreed unanimously.

RESOLVED: The Clerk to order the appropriate piece of aluminum from an ebay seller.

v) Environment Network – Cllr Chown reported back on the recent cross parish meeting of YCEAN- Yealm Climate and Environment Action Network. The first half of the meeting entailed gathering advice and information about the issues around climate change and environmental issues. The second half focused on working on a name, aim and the next steps forwards. There is now a steering group of five parish councils to implement action suitable for their own parish and other parishes have been following Wembury Parish Council's climate emergency motion. Each meeting will be held in a different parish and will be open to that parish to attend with various local landowners are getting involved. **Cllr Smith** explained that she will be calculating the Wembury Parish carbon footprint as part of the work.

vii) CLERK NOTIFICATIONS AND REQUESTS

The Clerk explained that the number of grant applications needed was increasing and due to the amount of work needed for them she was looking for a councillor to assist and go on training to ensure they were done properly. **Cllr Truscott** volunteered to assist.

19-117 FINANCIAL REPORTS

i) FINANCIAL STATEMENT FOR SEPTEMBER 2019

The Chairman presented the financial report as per Annex B.

RESOLVED: The September Financial Statement is approved, as detailed at ANNEX B.

ii) BANK RECONCILIATION FOR SEPTEMBER 2019

The Chairman presented the Quarterly Bank Reconciliation as shown in Annex C

RESOLVED: The September Bank Reconciliation is approved as detailed in ANNEX C.

19-118 EXCHANGE OF INFORMATION

Cllr Kenny highlighted the increased flooding on roads around the parish. **The Clerk** explained the actions that have already been taken on the Wembury Road and the criteria for reporting flooding to DCC. She asked that any flooding that meets their criteria be reported as often and by as many people as possible. Areas such as near Langdon Court were highlighted as being problematic, with no obvious drainage.

Cllr Packer asked that an action point list for the pavilion be put to the next Pavilion subcommittee meeting.

Cllr Smith reported that the Wembury Bioblitz had been a big success with 115 volunteers. She wanted to thank everyone for their help. There was also a recording for Countryfile which would be shown on the 13th October 2019.

Cllr Chown expressed his congratulations to Cllr Smith for the event which was echoed by other councillors. He then asked for clarification regarding the verges project and who to contact about what was done. He enquired if the project could be revisited and resurrected if needed. This idea was widely supported.

Cllr Truscott asked if the 20mph limit in Down Thomas could be extended to the Manor Bourne Road due to several incidents along the road. **Cllr Brown** suggested he contact Devon County Council Highways to request it.

The Chairman thanked all the councillors for their attendance and closed the meeting at 21.31 pm.

Anne Towill
Clerk

ANNEX A to Wembury Parish Council Minutes – 30th September 2019

i) PLANNING APPLICATION DECISIONS BY WEMBURY PC

1.0 PLANNING APPLICATIONS TO BE CONSIDERED BY WEMBURY PC

2403/19/HHO – *No Objection*

Householder application for a single storey garage extension, new front porch and associated internal alterations to allow for home office.

Yarrow Mead, Wembury Road, Wembury. PL9 0DQ

223/19/HHO -*No Objection*

Householder application for ground and first floor side and rear extension.

8 Longlands Drive, Heybrook Bay. PL9 0BL

268/19/HHO -*No Objection*

Householder application for loft conversion with raised ridge.

48 Mewstone Avenue, Wembury. PL9 0JZ

2350/19/FUL- *No Objection*

Erection of dwelling.

3 Court Barton Close, Renney Road, Down Thomas. PL9 0BG

2768/19/HHO- *No Objection*

Householder application for single-storey extension to rear of existing dwelling.

1 Cross Park Road, Wembury. PL9 0EU

2865/19/HHO- *No Objection*

Householder application for rear corner single storey flat roof extension with alterations, extension to roof void and gable and dormer added to front elevation.

45 Hawthorn Park Road, Wembury. PL9 0DA

2492/19/HHO- *No Objection*

Retrospective application for erection of decking to front of chalet.

21 Cedar Park, Bovisand. PL9 0AE

ANNEX B to Wembury Parish Council Minutes – 30th September 2019

If you require this data in a more accessible format, please contact Anne Towill

	Opening	Transactions	Closing
<i>Total All Accounts at 13th August 2019</i>	£ 184,213.03		
FINANCIAL STATEMENT SEPTEMBER 2019			
Guidebook Account			
<i>Opening balance at 13th August 2019</i>	£ 14,220.08		
Sales for Period			
Copies remaining unsold - updated book 1,538			
September Interest		£ 0.60	
Balance at 23rd September 2019			£ 14,220.68
Instant Savings General Account			
<i>General Opening Balance at 13th August 2019</i>	£ 44,565.20		
September Interest		£ 6.54	
Precept -second half		£ 15,500.00	
VAT to be reclaimed		£ 648.26	
Transfer to Current Account		-£ 1,000.00	
General Balance			£ 59,720.00
<i>WPC S106 Money</i>	£ 123,022.20		
S106 Spending		£ 37,294.00	
Transfer to Current Account		-£ 37,294.00	
s106 VAT to be reclaimed		£ 6,132.41	
S106 Balance			£ 91,860.61
Balance at 23rd September 2019			£ 151,580.61
Current Account			
<i>Opening Balance 13th August 2019</i>	£ 1,785.30		
<i>Cheques</i>			
Down Thomas Village Hall Room Use		-£ 21.00	
<i>Electronic payments/transfers</i>			
Clerk's Salary and Office Use August		-£ 1,055.61	
Transfer from General Account		£ 1,000.00	
Vision ICT		-£ 126.00	
Mermaid Cleaning- Clean of DT Community Room and PO		-£ 30.00	
JFGS		-£ 8.00	
Transfer from General Account		£ 37,294.00	
Rhinoplay Trim Trail Path 1st Installment		-£ 18,415.20	
Rhinoplay Zip Wire 1st Installment		-£ 8,323.80	
YGS Planting- 1st Stage		-£ 10,555.46	
Clerk and Councils Direct Subscription		-£ 12.00	
Viking- Office Supplies		-£ 254.11	
Viking - Laptop supplies		-£ 61.16	
Balance at 23rd September 2019			£ 1,216.96
Total All Accounts at 23rd September 2019			£ 167,018.25
General VAT to be reclaimed		£ 648.26	
Total VAT to be reclaimed			£ 6,780.67
TOTAL			£ 173,798.92

ANNEX D to Wembury Parish Council Minutes – 30th September 2019

WEMBURY PARISH COUNCIL BANK RECONCILIATION

DETAILS							
12th August 2019			WPC	WPC	WPC	TOTAL	VAT
Financial Statement			Book Acc	General Acc	Current Acc		Outstanding
Closing Cashbook Balance			£14,220.68	£151,580.61	£ 1,216.96	£167,018.25	
Lloyds Bank Statements			£14,200.68	£144,799.94	£ 1,625.23	£160,625.85	£ 6,780.67
Difference			£ 20.00	£ 6,780.67	-£ 408.27	£ 6,392.40	
Uncleared Book Income			£ 20.00				
Uncleared Expenditure							
Peter Whitley	£ 30.00						
Clerk and Councils Direct Subscription	£ 12.00						
Down Thomas Village Hall Room Use	£ 21.00						
Viking- Office Supplies	£254.11						
Viking - Laptop supplies	£ 61.16						
Mermaid Cleaning	£ 30.00						
	£408.27						
Reconciliation to Cashbook			£14,220.68	£151,580.61	£ 1,625.23	£167,018.25	£ -

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