



Minutes of the Wembury Parish Council Meeting held online at 7.30pm on 26th April 2021.

Parish Councillors Present:

D Brown (Chairman and District Councillor), J Stansell, J Bennett, D Drought (Vice Chairman), R Newnham, G Truscott, C Smith, M Kenny, J Cox.

Clerk: A Towill

One member of the public attended the meeting.

21- 40 OPENING THE MEETING

Cllr Brown opened the meeting at 19:33

He explained that the Clerk would be recording the meeting and it was being livestreamed to Facebook.

21- 41 APOLOGIES

Apologies received from Cllr Chown due to other meetings and Cllr Harris as he was away.

21- 42 DECLARATION OF INTEREST & DISPENSATION REQUESTS

Cllr Stansell declared an interest in the Parish Pathways Partnership item as he is a landowner with footpaths on his land. There were no further Declarations of Interests or further Dispensation Requests.

21- 43 THE BUSINESS OF THE COUNCIL WAS SUSPENDED FOR THE PUBLIC TO MAKE OBSERVATIONS OR TO PUT QUESTIONS

The Chairman suspended the business of the Council and opened this session to the public at 19:37

The Chairman announced that members of the public are only allowed to speak during the open session of the meeting, and they should raise any matters of concern, or explanation, including planning items, at that time and not wait until later in the meeting, as they would not be allowed to speak.

- i. A member of the public spoke about their plans to apply for planning permission for a bicycle track on their land which was described as a bike park. The application will go in to South Hams District Council in due course.
- ii. Cllr Hart of Devon County Council had sent a report which was circulated prior to the meeting and read out by The Clerk. See Annex A

- iii. Cllr Chown of South Hams District Council had sent a report which was circulated prior to the meeting and read out by The Clerk. See Annex B. Cllr Stansell reported that there were problems with waste collections on Ford Road and they had not been able to get through to South Hams District Council to report them. Cllr Brown asked that either he or Cllr Chown be contacted if there are issues anywhere in the parish, and they will seek to address them with South Hams District Council.

There were no further comments, and the Chairman closed this open session at 19:48 to resume Parish Council business.

21- 44 CONFIRMATION OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 29th MARCH 2021

The minutes were agreed as being a correct record and duly signed by the Chairman.

The following was proposed by Cllr Drought, seconded by Cllr Newnham and agreed unanimously.

RESOLVED: To agree the 29th March 2021 minutes as a correct record of the meeting and for the Chairman to sign them.

21-45 TO RECEIVE THE MONTHLY PLANNING REPORTS

- i. **0689/21/VAR Objection. Three objections, one abstention. Privacy and overlooking issues.**
Application for variation of condition 3 (window details) of planning consent 3017/17/HHO
48 Knighton Road, Wembury. PL9 0EB
- ii. **0637/21/HHO. No Objection. Unanimous**
Householder application to enclose existing porch, creation of steps, replacement of balustrading and alterations to external materials
6 Brookside Close, Heybrook Bay. PL9 0BY
- iii. **0881/21/HHO No Objection. Three no objections, one abstention.**
Householder application for proposed ground floor extension to provide kitchen and utility
71 Knighton Road, Wembury. PL9 0EA
- iv. **1129/21/FUL No Objection. Five no objections, three abstentions**
Technical detail for all aspects to Planning in Principle approval (2837/18/PIP)
62 Land to Rear of, Staddiscombe Road. Plymstock.
- v. **0987/21/HHO Objection. Two objections, two abstentions. Privacy and overlooking issues.**
Householder application for side extension to existing bungalow including cladding gable wall above extension.
3 Hawthorn Drive, Wembury. PL9 0BE

RESOLVED: To accept the Planning Report with resolutions as detailed above.

21-46 TO RECEIVE REPORTS FROM COMMITTEES AND REPRESENTATIVES

- i. **Wembury Recreation Ground**
 - a. General Update- Cllr Bennett read out his report. See Annex C

Cllr Drought reported that he had had a conversation with someone from out of the parish who had complimented how good the recreation ground was and how much their children enjoyed going there. The Clerk explained to the council that she had been at the Recreation Ground one day and saw the PCSOs doing a visit. She introduced herself to them and explained the areas that were of most concern. They intend to stop by as regularly as they can at prime times. However, they cover a vast area and so are restricted as to how often they can be around.

- ii. **Clerk's report-** The Clerk read out her report. See Annex D. Cllr Drought asked if the car accident that had happened on Traine road recently had been reported and were informed that it had. Cllr Brown and Cllr Smith gave their thanks to JFGS for all his work and the speed of his response to a request to cut the verges

21- 47 OTHER MATTERS FOR DISCUSSION AND DECISIONS

- i. Parish Paths Partnership- the Clerk read out the details of the scheme which had previously been circulated. There was a discussion around the history of the scheme and how it could benefit the parish. The need for the paths in the parish to be surveyed was discussed. It was decided that the scheme would be looked in to in more detail and brought back to council.
- ii. Langdon View Footpath- Cllr Brown, Cllr Chown and a South Hams District Council officer have been trying to get the footpath discussions restarted. They will feedback more information as they get it.
- iii. Exchange of Information- No decisions may be made on items raised here.
 - a. Cllr Smith informed the council that May was designated No Mow May from an environmental viewpoint. She encouraged all residents to try doing this.
 - b. Cllr Smith asked what was happening with the Beach Liaison Group as there had been no meetings for a long time. She wasn't sure if someone else would need to Chair the meetings? The current Chair hadn't stated that he wished to step down as Chair but, as there had been no meetings she wasn't sure whether he wanted to continue or not. Cllr Stansell said that he would speak to the current Chair and find out what was happening. Neither he nor Cllr Smith wanted to Chair the meetings as they were stakeholders.
 - c. Cllr Drought explained that seagrass had been sown in Jennycliff bay which if it grows successfully will come under threat from vessels anchoring there in order to shelter from east winds. Cllr Smith encouraged people to anchor just outside the seagrass area to protect it. She also said that education of boat users was part of the work that was being undertaken.
 - d. Cllr Drought asked about the situation with the removed buoys. Neither Cllr Drought, Cllr Stansell nor The Clerk have had a reply to the letter that was sent. Cllr Brown agreed to chase this with South Hams District Council.
 - e. Cllr Bennett explained that an upcoming planning application from 114 Southland Park Road involved a dispute between the applicant and

neighbours. This will make it harder to reach a verdict on the application.

- f. Cllr Kenny said that the speed sign had been deployed in Down Thomas and the residents were pleased to see it up.
- g. Cllr Kenny reminded the council that it was important to work closely with the National Trust now they are back off furlough and especially with the busy season coming up.

21- 48 FINANCIAL REPORTS

i. End of Financial Year Statement 2020-21

The Chairman presented the end of financial year statement for 2020-21 as per ANNEX E

Cllr Brown proposed the following, seconded by Cllr Newnham and agreed unanimously.

RESOLVED: The 2020-2021 End of Financial Year Statement is approved, as detailed at ANNEX E.

ii. Financial statement for April 2021

The Chairman presented the financial report as per ANNEX F

Cllr Newnham proposed the following, seconded by Cllr Drought and agreed unanimously.

RESOLVED: The April 2021 Financial Statement is approved, as detailed at ANNEX F.

iii. Bank reconciliation for April 2021

The Chairman presented the April 2021 Bank Reconciliation as shown in Annex G

Cllr Newnham proposed the following, seconded by Cllr Drought and agreed unanimously.

RESOLVED: The April 2021 Bank Reconciliation is approved as detailed in ANNEX G.

iv. Reserves statement for April 2021

The Chairman presented the April 2021 reserves statement as shown in Annex H

Cllr Newnham proposed the following, seconded by Cllr Drought and agreed unanimously.

RESOLVED: The April 2021 Reserves Statement is approved as detailed in ANNEX H.

21-49 CLOSE OF MEETING

The Chairman thanked all the councillors for their attendance and closed the meeting at 20.35 pm.

Anne Towill
Clerk to the Council

ANNEX A to Wembury Parish Council Minutes – 26th April 2021

Report from Cllr Hart Devon County Council

Have little to report at the moment. Covid-19 figures are very low in the South Hams at the moment. But we need to continue to be careful. Please remember Hands, Face, Space.

Mobile testing buses are around the County. People are being encouraged to test regularly. Most people of a certain age will have had at least their first vaccination. The under 50s are now being offered the chance to be vaccinated but are not taking this offer up in great numbers.

If offered the opportunity to be vaccinated please take it. There are some scare stories being spread around. The chances of a blood clot is much less than Thrombosis after a Long Haul flight.

I have written to the Government on behalf of all councils in Devon asking that we are permitted to continue with Remote meetings after the 7th May if we want to. We have the support of Devon MPs as well as Local Councils on this. MHCLG is now also supporting Local Government (NALC, LGA and CCN) with the Hertfordshire County Council Legal challenge on this issue which goes to court next week. We hope to get the result quickly.

Finally a thank you for your support over the last year. Life has been very different for all of us. I look forward to actually meeting up with you all at a Parish Council meeting sometime.

ANNEX B to Wembury Parish Council Minutes – 26th April 2021

Report from Cllr Chown South Hams District Council

New Recycling Service Update

This month saw the start of collections for properties in the second delivery phase – which includes Wembury and Brixton. We continue to have SHDC officers out monitoring both deliveries and the new recycling collections, where issues are identified they are reported directly to the relevant crew at the time, and any repeated issues are escalated to FCC management.

When residents receive their new containers they will also receive an information pack which includes a collection calendar for the year. You can also view the collection calendar for the grey and brown bins online here:
<https://southhams.gov.uk/calendars>

You can also find more information here:
<https://www.southhams.gov.uk/recyclingwaste> including reporting a missed collection, what can and can't be recycled, and what happens to our waste and recycling...

Community Renewal Fund

The UK Community Renewal Fund will look to empower local places.

Potential bids will initially be assessed by Devon County Council and those bids that best meet the criteria and support both UK Government and Devon's priorities will be submitted to UK Government for a decision.

It is important that the potential bids are shaped by people in the heart of our communities - more information can be found on the website:
devon.cc/communityrenewalfund

Refreshed Countryside Code

Natural England has launched a refreshed version of the Countryside Code,

Natural England want to welcome and encourage everybody to enjoy nature, but to help them do that in a way that "protects and respects" nature, other visitors and those who own and manage the land they visit.

The Council is sharing 'Respect, Protect, Enjoy' messaging of its own on social media and with the local press.

There will be more communication by Natural England over the coming months, including with schools, user groups and farming groups.

If you have any questions, please send them to:
countryside.code@naturalengland.org.uk

ANNEX C to Wembury Parish Council Minutes – 26th April 2021

Wembury Recreation Ground report from Cllr Bennett

1. Park signs

James Friend is replacing the updated park signs when time allows. There is concern that signs have been taken down in the past without approval and recently one of the covid restriction signs was removed by cutting the cable ties,

2. Zip wire

With instructions from Rhino Play, James Friend is also going to re-tension the wire and attend to maintenance.

3. Barton Brake Entrance

This will be discussed at a group meeting next week along with other entrances where travellers, motorbikes or horses could enter

ANNEX D to Wembury Parish Council Minutes – 26th April 2021

CLERK REPORT – APRIL 2021

Deputy Clerk

Due to the issues caused by legislation and COVID rules around meetings I have not yet advertised the role. This is because the full council may not be able to meet until June to agree an appointment. If the court case has been won by NALC in the time between me writing this and the meeting, I will update you accordingly. In the meantime I have been updating the advert and job description in readiness.

Wembury Recreation Ground

Routine Maintenance has been carried out throughout the recreation ground.

The first grass cut of the year happened on the 31st March. The first cut of April (there are two planned) has been cancelled, due to lack of rainfall meaning the grass hasn't grown as normal.

We are still waiting for a decision from the Allotment committee re trees on their border. I have spoken to the National Trust about the ownership of the bank and am also awaiting a response from South Hams District Council regarding whether we own and are responsible for all borders. This will impact what we do.

Memorial Benches and Trees

I will be sending out letters and emails to those who have expressed an interest with details of the policy etc as soon as possible.

Asset Maintenance

Noticeboards- The Hollacombe and Recreation Ground noticeboards were unable to be ordered before the end of last financial year due to lack of time and difficulty with working out fixings. James and I have done site visits to one and will look at the other to make decisions as to what to do.

Bus Shelter on Mewstone Avenue near Brownhill Lane- James has provided the information needed for South Hams District Council to provide a quote. South Hams District Council have been sent the details and have informed me that they would contract out this kind of work. They will ask their contractor to quote for it for us.

Traine Road

No update

Speed Camera

This has been in place in Hollacombe and will be moved to the DT ward next.

Website

There were some issues regarding the domain hosting which have now been sorted out. It is now live! I have to update various documents and add in some which have been created since the web designer transferred over the ones that were on there. I'm having a training session with her on the 28th April.

Insurance Claim

Additional information was supplied to the solicitors.

Accounts

End of year accounts have been circulated and the AGAR completed. All documentation requested by the internal auditor has been sent and he has started his work.

Policies

These have all been reviewed by me and updated as necessary. They will be looked at and discussed by full council in the Annual Parish Council Meeting on the 4th May. I will then begin looking at some new policies which are needed.

Down Thomas Community Room

The annual fire safety equipment check will take place on the 27th April. There was a discussion with the owner on the future of the Down Thomas Community Room and Post Office building. I am awaiting his decision on the matter.

Other

The Mussel- the owner will not provide written confirmation of his verbal reassurance that he will not aim to convert the property into accommodation/will sell.

Defibrillator Signs- We are still awaiting information so we can get the signs re-made.

Wembury Recreation Ground entrance signs- I have requested advice from South Hams District Council regarding wording for the closed from dawn to dusk element.

ANNEX E to Wembury Parish Council Minutes – 26th April 2021

Statement of Accounts as of 31st March 2021

	RECEIPTS	PAYMENTS
Balance at Bank	103,745.15	
SHDC Precept	31,500.00	
Book Sales	290.00	
Interest	31.14	
Donations	525.00	
Post Office Rent	300.00	
Support Grant	870.20	
Other Grants	34,696.33	
Audit		550.00
Members & Clerk Expenses/Training		148.80
Admin Expenses		821.04
Hire of Hall/Rooms		356.00
Insurances		1,072.83
Printer		201.03
SHDC Payroll Services & HMRC		1,743.61
Clerk Salary & Office Use		13,894.25
Subscriptions		968.12
Telephone		150.00
Website & Email		4,998.49
Bus Shelter Cleaning		105.00
DT PO & Community Room		379.39
Leisure Facilities Maintenance		1,895.00
WRG Upgrade - s.106 spending		28,393.25
Handyperson		3,247.89
S137 Grants/Donations		3,246.89
Wembury Neighbourhood Plan		2,000.00
Community Self Help		1,986.97
Other Grant Work		11,021.35
VAT	17,443.85	8,719.36
	85,656.52	85,899.27
Closing Balances:		
Balances in Bank Account		103,502.40
TOTAL	189,401.67	189,401.67

ANNEX F to Wembury Parish Council Minutes – 26th April 2021

Transactions up to 21st April 2021

Payments

Opus Energy	Energy Supply for DTCR	£	22.29
HelloComtec	Email and Office 365	£	55.56
Tamar Marketing	New Website	£	742.50
Dementia Friendly Parishes around the Yealm	Grant	£	500.00
Scribe	Accounts Package	£	388.80
Devon Communities Together	Subscription	£	50.00
HMRC	PAYE	£	559.83
DALC	Subscription	£	182.46
DALC	Subscription	£	29.09
DALC	Subscription	£	463.74
Konica Minolta	Printer- Flat Rate	£	51.30

TOTAL **£ 3,045.57**

Receipts

HMRC	VAT Refund	£	8,719.36
SHDC	Precept	£	16,500.00
Lloyds Bank	Interest	£	0.11
Lloyds Bank	Interest	£	0.78

TOTAL **£25,220.25**

ANNEX G to Wembury Parish Council Minutes - 26th April 2021

Bank Reconciliation at 21/04/2021

Cash in Hand 01/04/2021			103,502.40
ADD			
Receipts 01/04/2021 - 21/04/2021			25,220.25
			128,722.65
SUBTRACT			
Payments 01/04/2021 - 21/04/2021			3,045.57
Cash in Hand 21/04/2021			125,677.08
(per Cash Book)			
Cash in hand per Bank Statements			
Petty Cash	21/04/2021	0.00	
Current Account	21/04/2021	645.58	
General Account	21/04/2021	112,454.13	
Book Account	21/04/2021	12,577.39	
			125,677.10
Less unrepresented payments			0.00
			125,677.10
Plus unrepresented receipts			0.00
Adjusted Bank Balance			125,677.10

ANNEX H to Wembury Parish Council Minutes - 26th April 2021

Reserves Balance up to 21st April 2021

Earmarked	Opening Balance	Transfers	Spend	Total
Public Assets Replacement	£ -	£ 10,000.00	£ -	£ 10,000.00
Legal Costs Reserve	£ -	£ 3,000.00	£ -	£ 3,000.00
Reprint of Discovering Wembury Book	£ -	£ 4,000.00	£ -	£ 4,000.00
Elections Reserve	£ -	£ 1,000.00	£ -	£ 1,000.00
s.106 Funds	£ 45,946.74	£ -	£ -	£ 45,946.74
Bus shelter s.106 money	£ 10,000.00	£ -	£ -	£ 10,000.00
TOTAL RESERVE	£ 55,946.74	£ 18,000.00	£ -	£ 73,946.74
GENERAL FUND				£ 51,730.34
TOTAL FUNDS				£125,677.08