



Parish Councillors	J Stansell	Chairman
	J Batley	
	J Bennett	
	D Brown	District Councillor
	A Cammack	Vice Chairman
	M Chown	
	C Curtis	
	D Drought	
	D Giles	
	J Hart	County Councillor
	R Newnham	
	D Packer	
	Clerk	R Fairclough

Minutes of the Wembury Parish Council Meeting held at the Silver Jubilee Hall, Down Thomas, on Monday 29 October 2018.

18-119 OPENING THE MEETING

Cllr Stansell opened the meeting at 7:31 pm and welcomed everyone to the meeting, especially representatives from Gigaclear and Aquila.

He was delighted to introduced new co-opted councillor Matt Chown, who signed the Declaration of Acceptance of Office and was asked to submit his Registration of Interest Form to South Hams DC.

Cllrs Batley, Bennett, Brown, Cammack, Curtis, Drought, Giles, Newnham and Packer were present, together with District Councillor Cane, Richard Olive, Geoff Bull and Martin Jarvis as Gigaclear representatives, Barrie Richards from Aquila and 12 members of the public.

18-120 APOLOGIES

Apologies received from Cllr Hart and PCSO Andy Potter.

18-121 DECLARATION OF INTEREST & DISPENSATION REQUESTS

There were no Declarations of Interests or Dispensation Requests.

18-122 THE BUSINESS OF THE COUNCIL WAS SUSPENDED FOR THE PUBLIC TO MAKE OBSERVATIONS OR TO PUT QUESTIONS

The Chairman suspended the business of the Council and opened this session to the public at 7:33 pm.

The Chairman announced that members of the public are only allowed to speak during the open session of the meeting and they should raise any matters of concern, or explanation, including planning items, at that time and not wait until later in the meeting, as they would not be allowed to speak.

i) Police Report

PCSO Potter had submitted the following written report which the Chairman read out:-

From 23rd September to 26th October

Wembury

23rd Sept. report of an assault, no further Police action CR/087554/18

24th Oct. report of a dog out of control CR/098613/18

Bovisand

19th Oct. public order offence threatening words and behaviour [road rage incident]
CR/097115/18

There were no further comments for the Police.

ii) Gigaclear & Telent

Richard Olive from Gigaclear explained why Gigaclear were working in the area which was to build a full optic network for high speed internet access. Plans showing the area of the works within the Wembury Parish were displayed and circulated. He explained that as they are digging up the roads, some roads would have to be closed to allow the work to be done safely and there would be some disruption for access to properties. However, they would inform residents of their intentions and will endeavour to keep disruption to a minimum and to provide access, especially for emergency vehicles. Wembury Road had been a concern at the last meeting and this would be carried out with traffic light control. Roads less than 5.5 m wide would have to be closed for work to be carried out safely.

Members and residents asked lots of questions and were concerned about the poor communication with residents about their work, schedules changing and lack of access when required, which would affect emergency vehicles, vulnerable people and visitors to the area. Gigaclear were asked to look at alternative methods of working, ie traffic lights, specific work times, overnight working, use of verges and adjacent farmland, as options to maintain residential access. If Gigaclear could not come to a suitable arrangement regarding a road closure, then they may elect not to lay the cable in that area.

The Chairman asked Gigaclear for an up to date masterplan with a schedule of the approved works, so that residents could be made aware of when the works are to be carried out.

He also suggested a meeting on site with Gigaclear to discuss the main areas of concern, specifically Down Thomas and Heybrook Bay.

iii) Barrie Rickard, Aquila Air Traffic Management Services

Barrie gave a PowerPoint presentation about the proposed upgrade of the Radar Station at Wembury Point. The purpose of his visit was to make people aware of the proposed works and to see if a Public meeting would be suitable. He would need to do a lot more work on the scheme, consult with interested parties, prepare suitable displays for a public meeting and to meet planning requirements. A lengthy discussion followed with lots of questions asked and information exchanged.

It was generally agreed that a Public Consultation and Display Day would be desirable in the Silver Jubilee Hall when all the local residents could see the scheme proposals and have their say. Mr Rickard agreed to liaise with the Clerk to fix a suitable date for the Public Consultation.

iv) Planning Application 3153/18/FUL - Field at Ford Road, Wembury

David Acres spoke on behalf of 10, 12 and 14 Ford Road, Wembury in opposing this planning application. He circulated a sheet outlining 12 objections to this proposal, which he then explained to members. Finally, he urged the Parish Council to reject this planning application.

There were no further comments and the Chairman closed this open session at 8.38 pm to resume Parish Council business.

18-123 CONFIRMATION OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 24 SEPTEMBER 2018.

The minutes were agreed as being a correct record and duly signed by the Chairman.

18-124 MATTERS ARISING FROM THE MINUTES

18-111 i) Stones in 'The Narrows'

The Clerk was awaiting contact details for Mrs Veal.

Cllr Giles agreed to find the telephone number.

18-111 ii) Wembury Speed Monitor

Cllr Packer has contacted the software supplier and is awaiting costings.

18-111 iii) Pedestrian Access to the Barton Close Car Park

Barton Close car park will be altered shortly, to make it safer for people to walk into the car park from Barton Close.

18-111 iv) Communities Working Together Fund (Old TAP Fund)

A discussion ensued about the suitability of schemes. It was suggested that the digitising of the Discovering Wembury Book should be re-submitted in conjunction with the Neighbourhood Planning Committee. Also suggested was a feasibility study for a cycle route between Wembury and Plymouth.

18-111 v) No 48 Bus Route – Bus Shelter

The Chairman reported that the bus shelter company used by Devon CC has ceased trading and Devon CC are currently seeking a new supplier. Consequently, it will be necessary to agree on a suitable Bus Shelter when a new supplier has been agreed by DCC.

18-116 i) S106 Fund Allocations

The Clerk reported that he will discuss the suitable allocation of S106 funds at the next meeting of the Wembury Recreation Ground Working Group.

18-116 ii) Wembury Recreation Ground – Damaged Setts

The Clerk was asked to chase Rob Sekula regarding repairs to the setts.

18-118 Lighting to Barton Close Car Park

The Clerk reported that the work to trim the tree obstructing the lighting to the car park is in hand.

18-125 TO RECEIVE THE MONTHLY PLANNING REPORTS

i) Meeting with SHDC Development Management Committee

The Chairman had circulated the letter and received various comments from members. He would now send the letter to Cllr Steer at South Hams DC.

ii) Planning Applications

The Chairman went through the planning applications.

RESOLVED: To accept the Planning Report with resolutions as detailed in ANNEX A of these minutes.

18-126 TO RECEIVE INWARD CORRESPONDENCE

i) FOR ACTION - Emailed Letters & Emails

a) Gigaclear DCC Highways – Road Traffic Orders - Road Closures

This matter had already been discussed.

b) South Devon AONB - AONB Management Plan

The AONB Management Plan is out for consultation until 5 November 2018.

The Chairman asked members to read the plan and let the AONB / Clerk have any comments.

c) Devon CC – Definitive Public Footpath Map

This map is currently being reviewed and comments are sought until 5 November 2018.

The Chairman asked members to make comments to Devon CC before 5 November 2018.

Emily Spurway, Public Rights of Way Officer will be attending the next meeting of Wembury Parish Council to give a short presentation about the review.

d) Plymouth and South West Devon Joint Local Plan

The main modifications to the plan are out for consultation. **Cllr Brown took the plan from the Clerk and would make any necessary comments on behalf of Wembury PC.**

e) SHDC - Town & Parish Council Event

This event is on 10 December 2018. **The Chairman and Cllr Brown will attend.**

ii) FOR INFORMATION- Emailed Letters & Emails

The correspondence in **ANNEX B** had all been circulated via email and were taken as read.

18-127 URGENT MATTERS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION
None.

**18-128 TO RECEIVE REPORTS FROM THE COUNTY OR DISTRICT COUNCIL
ON MATTERS AFFECTING WEMBURY
DEVON CC**
Cllr Hart – No report on this occasion.

SOUTH HAMS DC

Cllr Brown reported that South Hams DC are working on a waste procurement process to see if the waste service can be outsourced. This could improve the service and save on costs. South Hams DC has introduced advertising on their website to increase their income. There is no further action on the future of the Wembury Toilets, as this would be up to the National Trust, once the lease to South Hams DC runs out in 2 year's time. He urged people to engage with South Hams DC through their website portal and to let them know what you think of their services. Members are currently going through the budget process and Cllr Brown said that there will be some tough decisions to be made next year.

Cllr Cane informed members that a Customer Services survey has been carried out and unfortunately it has shown the service is not working very well. It is 5% slower than other councils. Consequently, this service has to be improved and it has got to be better. South Hams DC recently reported that a couple had been fined £1500 for cutting down a tree which was under a Tree Preservation Order. He urged people to check their trees are not covered by a TPO before carrying out any work on them. He was concerned that as a Country, we throw away some £13Bn of food each year. He urged people to consider what food they throw away.

18-129 TO RECEIVE REPORTS FROM COMMITTEES AND REPRESENTATIVES
i) WEMBURY SCHOOL REPORT

The report by the Headteacher was taken as read. Members congratulated the School on their high grades. The School has now received the S106 money from the Barton Brake and Knighton Hill developments.

Read the Headteacher's BLOG on the School website at www.wemburyprimary.co.uk

ii) WEMBURY WAR MEMORIAL VILLAGE HALL

The report by Brian Dixon, Chairman WWMVH CIO, was taken as read.

iii) LEISURE FACILITIES WORKING GROUPS

a) Wembury Recreation Ground

i) Children's Play Area

Cllr Bennett informed members that Rhino Play had been chosen as the provider for the design and installation of the new Play Ground equipment by the Working Group. The final basic design of the scheme has been produced as influenced by the survey carried out at the school and local organisations. The quote for the basic scheme is £60,000.

Subsequently, there have been two requests for additions to the design – imagination play suggested by Adam King and improved facilities for wheelchair users, such as a level access roundabout. The cost of these additions is £20,000.

Cllr Bennett has called a meeting of the Working Group and interested members of the public, on 19 November 2018 in the Knighton Room, commencing at 7 pm. The scheme and costs will be finalised and then reported to the next full parish council for subsequent approval.

b) Recreational Facilities

i) Trim Trail and Zip Wire

Adam King is still working on a specification for the Trim Trail and Zip Wire projects.

ii) Wembury Youth Club

Unfortunately, the Youth Club has closed, due to the very low attendance over the early part of the year. Having closed for the summer holidays there was not enough interest shown to justify re-opening this autumn.

c) Silver Jubilee Hall Committee – S137 Grant Request

The Silver Jubilee Hall Committee had made a request for an annual grant of £900 towards the maintenance of the Silver Jubilee Hall playing field. **Cllr Newnham** explained that it cost about £1200 per annum to maintain the playing field which was available for all the local Down Thomas residents to use. A lengthy discussion ensued.

The Chairman proposed the following resolution, seconded by Cllr Packer, which was approved by 10 votes for with 1 abstention.

RESOLVED: To grant the Silver Jubilee Hall Committee £500 from next year's S137 Grant budget, towards the maintenance of the Silver Jubilee Hall playing field and to include this maintenance in any future contract that Wembury Parish Council may let to maintain the Wembury Recreation Ground.

iv) LOCAL PLANS

a) SHDC Joint Local Plan

Nothing further to report.

b) Wembury Neighbourhood Plan

Cllr Packer reported that the Neighbourhood Plan Steering Group are seeking assistance from Devon Communities Together's (DCT), who will be looking at what services are required to progress the Neighbourhood Plan. A public meeting is currently being organised to inform the public of progress and to seek new assistance with the plan.

vi) FUTURE PARISH COUNCIL GROUP

The Clerk reported that he had received 8 applications for the Clerk's job. **He would now discuss with the Chairman suitable candidates and arrange a date for interviews by the Future Parish Council Group.**

vii) IDALC CLERK'S MEETING

The Clerk had attended the meeting on 17 October 2018 and he outlined the various topics discussed by the Clerks, which ranged from Audit of Annual Return, Internet Banking, Communities Together Fund, VAT Online Claims, Public Toilets, Gigaclear to Delegation Responsibilities.

viii) OTHER COMMITTEES / GROUPS / REPRESENTATIVES

None on this occasion.

18-130 FINANCIAL REPORTS

i) FINANCIAL STATEMENT FOR OCTOBER 2018

The Chairman presented the financial report as per ANNEX C.

RESOLVED: The 29 October 2018 Financial Statement is approved, as detailed at ANNEX C.

ii) S137 GRANT REQUESTS

a) Wembury War Memorial Village Hall CIO had requested a grant for:-

Fire Doors £1051, which Cllr Hart has agreed to pay out of his DCC Localities Budget.

Hand Drier £552, which Cllrs Brown and Cane have agreed to pay for out of their SHCC Localities Budget.

Christmas Tree £250. Following a discussion, Cllr Drought proposed the following resolution, seconded by Cllr Bennett, which was approved by 10 votes for with 1 abstention.

RESOLVED: To grant £250 to the Wembury War Memorial Village Hall CIO from the S137 budget, to go towards the associated costs of providing the annual village Christmas Tree.

b) Wembury Local History Society had requested a £125 grant to go towards two commemorative events to mark the centenary of the end of World War 1. A discussion ensued. Cllr Drought proposed the following resolution, seconded by Cllr Brown, which was approved unanimously.

RESOLVED: To grant £125 to the Wembury History Society from the S137 budget, to go towards the costs of two commemorative events to mark the centenary of the end of World War 1.

iii) QUARTERLY BANK RECONCILIATION

Members noted the quarterly bank reconciliation figures as shown in **Annex D.**

18-131 EXCHANGE OF INFORMATION

a) The Clerk reminded members that a Finance Sub Committee needs to be arranged during November to agree next year's budget and precept, so it can be approved at the Wembury PC meeting on 26 November 2018. **The Chairman asked the Clerk to circulate a suitable date for the meeting.**

The Chairman thanked all the councillors for their attendance and closed the meeting at 9.52 pm.

Roy Fairclough
Clerk

ANNEX A to Wembury Parish Council Minutes – 29 October 2018

i) PLANNING APPLICATION DECISIONS BY WEMBURY PC

2746/18/HHO - *OBJECTION unless amended – Request that planner visits the site – there are many alterations, the neighbours object and the proposals are considered to be out of keeping with other adjacent properties.*

Householder application for alterations to dwelling including erection of a canopy outside entrance door, widening of existing drive, erection of two-storey extension, pitched roof to replace small area of flat roof, raised patio at ground floor level. Demolition of shed and garage for erection of new garage
3 Crossways, Wembury, PL9 0EY

2799/18/HHO – *No objection.*

Householder application for alterations and extensions including part demolition of some in situ construction, first floor extension, new roof construction with new roof pitch
17 Heybrook Drive, Heybrook Bay, PL9 0BN

2837/18/PIP – *No objection.*

Permission in principle for construction of 1.5 storey dwelling
Land East of 62 Staddiscombe Road, Staddiscombe, PL9 9LZ

3065/18/HHO - *No objection.*

Householder application for proposed single storey entrance porch, enlargement of front and rear dormer windows and internal and external alterations.
11 Cross Park Road, Wembury, PL9 0EU

3144/18/HHO - *No objection.*

Householder application for removal of garage annex and porch, construction of side extension, internal modifications and rear external terrace.
58 Southland Park Road, Wembury, PL9 0HQ

3153/18/FUL – *OBJECTION – Request that planner visits the site – access constraints – AONB intrusion – structural risk to integrity of adjacent properties – inaccuracies in planning submission – an objection petition will be submitted by local residents.*

Construct dwellinghouse, parking and site landscaping works.
Field at Ford Road, Wembury

3156/18/HHO - *No objection.*

Householder application for loft conversion, side porch and single storey front extension with internal modifications
81 Mewstone Avenue, Wembury, PL9 0HU

3159/18/HHO - *No objection.*

Householder application for ground floor and lower ground floor extension to existing bungalow
44 Southland Park Road, Wembury, PL9 0HG

3192/18/FUL - *No objection.*

Provision of 4no. self-contained holiday lettings within existing public house beer garden. Provision of 6no. off road parking spaces, associated landscaping and external works (resubmission of 1556/18/FUL)
The Mussel Inn, Renney Road, Down Thomas, PL9 0AQ

3245/18/HHO – OBJECTION unless amended – Request that planner visits the site - Overdevelopment of site; balcony will cause overlooking problems for neighbours.

Householder application for formation of balcony over part ground floor extension
5 Colliers Close, Wembury, PL9 0JN

3263/18/ARM – OBJECTION – There are a number of problems with the Traffic Management & Landscaping Plan – Request the planner visits the site to resolve issues with the local residents who all object to these proposals.

Application for approval of reserved matters (landscaping) following outline approval 58/0791/15/O (demolition of store and shelter and construction of 1no. residential dwelling)
Proposed Development Site at SX 502 502 Bovisand Lane, Down Thomas, PL9 0AE

2.0 FOR INFORMATION ONLY

2991/18/NMM

Non-material amendment of householder consent
3586/17/HHO for addition of balcony to new ground floor rear extension
5 Colliers Close, Wembury, Devon, PL9 0JN

3020/18/ARC 183020

Approval of Details Reserved by Conditions (discharge)
Application for approval of details reserved by conditions 7 and 9 following grant of planning consent 0124/18/ARM
Proposed Development Site at SX502502 Bovisand Lane, Down Thomas, PL9 0AE

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ANNEX B to Wembury Parish Council Minutes – 29 October 2018

FOR INFORMATION - Emails & Emailed Letters

Citizens Advice South Hams - AGM on 26 October 2018
Devon Communities Together - AGM on 15 November 2018
Yealm Estuary Management Group - Autumn meeting 30th October
Royal Mail – Freepost Scam Mail
Rural Service Network – Funding Digest
Devonlive - Community Awards
Wembury Marine Centre – Thank you letter for grant
Dementia Friendly Parishes around the Yealm – Paper
Planning Comments & Enforcement Cases - Various
Training Courses - Various

MAGAZINES / NEWSLETTERS – Circulated in the normal way

None

EMAILS

120 General emails circulated since the last Mailings on 10 September 2018

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ANNEX C to Wembury Parish Council Minutes – 29 October 2018

FINANCIAL STATEMENT

Total All Accounts at 24 September 2018		£60,973.85
FINANCIAL STATEMENT 29 OCTOBER 2018		
Guidebook Account		
Opening Balance 24 September 2018	£14,122.99	
Sales for Period	10 £20.00	
Copies remaining unsold - updated book	1,573	
Sept Interest	£0.62	
Oct Interest	£0.56	
Closing Balance		£14,144.17
Balance at 29 October 2018		£14,144.17
Instant Savings General Account		
General Opening Balance 24 September 2018	£40,246.75	
Includes £5500 Office Fund - (2006-09)		
Includes £10,000 Grounds Maintenance Fund		
September Interest	£9.07	
October Interest	£8.75	
Electronic Transfers / Payments		
Transfer to Current Account	-£3,000.00	
50% SHDC Precept	£15,250.00	
General Balance		£52,514.57
WRG S106 Money	£164,633.00	
S106 Balance		£164,633.00
Balance at 29 October 2018		£217,147.57
Current Account		
Opening Balance 24 September 2018	£3,063.80	
Cheque Destroyed	2671 £0.00	
Cllr Brown - Expenses- Notice Board	2672 -£16.94	
S137 Grant - Wembury Marine Centre	2673 -£500.00	
SJHall DT Meetings	2674 -£21.00	
Konica Minolta - Photocopier	2675 -£81.55	
Electronic Transfers / Payments		
BT & Internet Combined	-£217.50	
Clerks Salary + Expenses Sept	-£1,142.99	
Vision ICT Web Hosting	-£330.00	
Transfer from General Account	£3,000.00	
HMRC Tax & NI 2nd Quarter	-£1,136.39	
SHDC WRG Maintenance	-£118.80	
Closing Balance		£2,498.63
Balance at 29 October 2018		£2,498.63
Total All Accounts at 29 October 2018		£233,790.37
VAT to be reclaimed		£447.23
TOTAL		<u>£234,237.60</u>

ANNEX D to Wembury Parish Council Minutes - 29 October 2018

WEMBURY PARISH COUNCIL BANK RECONCILIATION

24 SEPTEMBER 2018

DETAILS	WPC Book Acc	WPC General Acc	WPC Current Acc	TOTAL	VAT Outstanding
From 24 September 2018 Financial Statement					
Closing Cashbook Balance	£14,122.99	£204,879.75	£3,063.80	£222,066.54	£322.63
Lloyds Bank Statements	£14,122.99	£204,879.75	£3241.37	£222,244.11	£0.00
Difference	£0.00	£0.00	£177.57	£177.57	£322.63
Uncleared Book Income	£0.00				
Uncleared Cheque Expenditure					
2661			169.06		
2670			8.51		
Reconciliation to Cashbook	£14,122.99	£204,879.75	£3,063.80	£222,066.54	£322.63

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